Installation and User Instructions

Apps4.Pro Migration Manager

All-In-One Migration Admin Guide





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Disclaimer

This document provides assistance on Migrating the below Microsoft workloads from one organization to other.

- 1. SharePoint Migration
- 2. Planner Migration
- 3. Teams Migration
- 4. Private Chat Migration
- 5. Viva Engage (Yammer) Migration
- 6. Groups Migration

Read the instructions carefully and perform the steps as mentioned in this document.



Document Version History

Revised On	Version No.	Revised by	Revisions
June 13 2024	1.0	Josephine Sweety	1. New Task Model Migration added for Teams, SharePoint & Private Chat
			 Re-try and re-run job corrected wherever applicable.
			2. Scheduler Settings added
			 New screenshots added for settings, App Data & Mapping
			4. Stream and OneDrive Removed wherever applicable
			5. Mailbox removed from Group Migration
			6. Footer – copyright added
			7. Header – Apps4Pro Logo moved to Left
June 28 2024	2.0	Josephine Sweety	Modified roles and licenses updated as per latest revisit
Aug 3 2024	3.0	Josephine Sweety	1. Add Profile added in General Section
105 5 2024	5.0	Josephile Sweety	Private Chat Migration
			2. New Private Chat Settings related to
			attachments & inline messages added
			3. Chat migration behaviour for a trial license added.
Sep 10 2024	4.0	Josephine Sweety	1. Whiteboard related roles & permissions removed
			SharePoint, Teams, Chat Migration
			2. Reference to Scheduler Settings removed
			3. Screenshots related to Task Tab updated
			Teams, Chat Migration
			4. Whiteboard related stuff removed

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Step 1 : Global Setup

1. How to install

You can *download* the latest Migration App from Apps4.Pro site and install the same.

2. How to access

Once you have installed this app, you can open the app by clicking desktop short-cut icon as shown in below image:



3. User Creation

To begin with, create new user accounts to play the roles of Source & Target Connector. They can bear the naming convention as below to indicate that it is the Service account performing the migration.

Source Connector Account : SourceConnector@<SourceTenantName>.com

Target Connector Account : <u>TargetConnector@<TargetTenantName>.com</u>

4. Add Profile

Rather than going for multiple installation, we can add multiple profiles using the option 'Add Profile'.

Each profile created can have

- Unique Source & Target Connectors
- Unique set of Jobs / Tasks
- Unique Global Settings like Team Settings, Cutover Settings
- Unique User & Group Mappings

Follow the below steps to Add a new Profile & switch among profiles.

Step 1: From 'Setup' tab, Click on 'Add Profile'

Setup Elan	Ppps4.Pro Migration Manager			Default Add Profile Storage Settings
» Migrate	Source Connection		Target Connection	
Teams	You have signed-in as : admin@airkad	l.com	Sign Out You have signed-in as: ac	dmin@M365x43571157.onmicrosoft.com
SharePoint	Connector App	Status	Connector App	Status
€ Chat	🏟 Teams	Configure	🐝 Teams	Configure
C Mapping	OneNote	Configure	OneNote	Configure
Settings	SharePoint	Configure	SharePoint	Configure
	📫 Yammer	Configure	🖧 Private Channel	Configure
	🗖 Private Chat	Configure	📫 Yammer	Configure
	S M365 Education	Configure	💭 Private Chat	Configure
E Jser Manual			S M365 Education	Configure
FAQs				

Step 2 : Enter the Profile Name and click 'Save'.



Setup E	₽pps4.Pro Migration Manager					
≫ Migrate ITeams	Source Connection	Paidead ann	Sign Out	Target Connection	Add Profile	Storage Settings Sign Out
SharePoint Chat	Connector App	Status	Sign Out	Connector App	Status	_
C Mapping Settings	Teams OneNote SharePoint	Add Profile		ntoso Admin	×	
Settings	Yammer Private Chat				Save 3	
E User Manual	S M365 Education	Configure		 Private Chat M365 Education 	Configure	
FAQs						

Step 3 : Click on the Drop Down to switch to the desired Profile.

Setup	Reps4.Pro				_	
≡ Plan	Migration Manager		r.	Default	Add Profile	Storage Settings
≫ Migrate	Source Connection		Target Connection	Default		
i)i Teams	You have signed-in as : admin@airkad.com	Sign Out	You have signed-in as: admin	Contoso Admin	oft.com	Sign Out
SharePoint	Connector App	Status	Connector App		Status	
	📫 Teams	Configure	📫 Teams		Configure	
C Mapping	CneNote	Configure	OneNote		Configure	
settings	SharePoint	Configure	SharePoint		Configure	
	📫 Yammer	Configure	📇 Private Channel		Configure	
User Manual	Private Chat	Configure	📫 Yammer		Configure	
? FAQs	SM365 Education	Configure	🗭 Private Chat		Configure	
рась к			S M365 Education		Configure	

Step 4: Configure Service Accounts, Mappings and Settings and migrate different Workloads.

It gives an experience similar to another installation.

5. License and Roles

The below privileges / permissions are required for each of the specific migration.

Migration	License Required	Mandatory Access Required	Additional Access Required for Connector
ALL MIGRATIONS	Microsoft 365/Office 365(E3 or E5) License	-	-
SharePoint Migration	SharePoint License	Source & Target : 1. SharePoint Administrator with Admin Consent and Delegated Permission 2. Term Store Administrator to	To be a Site Admin of the sites to be migrated



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		migrate Global level term group	
	Microsoft Planner License		
Planner Migration	Exchange Online License (Required for Target Connector only)	User Administrator	To be a member of the "Plans" to be migrated
Teams Migration	Microsoft Teams License	Source & Target : Teams Administrator with Admin Consent and Delegated Permission	 To be an owner & member of the "Teams" to be migrated To be an owner of the Private / Shared Channels To be an owner of the assignments & OneNote for an Education Tenant
		Source : Source Connector with Admin consent and Application Permission Target : 1. Target Connector with Delegated Permission	
Private Chat Migration	Microsoft Teams License	 Secondary Admin privilege for the Users' OneDrive part of migration 	-
Viva Engage (Yammer) Migration	Yammer Enterprise License Microsoft Planner License	Source & Target : Yammer Administrator + User Administrator	To be a member of the "Viva Engage(Yammer) Private Groups" to be migrated
Groups Migration	Exchange Online License (Required for Target Connector only)	Source & Target : Groups Administrator	To be a member & owner of the "Groups" to be migrated

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Setup 'Global Administrator' Role

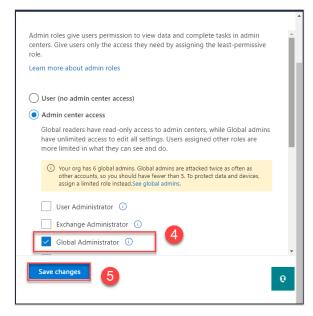
pps4.Pro

Please follow the steps as stated below to provision the Global Admin role.

Step 1: Go to Admin center -> User section -> Active users -> Select the Service account and click on Manage roles

	Contoso Electronics	Microsoft 365 admin center	,P Search			۵	0	•
=		🔒 Add a user 🕐 Refresh	R, Delete user 🔍 Reset password				Ö	×
6	Home	Distiny name 1						
8	Users 🔼	Display name T	Username	MOD Admini	istrator			
	Active users	Use 1	14/010	MA Reset password				
_	Contacts 2	Uner 2	1.000	Change photo				
	Guest users	User 3	1.000	Primary email address				^
	Deleted users			Manage primary email				
50	Teams & groups 🛛 🗸 🗸	Uner 4	1.000					
8	Roles	User 5	141010	Roles Mana Global Administrator None	ager e provided			
	Billing ~	• MOD Advocutor	A 1 mm		manager			
0	Setup			Contact information				- 11
	Show all			Display name First r	name			- 8
				MOD Administrator MOD	>		6	0
					name			-8
					inistrator			
				Manage contact information				
		•						

Step 2: Then select the Global Administrator under Admin center access.





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Setup 'User Administrator' Role

Follow the steps as stated below to setup the User Administrator role.

on Manage roles

Step 1: Go to Admin center→ User section→ Active users→ Select the Service account and click

	🔀 Contoso Electronics	Microsoft 365 admin center	,₽ Search		63	0	0	•
=		🔒 Add a user 🕐 Refresh	🔍 Delete user 🔍 Reset passwo	d			Ö	×
_	Users Active users Contacts Guest users	Display name 1 Uses 1 Uses 2 Uses 3		MOD Adm Charge photo Primary email address	ninistrator			
	Deleted users Teams & groups V Roles Billing V	Une 4 Une 1 B MCD Advectories	-	Manage primary email Roles Global Administrator Manage roles	Manager None provided Add manager			
	Setup Show all			Centact information Display name MOD Administrator Phone number 425-555-0100	First name MOD Last name Administrator			0
		4		Manage contact information				

Step 2: Then select the User Administrator under Admin center access.

	>
Manage admin roles	
User 4 selected	
Admin center access	
Global readers have read-only access to admin centers, while Global admins have unlimited access to edit all settings. Users assigned other roles are more limited in what they can see and do.	
Exchange Administrator	
Global Administrator ①	
Global reader (i)	
Helpdesk admin 🕡	
Service support admin ①	
SharePoint Administrator ()	
Teams Administrator ①	o
User Administrator 🕕 🕢	•
V	
Save changes 5	

Step 2 : Provide Admin Consent & Delegate Permission

Admins can provide consent and delegate Permissions for Apps4.Pro Migration Manager app just by clicking a link or via simple script. Please contact support@jijitechnologies.com for further details.



Note : When a Global Admin performs the Migrations in App4.Pro tool, consent or permissions will not be required.

required.

Step 3 : Global Configuration

Source Connector Account – Sign-in

Establish a connection with the source connector account, by signing-in through the migration app. To do this, Go to Setup tab, under Source Connection - click on **Copy & Open** button and paste the copied code in the authentication window.

Setup E Plan	Apps4.Pro Migration Manager	
Plan >> Migrate	Source Connection	Sign in to your account - Work - Microsoft Edge — …
Teams Teams SharePoint Chat	To sign in, click Copy & Open and paste the copied code in Code: Copy & Open You can also use a web browser to open the page https://mi enter the above code to authenticate.	Enter code Enter the code displayed on your app or device.
Mapping	Done	Rext

Now key in the source connector account details

Sign in to your account - Google Chrome —		\times						
login.microsoftonline.com/common/oauth2/deviceauth								
Microsoft Sign in You're signing in to Microsoft Office on another device								
located in India . If it's not you, close this page.								
No account? Create one!								
Can't access your account?								
Back Next								
🔍 Sign-in options								

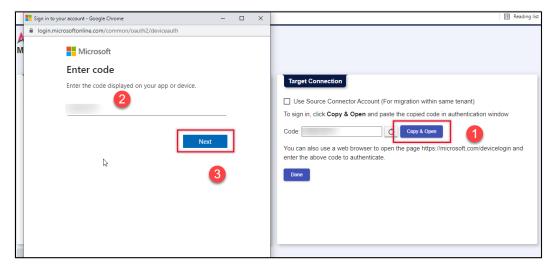
Once the sign in is completed, the below window will appear. Close this window and proceed.





Target Connector Account – Sign-in

Establish a connection with the target connector account, by signing-in through the migration app. To do this, Go to Setup tab, under Target Connection - click on **Copy & Open** button and paste the copied code in the authentication window.





Now key in the target connector account details

Sign in to you	r account - Google Chrome —		×				
login.micro	osoftonline.com/common/oauth2/deviceauth		07				
	Microsoft						
Sign in							
You're signing in to Microsoft Office on another device located in India . If it's not you, close this page.							
	No account? Create one!						
	Can't access your account?						
	Back Next						
	🔍 Sign-in options						

Once the sign in is completed, the below window will appear. Close this window and proceed.



Storage Settings

For the below workloads, the tool supports parallel migration : which means we can run multiple tasks simultaneously across various machines.

- SharePoint Migration
- Microsoft Teams Migration
- Private Chat Migration

You have to configure few settings as shown below, in order to avoid duplication of migration data during such parallel migrations.



Setup E Pian Migrate	Tracer logs App Data Storage settings Api settings	Configure Centralized Online Storage Settings Give a unique name for each machine Please select and configure a group to use as a centralized online storage
Teams SharePoint	Other settings Migrated Data Azure Settings	Storage Settings Configure: O Source Target Connection Settings Local to Online Online to Local Select a Group: Select a group Select a group
Chat C Mapping Settings	Secure your migration details in Source / Target	Report Summa First Plan Migration Details Test Plan 03 Test Plan 02 Status
User Manual		PrivateChat Success Sync Teams Wunder Boards Test Success Sync SharePoint Wunder 365 Test Plan Success Sync Testing Plan Plan Plan 5

App Instance Name : Provide a unique for each machine where the migration tasks are executed.

Application Data : This option is selected by default and cannot be modified. This denotes the migration data which are stored in the SharePoint site of the chosen Group.

Connection Settings : You can choose to save the Connection settings – the Source & Target Connector setup information, to avoid re-entering the same information across machines.

Common Settings: You can choose to save the settings data, in order to use the same settings(Users Mapping, Api settings & Other settings) across machines.

Report Summary Sync : You can summarize your migration runs across various instances using this 'Sync' option provided here for the below workloads.

- Private Chat Migration
- > Teams Migration
- SharePoint Migration

Remember to choose the same Source / Target Group across all your machines to make this working.

Recommendation : It is recommended to pick the Target Group to avoid the loss if in case the Source retires.

Setup	Tracer logs App Data	Configure	Centralized Online Storage	Settings			
E Plan	Storage settings	App Instance Name	Server Room Machine_1	4	Components	Sync Exisiting Setting	
≫ Migrate	Api settings	Please select and o	configure a group to use as a ce	entralized online storage	Application E	Data Local to Online	
Teams	Other settings	Storage Settings Co	onfigure: 🔿 Source (5 Target	Connection §	Settings Local to Online Online to Local	
s) harePoint	Migrated Data Azure Settings	Select a Group : Fir	rst Plan	1	🗸 Common Se	ttings Local to Online Online to Local	
€ Chat				1		Save	
C Napping		Report Summary	Sync				
settings		Component	LastSyncDateTime	Status			
		PrivateChat	12.01.55sec		ync		
		Teams	12.01.55sec		lync		
		SharePoint	12.01.55sec		tync		

After the synchronisation has completed, navigate to Plan tab -> Report -> Migration Summary V2, you can view the 'All VMs Summary - Detailed report" across all the virtual machines .

Note : You can pull this Summary Report from any of the instance.



Setup	Source Analysis Sur	nmary		C	Reports O Search report
≡ Plan	皆 Users	184	Planner	173	Private Chat
≫ Migrate	曫 Guest Users	0	📫 Teams Users	25	Migrated Target Chats Licensed Users UnLicensed Users
Uji Teams	🔇 Groups	6355	🔶 Stream Size	0	SharePoint Source Tenant Sites Target Tenant Sites Source Tenant Associated Sites
s arePoint	📫 Teams	139		3912	Target Tenant SubSites Source Tenant SubSites Target Tenant SubSites
Chat	Private Channels	638	Files	10664	Source Tenant Lists Target Tenant Lists Sites Not Migrated
C lapping	License			C	Source - Team Enabled Sites 3 Migration Summary V2
ettings	You need to purchase the	ne Team license	to complete this migr	ation	
	Арр		Completed migration	Available quota	Planner Migration Summary Private Chat Summary - Detailed
	App Teams				Yammer Migration Summary Teams Migration Summary
			migration	quota	
8	Teams		migration 31	quota Unlimited	Yammer Migration Summary Teams Migration Summary
	Teams		migration 31 6	quota Unlimited Unlimited	Yammer Migration Summary Teams Migration Summary All VMs Team Summary - Detailed Site Migration Summary
E er Manual	Teams Plans Sites		migration 31 6 11	quota Unlimited Unlimited Unlimited	Yammer Migration Summary Teams Migration Summary All VMs Team Summary - Detailed Site Migration Summary

Step 4 : Additional Configurations

Apart from the Source & Target – Connector Account configurations, we may have to do some additional configurations based on the workloads we migrate.

SharePoint Migration

To migrate the SharePoint sites & content, we have to configure the SharePoint Source & Target Connectors.

Setup E Plan	Pps4.Pro Migration Manager				
≫ Migrate Iiji Teams	Source Connection You have signed-in as : a	dmin@	Target Connection Sign Out You have signed-in as		Storage Settings Sign Out
s) harePoint	Connector App	Status	Connector App	Status	
Chat	📫 Teams	Connected C Teams API	📫 Teams	Connected Connec	기 🕝
C apping	OneNote	Connected C	OneNote	Connected CO	
🔹 ettings	SharePoint	Connected C	SharePoint	Connected C	
	📫 Yammer	Connected C	Private Channel	Connected C	
	Private Chat	Connected C	📫 Yammer	Connected C Key	
_	S M365 Education	Connected C OneNote API	🗭 Private Chat	Connected Co Teams A	י פ
E Manual			S M365 Education	Connected C OneNote	API C
FAQs					

Source & Target 'SharePoint' Permission

To Migrate the **SharePoint** sites, the tool needs the permissions for Source & Target as in below screenshot. Accept the permission to proceed.



	Microsoft
adr	nin@
Pe	ermissions requested
e	PnP Management Shell App info
	s application is not published by Microsoft or ir organization.
This	s app would like to:
\sim	Read your chat messages
\checkmark	Read your organization's policies
\sim	Read and write to all app catalogs
\checkmark	Invite guest users to the organization
\checkmark	Read all usage reports
\sim	Read and write all groups
\sim	Read and write directory data
\sim	Access the directory as you
\sim	Read and write access to your mail
\sim	Send mail as you
\sim	Read and write identity providers
\sim	Send channel messages
\sim	Access the directory as you
\sim	Read and write access to your mail
\sim	Send mail as you
\sim	Read and write identity providers
\sim	Send channel messages
\sim	Manage all Teams apps
\sim	Read and write tabs in Microsoft Teams.
\sim	Read and write the names, descriptions, and settings of channels
\sim	Read and change teams' settings
\checkmark	Add and remove members from teams and channels
\sim	Add and remove members from teams and channels
\sim	Read your channel messages
\sim	Manage your installed Teams apps
\sim	Create teams

✓ Read service messages





 Create, read, update, and delete user's tasks and task lists 							
\checkmark	Read and write managed metadata						
\checkmark Have full control of all site collections							
\checkmark	Read and write user profiles						
\checkmark	Read service health information for your organization						
\checkmark	Read activity data for your organization						
\checkmark	Access the directory as the signed-in user						
\sim	Access Azure Service Management as organization users (preview)						
~	Consent on behalf of your organization						
all u	u accept, this app will get access to the specified resources for sers in your organization. No one else will be prompted to ew these permissions.						
Accepting these permissions means that you allow this app to use your data as specified in their terms of service and privacy statement. The publisher has not provided links to their terms for you to review . You can change these permissions at https://myapps.microsoft.com. Show details							
Doe	s this app look suspicious? Report it here						
	Cancel Accept						
		_					

Teams Migration

If you want to migrate Team Conversations, OneNote, Private Channels, Shared Channels & Class Assignments (only for an education tenant) between the tenants, configure the respective Source & Target Connectors.

In addition to Teams Source & Target Connectors,

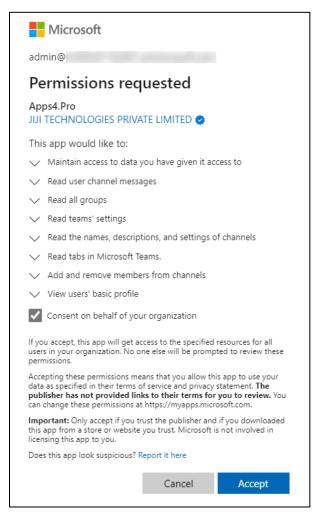
- > To migrate **OneNote tabs**, configure the **OneNote** Source & Target Connectors.
- > To migrate **Private Channels**, configure the **Private Channel** Target Connector.
- > To migrate an Education Tenant, configure the M365 Education Source & Target Connectors also.

Setup E Plan	 							Storage Settings
Migrate Djj Teams	Source Connection	dmin@		Sign Out	Target Connection You have signed-in as: admi	n@		Sign Out
SharePoint	Connector App	Status			Connector App	Status		
	📫 Teams	Connected C	Teams API		📫 Teams	Connected C	Teams API 🕝	
C Mapping	I OneNote	Connected C			OneNote	Connected C		
Settings	SharePoint	Connected CO			SharePoint	Connected C		
	📫 Yammer	Connected C			Private Channel	Connected CO		
	👳 Private Chat	Connected C			📫 Yammer	Connected 🕝	Кеу	
	S M365 Education	Connected C	OneNote API		🔛 Private Chat	Connected C	Teams API	
User Manual					M365 Education	Connected C	OneNote API]



1. Source 'Teams' Permission

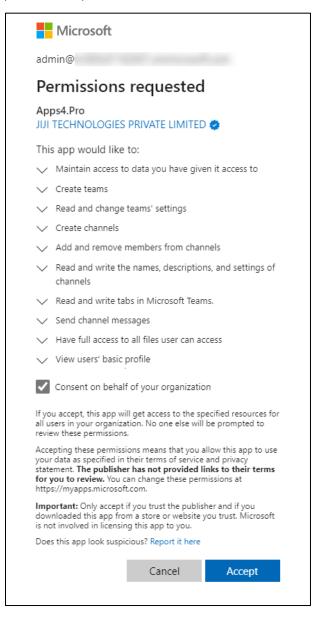
To Migrate the **Teams**, the tool needs the permissions for Source as in below screenshot. Accept the permission to proceed.





2. Target 'Teams' Permission

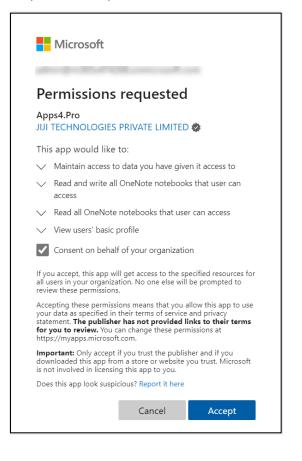
To Migrate the **Teams**, the tool needs the permissions for Target as in below screenshot. Accept the permission to proceed.





3. Source & Target 'OneNote' Permission

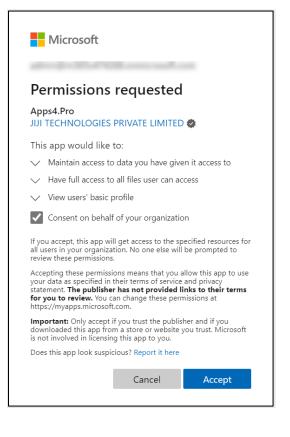
To Migrate the **OneNote**, the tool needs the permissions for Source & Target as in below screenshot. Accept the permission to proceed.





4. Target 'Private Channel' Permission

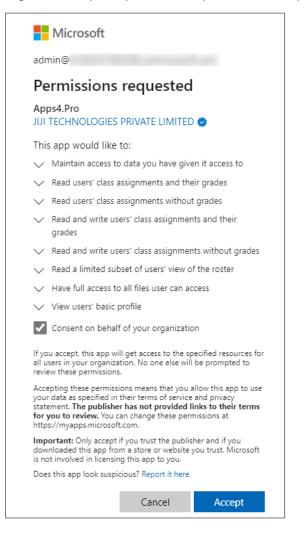
The tool needs permission from the target tenant to perform the Private channel migration. Accept the permission to proceed and complete the sign in.





5. Source & Target 'M365 Education' Permission

The tool needs permission from the source & target tenants to perform the Education Tenant's Assignment Migration. Accept the permission to proceed and complete the sign in.





Private Chat Migration

To migrate the private chats, we have to configure the Private Chat Source & Target Connectors, also the

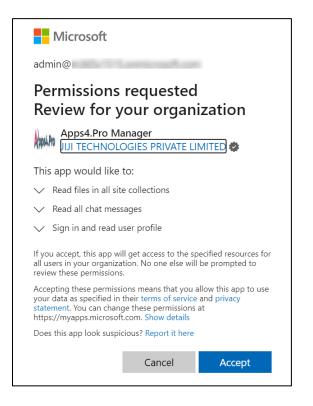
Teams API for the Target Connector.

Setup Elan	₽ Pps4.Pro Migration Manager								Storage Settings
Migrate	Source Connection	min@	Sign	X	get Connection	in@l			Sign Out
SharePoint	Connector App	Status		Conn	ector App	Status			
Chat	📫 Teams	Connected C	Teams API	📫 Te	ams	Connected	C	Teams API	
	OneNote	Connected C		Q OI	neNote	Connected	C		
Settings	SharePoint	Connected C		st	narePoint	Connected	C		
	📫 Yammer	Connected C	_	de Pr	ivate Channel	Connected	C		
	🗭 Private Chat	Connected C		📫 Ya	ammer	Connected	0	Кеу	
E	S M365 Education	Connected C	OneNote API	🗭 Pr	ivate Chat	Connected	C	Teams API 🕝	
User Manual				🔁 M:	365 Education	Connected	C	OneNote API	
FAQs									
* ⁷									

Private Chat Connector Permission

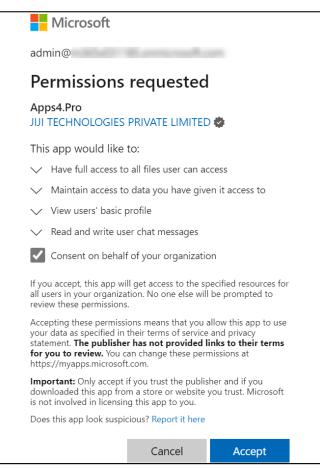
The tool needs permission from the source & target tenants to perform the Private chat migration. Accept the permissions to proceed and complete the sign in.

Source





Target



Viva Engage (Yammer) Migration

To migrate the Viva Engage(Yammer) Networks, we have to configure the Viva Engage(Yammer) Source &

Target Connectors and also, we have to configure the Key.

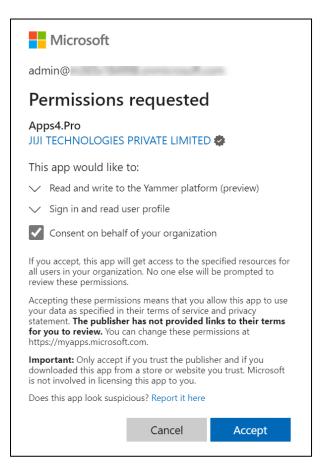
Setup Elan	Ppps4.Pro Migration Manage	r			Storage Settings
≫ Migrate ∎ji Teams	Source Connection	admin@	Sign Out You have signed-in	_	Sign Out
s SharePoint	Connector App	Status	Connector App	Status	
Chat	🐗 Teams	Connected C Teams API	📫 Teams	Connected CO Tear	ms API
C Mapping	OneNote	Connected C	OneNote	Connected CO	
Settings	SharePoint	Connected C	SharePoint	Connected C	
	🔹 Yammer	Connected C	🔓 Private Channel	Connected CO	
	🗭 Private Chat	Connected C	📫 Yammer	Connected C Key	
	S M365 Education	Connected C OneNote API	💭 Private Chat	Connected CO Tear	ms API
User Manual			S M365 Education	Connected C One	Note API
FAQs					



Viva Engage(Yammer) Connector Permission

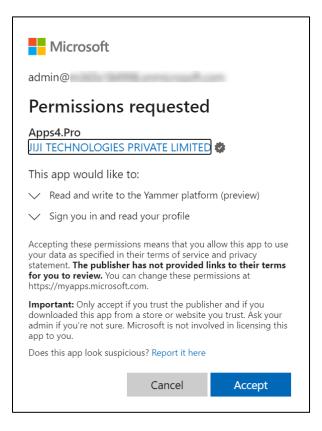
The tool needs permission from the source & target tenants to perform the Viva Engage (Yammer) Migration. Accept the permissions to proceed and complete the sign in.

Source





Target



Steps to get Consumer Key (Client ID) from Target Tenant Viva Engage(Yammer) Portal Once you configure the Target Viva Engage(Yammer) Connection, Sign-in to the Viva Engage(Yammer) Client Applications page (https://www.yammer.com/client_applications) with your Target Connector Account.

Once logged into the Viva Engage(Yammer) Application page, Click on 'Register New App', fill all the required fields and then click Continue.



III 🔀 Contos	so Electronics	Yammer	
û ⊠ Q ²	۲	Register New App	
O Search			
CONTOSO DEMO GRO	Register new App	2) ×	
New Employee Onb	All fields are required.		
Leadership			
All Company	Application Name	Appspro-Yammer Migration	
+ Create a group			
አቶ Discover more gi	Organization ?	Apps4.pro	
	Support e-mail	abc@jijitechnologies.com	
	Website ?	https://www.yammer.com/ Clic	k
	Redirect URI	https://www.yammer.com/	
PRIVATE MESSAGES	By checking this box agree to the Yammer	c, you agree that you have read and r API Terms of Service.	
Create your first private clicking the + button ne		Cancel Continue	
+ Create a message			

Refer the format as shown in the below table to fill the information in Step 2.

Fields	Value/Description
Application Name	Your company name - Yammer Migration
Organization	Your organization name
Support e-mail	support@jijitechnologies.com
Website	Your organization's website
Redirect URI	https://www.yammer.com/

Now copy the Client ID of the app.

My Apps	Appspro-Yammer Migration
ABC-Yammer Migr	
# Appspro-Yammer	Keys and tokens
Basic Info App Directory	Client ID 2
Open Graph	Client secret
Register New App	Expected redirect
	Generate a developer token for this application
Get help	
API documentation	
	Generate a developer token for this application



Go to Apps4.Pro Migration manager and click on *the key* button which is beside the Target Viva Engage(Yammer) Connection. Paste the client Id on the text box and save the settings.

Ya	ammer Pre-Migration (Check X				Storag
Step	os to get Consumer Ke	y (Client ID) from Target Tenant Yammer portal:	Target Connection You have signed-in as: a	dmin@		
	https://www.yammer.co	g url with your Target Connector account. om/client_applications []	Connector App	Status		
•	Fields	pp, fill all the required fields and then click Continue.	📫 Teams	Connected C	Teams API 🕝	
	Application Name	Your company name - Yammer Migration	OneNote	Connected C		
	Organization	Your organization name	SharePoint	Connected C		
	Support e-mail	support@jijitechnologies.com	Private Channel	Connected C	1	
	Website	Your organization's website	📫 Yammer	Connected C	Кеу	
	Redirect URI	https://www.yammer.com/	🐖 Private Chat	Connected C	Teams API 🕝	
•	Now copy the Client II	of the app and past 2 he below text box.	😤 M365 Education	Connected C	OneNote API	

Step 5 : Application Tenant Data Refresh

Perform an Application Data Refresh **before you start with any Migration** for both the source and target connectors in the **"Settings -> App Data"**.

Note : By downloading the source and target users, you can very well frame the Application level Users / Groups Mapping.

- a. Groups
- b. Users
- c. Teams
- d. Plans
- e. SharePoint Sites

If you wish to perform a clean refresh of a particular workload, select the checkbox next to it. If it is unselected, it performs an incremental refresh from the last time it was refreshed. You could also find the time when the data was previously refreshed here.

The data shown here depends on the below criteria.

- ✓ If the Source/Target connector **is an admin**, you will see the tenant-wise data here.
- ✓ If the Source/Target Connector is not an admin, you will see the count of groups / teams / plans you are member of.

Note : The count of users reflects the tenant-wise data, irrespective of the connector's role.



Pps4.Pro All-In-One : Admin Migration Guide

Setup	Tracer logs	Application Tenant D	ata C			Last Sync Date Time	Full Sync	
E Plan	App Data Storage settings	Source Tenant Users	43	C	0	5/28/2024 11:35 AM		
≫ Migrate	Api settings	Target Tenant Users	193	C	0	5/28/2024 11:35 AM		
Teams	Other settings Migrated Data	Source Tenant Teams	133	C	0	5/28/2024 11:34 AM		
s SharePoint	Azure Settings	Target Tenant Teams	327	c	0	5/28/2024 11:34 AM		
⊜ Chat		Source Tenant Groups	177	C	0	5/28/2024 11:35 AM		Select this for a full
C Mapping		Target Tenant Groups	406	C	0	5/25/2024 4:34 AM		sync
settings		Source Tenant Plans	22	C	0	5/28/2024 11:35 AM		
		Target Tenant Plans	140	C	0	5/25/2024 4:35 AM		
		Source Tenant Sites	0	C	0			
User Manual		Target Tenant Sites	452	C	0	5/25/2024 4:11:45 AM		

Step 6 : Users Mapping

Application User Mapping

The users in the source and target tenant needs to be mapped, so the app will get the intelligence to leverage the same during migration.

To perform this, go to "Mapping" tab -> USERS MAPPING.

Add the users mapping manually using the option "Add"

(OR) Download the sample, add the user mappings & import them using the option "Import CSV".

You can download the tenant-level users to frame the Mapping CSV, <u>please refer to Application Tenant Data</u> <u>Refresh.</u>

Note : Using the "Clear All" option you can clear the previously added mappings in a single shot.

Setup	USERS MAPP	PING 2 GROUPS MAPPING	USERS WITH	IOUT MAPPING G	ROUPS WITHOUT MAPP	ING			
, ≡ Plan	3 🕂 Add 🖍	Edit 📋 Delete 📿 Auto Map	1 Import C	SV 🖄 Export 📋 🤇	Clear All 🛛 🚢 Resync Ul	PN	Colu	Imns 👻 Search	٩
≫ Migrate		SourceUserName	÷	SourceUserMail	₹	TargetUserName	÷	TargetUserMail	
		Conf Room Adams		Adams@l	-	Christie Cline		ChristieC@	
iii Teams		Allan Deyoung		AllanD@N	10 - 10 - 10 - 10 - 10 - 10 - 10 - 10 -	Adele Vance		AdeleV@	
s SharePoint		Automate Bot		AutomateB@		Debra Berger		DebraB@I	
Chat 1		Alex Wilber		AlexW@	11 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	MOD Administrator		admin@M365x91281680	onmicrosoft.com
C Mapping									
Settings									



Sample CSV File

SourceTenantUserId	TargetTenantUserId
alex@testdomain.com	alex@contoso.com
allan@testdomain.com	allan@contoso.com
debra@testdomain.com	debra@contoso.com
megan@testdomain.com	megan@contoso.com

Users Without Mapping

You can add the users whose membership need not be migrated to target.

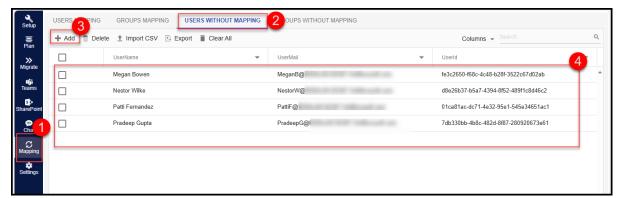
The tool skips the users and do not throw an error, when added here.

To perform this, go to "Mapping" tab -> USERS WITHOUT MAPPING.

Add the users mapping manually using the option "Add User"

(OR) Add the User Mail & IDs in a CSV, and import them using the option "Import CSV".

Note : Using the "Clear All" option you can clear the previously added mappings in a single shot.



Sample CSV File

SourceTenantUserMail	SourceTenantUserId
alex@testdomain.com	eeb793ab-3667-6927-f212-05f16de3dba9
allan@testdomain.com	f257b3a9-40d2-8ed5-ef7d-37930c166e88
debra@testdomain.com	2f31e463-3762-65c8-cfa5-54f396d7bfbe
megan@testdomain.com	38737ef2-7b08-918f-e57b-967435bad1aa

Step 7 : Re-sync User Domains Post Cut-Over

This **STEP** has to be performed **post the cut-over date**.

If the Source / Target is likely a New Tenant, your domain changes post cut-over. The tool picks up the new User Domains automatically post cut-over. Please follow the below steps.

- Perform an Application Tenant Data Refresh for both the source and target connectors. Refer <u>Application</u> <u>Tenant Data Refresh</u>.
- 2) Post the cut-over date, Click on Mapping -> USERS MAPPING -> Resync UPN.

This helps the tool to re-sync the users with the new Domains.



All-In-One : Admin Migration Guide

∢ Setup	USERS MAPP	ING GROUPS MAPPING	USERS WITHOUT MAPPING	GROUPS WITH	OUT MAPPING		
E Plan	🕇 Add 🖍	Edit 📋 Delete 📿 Auto Map	1 Import CSV 🕅 Export	🔋 Clear All 🚢	Resync UF 2 C	olumns 👻 Search	Q
>>		SourceUserName =	SourceUserMail	÷	TargetUserName =	TargetUserMail	Ŧ
Migrate		MOD Administrator	dinesh@		MOD Administrator	TestUser01@	•
Teams		Dyno.Dinesh	dyno.dinesh@		Dyno.Dinesh	dyno.dinesh@r	
s > SharePoint		Demo User 00100	demouser100@		Demo User 00100	demouser100@r	
⊜ Chat		Gill Sara	GillSara@i		Gill Sara	GillSara@i	
Citat C		Diego Siciliani	DiegoS@r		Diego Siciliani	DiegoS@	
Mapping		Grady Archie	GradyA@r		Grady Archie	GradyA@r	
Settings		Henrietta Mueller	HenriettaM@r		Henrietta Mueller	HenriettaM@r	



1. SharePoint Migration

Step 1 : Setup & Configuration

Setup : License and Roles

- 1. Microsoft 365/Office 365(E3 or E5) License is required for Source & Target Connector Accounts.
- 2. SharePoint license is required for Source & Target Connector Accounts.
- **3.** SharePoint Administrator role with Admin Consent and Delegated Permission is required for Source & Target Connector Accounts.
- 4. To migrate Global level term group :
 - o Term Store Administrator role is required for Source & Target Connector Accounts
 - "Migrate Global Term Groups" setting has to be enabled. Please refer <u>Migrate Global Term</u> <u>Groups Settings.</u>
- 5. Source Connector Account should be a 'Site Admin' of the Sites that you chose to migrate.

Admin Consent & Delegate Permission : For non-Global Administrators

Admin must provide Admin Consent & Delegate Permission by executing a simple script. Please contact support@jijitechnologies.com for further details.

Configuration : Connector Accounts – Sign-in **Perform the Source & Target Connector Accounts Sign-in as shown in** *Global Configuration section*.

Additional Configuration : Additional Connector Accounts – Sign-in Perform the additional Source & Target Accounts Sign-in as shown in *Additional Configuration section*.

Mapping : Application User Mapping Perform the Application-level User Mapping as shown in *Application User Mapping section*.

Step 2 : Additional Settings

1. Migrate Global Term Groups Settings

To get the Global Term Groups migrated, enable the flag 'Migrate Global Term Groups' from Settings -> Other Settings -> SharePoint Site Settings. **This has to be done before you initiate the migration.**



All-In-One : SharePoint Migration Guide

Setup	Tracer logs App Data	Throttling Wait Time :	180	Secs	Batch Request Limit :	10	_			
≡ Plan	Storage settings	Group Provisioning Delay :	20	Secs	Team Provisioning Delay :	15	Secs			
≫ Migrate	Api settings	DB App Data Fetch Limit :	100		Http Request Timeout :	5 Mins				
Dji Teams	Other settings	Date Format :	M/d/yyyy	-	Time Format :	h:mm tt	•			
50	Migrated Data			0		-				
SharePoint	Azure Settings	Private Chat Throttling Wait Time :	60	Secs	Number of parallel job(s) :	5				
P Chat		Export Type :	Excel	~	Report Size :	10000				
S Mapp		Number of Items per request :	50 3		Save					
Settings		Team settings SharePoi	nt Site Settings	SharePoir	nt Site Settings					×
		Stream Settings Yamme	r Settings App M	Migrate S	Site Wiki Page			4		
E Jser Manual				Migrate C	Global Term Groups					
0				Site Grou	ips Auto Mapping		~			
FAQs				Migrate S	Site Collection Storage	Quota:				
				Migrate F	Permissions					
				OverWrite	e (Delete) Existing Per	missions				
				Remigrat	e Permissions:				5	
										Save

2. Application Groups Mapping

The groups in the source and target tenant needs to be mapped, to get the group-level unique permissions of a SharePoint site to be migrated successfully.

To perform this, go to "Mapping" tab -> GROUPS MAPPING.

Add the groups mapping manually using the option "Add"

(OR) Download the sample, add the group mappings & import them using the option "Import CSV".

You can download the tenant-level Groups to frame the Mapping CSV, <u>please refer to Application Tenant Data</u> <u>Refresh.</u>

Note : Using the "Clear All" option you can clear the previously added mappings in a single shot.

Setup	USERS MAPPIN	NG GROUPS MAPPING 2 USERS W	THOUT MAPPING GROUPS WITHOUT MAI	PPING	
≡ <mark>3</mark>	🕇 Add 🖍 E	Edit 🛅 Delete 🛨 Import CSV 🗈 Exp	ort 📋 Clear All	C	olumns 👻 Search Q
≫ Migrate		SourceGroupName =	SourceGroupMail =	TargetGroupName 👳	TargetGroupMail =
a);		U.S. Sales	USSales@N	U.S. Sales	USSales@N 4
Teams		New Employee Onboarding	newemployeeonboarding@l	new	new@l
s) SharePoint		public community environment101	publiccommunityenvironment101@!	Rew scribt team	newscribtteam@
		Sales and Marketing	SalesAndMarketing@l	Sales and Marketing	SalesAndMarketing@
C Mapping					



Sample CSV File

SourceTenantGroupId	TargetTenantGroupId
allcompany@testdomain.com	allcompany@contoso.com
allgroup@testdomain.com	allchannels@contoso.com
Communications@testdomain.com	Communications592@contoso.com
Contoso@testdomain.com	cusers@contoso.com
SalesAndMarketing@testdomain.com	SalesAndMarketing@contoso.com
SOCTeam@testdomain.com	Securitygrouptest1@contoso.com

3. Groups Without Mapping

You can add the groups whose membership need not be migrated to target. The tool skips the groups and do not throw an error, when added here.

To perform this, go to "Mapping" tab -> GROUPS WITHOUT MAPPING.

Add the groups mapping manually using the option "Add"

(OR) Download the sample, add the group mappings & import them using the option "Import CSV".

Note : Using the "Clear All" option you can clear the previously added mappings in a single shot.

Setup 3	USERS MAPPING	GROUPS MAPPING USERS WITHOUT MAPPING			
	🕂 Add 🗇 Del	lete 🟦 Import CSV 🖹 Export 👕 Clear All		Columns 👻 Search	۹
»		GroupName =	GroupMail =	GroupId	4
Migrate		New Employee Onboarding	newemployeeonboarding@	191d03d4-5e63-41de-b6aa-690675b8323a	1
Teams		new community 100	newcommunity100@!	c7e1e3a8-a6f8-4478-b7e2-32c7007d8145	
arePoint		public community environment101	publiccommunityenvironment101@!	ee12c6b4-e540-48fe-8634-2b363f983032	
1 Cnat		New environment private team	Newenvironmentprivateteam@	44630859-ce1b-4407-9fa0-646b015895dc	
Chat Mapping					_

Sample CSV File

SourceGroupName	SourceGroupMail	SourceGroupId
Trello Test 17	TrelloGroup17@contoso.com	ba070b1e-8b8f-4f44-946f-7304f0d40d62
Trello	Trello555@contoso.com	c2f872bc-ad03-432c-9992-6c805657a7c3
Analysis	analysis@contoso.com	4918c791-3b78-4353-8ad2-41f2073bfe3b
First Group	firstgroup@contoso.com	f62ff3af-6b81-43f9-8836-65ae50927797

Note : Group Mails are sufficient to get them imported.

4. Skip "Migrate Permissions" during Initial Migration [OPTIONAL]

When you migrate the permissions in the first place, the site members will keep receiving notifications during the migration. In order to avoid these notifications, disable the option "Migrate Permissions" before the Initial Migration. It is Enabled by DEFAULT.

You can migrate the Permissions at a later point post the Migration is completed, by just

Enabling the option "Migrate Permissions"

Post which, the Migration tasks require re-try.

Note : Disabling this setting, will skip migration of all the below levels of permissions



- Site Level Memberships
- Library Permissions
- List Permissions

Setup	Tracer logs	Throttling Wait Time :	180	Secs	Batch Request Limit :	10		
E Plan	App Data Storage settings	Group Provisioning Delay :	20	Secs	Team Provisioning Delay :	15	Secs	
≫ Migrate	Api settings 2	DB App Data Fetch Limit :	100		Http Request Timeout :	5 Mins		
T eams	Other settings	Date Format :	M/d/yyyy	•	Time Format :	h:mm tt	▼	
s SharePoint	Migrated Data Azure Settings	Private Chat Throttling Wait Time	60	Secs	Number of parallel job(s) :	5		
⊜ Chat		Export Type :	Excel	r	Report Size :	10000		
		Number of Items per request :	50 3		Save			
Settings		Team settings SharePo	int Site Settings	SharePo	int Site Settings			×
		Stream Settings Yamme	er Settings App N	Migrate	Site Wiki Page			^
				Migrate	Global Term Groups			
Jser Manual				Site Gro	ups Auto Mapping			
?				Migrate	Site Collection Storage	Quota:		I
				Migrate Permissions			4	I
				Migrate	Permissions			
					te (Delete) Existing Pe	rmissions		
				Remigrate Permissions:				
				Domigra	to Dolotod Target Eiles		-	-
								Save

5. Enable "Migrate File Version History" [RECOMMENDED]

You can choose to migrate the file version history using this setting. If this is unselected, only the latest version of the file gets migrated. This is the recommended approach to speed up the Migration process as it migrated only the latest version of any file.

File Version Limit : If you still want to migrate the file versions, you could control the number of versions to be migrated using this setting.

Please refer the below screenshot.



All-In-One : SharePoint Migration Guide

Setup	Tracer logs	Throttling Wait Time :	180	Secs	Batch Request Limit :	10		
≡ Plan	App Data Storage settings	Group Provisioning Delay :	20	Secs	Team Provisioning Delay :	15	Secs	
≫ Migrate	Api settings	DB App Data Fetch Limit :	100		Http Request Timeout :	5 Mins		
ii) Teams	Other settings	Date Format :	M/d/yyyy	•	Time Format :	h:mm tt	v	
s SharePoint	Migrated Data Azure Settings	Private Chat Throttling Wait Time :	60	Secs	Number of parallel job(s) :	5		
⊜ Chat		Export Type :	Excel	•	Report Size :	10000		
C Mapping		Number of Items per request :	50	SharePoint S	Site Settings			×
settings	Team settings SharePoint Site Settings Stream Settings Yammer Settings A		nt Site Settings	SharePoint	Site - OverWrite Files]	
						_		
			r Settings A	Migrate Existing File Permissions				
				Migrate File	Version History	~		
				File Version	Limit	۲	2 Migrate 5 Versions	
						0	Migrate All Versions	
E User Manual								Save
? FAQs								
-								

Step 3 : Create task

Follow the below steps to create a task

- 1) Navigate to 'SharePoint' tab.
- 2) Hit 'Refresh' to load the Sites.
- 3) Select the Sites you want to migrate.
- 4) Click Migrate.

≣ an	C Refres	2 4 sh 🗘 Migrate 1 Migration		•		Columns 👻 Search	Export
> ate	Ξ	Site Name 👳	Site URL	Ŧ	Site Address =	Site Id 👳	Migration Status =
;	⊿3	Test_Plan_2508	nups://mbbbx11	n to select o. of Sites	TestPlan2508	8d79fd15-ae0e-42e0-9	
		Test_Plan_2360		m CSV	TestPlan2360	1f4e9d1c-98e7-4fd8-a3	
Point		Discussions	https://m365x111621.		discussions	55d4b6ff-66b6-4f88-9af	
) at		Test_Plan_3164	https://m365x111621.sh	TeamSite	TestPlan3164	9fb2aed8-5a0d-46bc-9	
		teams'-My shared chan	https://m365x111621.sh	TEAMCHANNEL#1	teams-Mysharedchannel	655fbd19-b87f-4d93-85	
oing C		lord muruga	https://m365x111621.sh	TeamSite	lordmuruga	7d0fa440-b5b6-43d7-8	
ngs		Test_Plan_2369	https://m365x111621.sh	TeamSite	TestPlan2369	d9299dde-fae6-47e8-8	
		Test_Plan_2749	https://m365x111621.sh	TeamSite	TestPlan2749	dd3cddf9-f1b7-4247-95	
		Test_Plan_2311	https://m365x111621.sh	TeamSite	TestPlan2311	3ce2e571-06fa-4fea-aa	
		basicstreamgroup270223	https://m365x111621.sh	TeamSite	basicstreamgroup270223	134084aa-5788-456d-b	
		Test_Plan_3101	https://m365x111621.sh	TeamSite	TestPlan3101	2cbd186c-0e43-4efd-a9	
		Delta17	https://m365x111621.sh	TeamSite	Delta17	3725eba0-f6f6-4e0a-af	
		source private	https://m365x111621.sh	TeamSite	sourceprivate	3f436a3a-1f6a-44ca-87	
anual		Backend	https://m365x111621.sh	TeamSite	backend	f92cf013-baf6-4af5-bb0	
		Try - Private Channel 2	https://m365x111621.sh	TEAMCHANNEL#0	Try-PrivateChannel2	cf028d61-5919-47e1-8	
5	1< <		5 7 8 9 10 >	>I 100 👻 Iter	ns per page		1 of 75 pages (7414 items)

Migration from CSV : Select a bunch of Sites in a single shot using this option.

You can **Browse** for a CSV containing the details of the Sites to be Migrated.



All-In-One : SharePoint Migration Guide

Setup	SOURCE	TA:	ASKS	
≡ Plan	C Refre	esh 🖪	Migrate 1 Migration From CSV at Columns - Search	Q 🖻 Export
≫ Migrate		Site	Migration From CSV X	n Status 👳
ii)ii Teams		spjo		<u>^</u>
s>		tean	Select the CSV File: Browse 🛓 Sample CSV	
SharePoint		Test	Migration Settings:	
🗩 Chat		G-TI	Migrate Ste Settings 🧹 Migrate Generic Lists 🗹 Migrate Document Library 🗸 Migrate Site Assets	
C Mapping		Test	Migrate All Files & Folders Migrate OneNote Migrate Subsites Migrate Term Groups Migrate External User Permission	
		Test		
Settings		Test		
		Test		
		Test		
		clas		
		new		
		Test		
		New	Migrate	
E User Manual		nkte		
8		Test_	Plan_2354 https://m365x111621.sh leamSite lestPlan2354 5e14de49-b3e9-4dcc-8	Ļ
FAQs		< 1	2 3 4 5 6 7 8 9 10 > >1 100 → Items per page 10	f 75 pages (7414 items)

Sample CSV :

		А		В
1	Source Site Url		Target Site Url	
2	https://	.sharepoint.com/sites/AdminSite	https://	.sharepoint.com/sites/admingrp1
3	https://	.sharepoint.com/sites/Adminteam	https://	.sharepoint.com/sites/AdminSite
4	https://	.sharepoint.com/sites/allcompany	https://	.sharepoint.com/sites/AdminGrpTeam
5	https://	.sharepoint.com/sites/analysis_test	https://	.sharepoint.com/sites/adminportal

Note : When migrating as a new Site, the 'Target Site Url' column will be empty.

Step 4a : Select Other Options

You can also choose the other options whether the SharePoint Migration to include Site Settings, Generic Lists, Document Libraries, Site Assets, All Files & Folders, OneNote, Subsites, Terms Groups and External User Permission.

Migrate External User Permission : When there are external site members who are yet to accept the

invitation, enabling this option will migrate those users to the target sites by sharing an "Invitation to join the

Target Site".



Setup	SOURCE	TASK	3						
≡ Plan	C Refre	esh 📑 N	Create Tasks - Migrate	Selected Sites				×	् 🖻 Export
≫ Migrate ∎jj Teams		Site Nar G-TM 6 Test_Pl	Migration Settings: Migrate Site Settings Migrate All Files & Fold Migrate External User F		Migrate DocurMigrate Subsi	_	ligrate Site Assets ligrate Term Groups		ration Status 🗢
SharePoint Chat		Test_PI	Site Settings Libra Source Site =	ry Settings Target Site Mapping		Generic Lists ↑	Document Library		
C Mapping Settings		Test_PI Test_PI classic	classic main27	New Site 🔻			~	Î	
		new str Test_Pl NewTe;	new stream	Existing Site 🔻 Test_Plan_828	•				
User Manual		nkteam Test_Pl						Migrate	
FAQs		< 1							1 of 75 pages (7414 items)

Add Source Connector as Site Admin : When the source connector account is not an admin of a site chosen for migration, the tool diligently provides an option to the user to add the account as admin to the site during the validation check. The user can choose to

- f. Skip that particular site and proceed with the migration of the rest of the sites OR
- g. Add the source connector as an admin to the chosen site and proceed with the migration

C F	Refresh 🗋 Migrate 🛨 Migr	ation From CSV All	•	Columns 👻 Search	् 🖻 Exp	
	Site Name	₹ Site URL ₹	Site Type	Site Address =	Site Id 👳	Migration Status =
	Test_Plan_2508	https://m365x111621.sh	TeamSite	TestPlan2508	8d79fd15-ae0e-42e0-9	
	Test_Plan_2360	https://m365x111621.sh	TeamSite	TestPlan2360	1f4e9d1c-98e7-4fd8-a3	
it 🔽	Discussions	https://m365x111621.sh	TeamSite	discussions	55d4b6ff-66b6-4f88-9af	
	Test_Plan_3164	Site Validation			× c-9	
	teams'-My shared chan				3-85	
	lord muruga	The source connect	7-8			
	Test_Plan_2369	Test_Plan_2508,Te	st_Plan_2360, Test_Pla	an_3164]	8-8	
	basicstreamgroup27022	Do you want to add the sour	add the source connector user as site admin?			
	Test_Plan_3101			Tes	No Skip d-a9	
	Delta17	https://m365x111621.sh	TeamSite	Delta17	3725eba0-f6f6-4e0a-af	
	source private	https://m365x111621.sh	TeamSite	sourceprivate	3f436a3a-1f6a-44ca-87	
	Backend	https://m365x111621.sh	TeamSite	backend	f92cf013-baf6-4af5-bb0	
	Try - Private Channel 2	https://m365x111621.sh	TEAMCHANNEL#0	Try-PrivateChannel2	cf028d61-5919-47e1-8	

Step 4 : Target Settings

Site Settings

- ✓ You can choose how do you want the target site(s) to be. You will have following two options to decide on.
 - Migrate into a new Site (OR)



- Append all site content into an existing Site
- ✓ You can choose to migrate the Settings Site Settings, Page Settings, Navigation Settings
- ✓ You can choose to migrate the Term Groups part of the site.

Create Tasks - Migrate	e Selected Sites						×
Migration Settings: Migrate Site Settings Migrate All Files & Foi Migrate External User	Iders 🗸 Migrate OneNote 🖌 Migrate Su	bound the second					
Site Settings Sul	bsite Settings List Settings Library Settings						
Source Site =	Target Site Mapping	Generic Lists	Document Library	Site Assets	Site Settings	Associated Sites	Term Group ↑
Test_Plan_2360	New Site			✓	✓Settings ✓Pages ✓Navigation	_	
Discussions	Existing Site				✓Settings ✓Pages ✓Navigation	-	
							Migrate

 \checkmark You can choose to edit the name of the new Site by clicking on the + symbol.

Create Tasks - Migrate S	Selected Sites			×
Migration Settings: Migrate Site Settings Migrate All Files & Folder Migrate External User P	_	Add new site:	Migrate Site Assets	
Site Settings Subs Source Site ╤	ite Settings List Settings Target Site Mapping	Site Name NewTestPlan100	Site Alias NewTestPlan100	
Test_Plan_2508	New Site 👻 🛨	Site Type TeamSite	Description NewTestPlan100	
Test_Plan_2360	New Site	Privacy Public	Mail Alias NewTestPlan100	
			Save	Cancel



Subsite Settings

✓ It is very much similar to the Site settings except that the migration of Lists and Library are decided from their parent sites settings.

Create Tasks - Migrate Sele	cted Sites					×
Migration Settings: Migrate Site Settings Migrate All Files & Folders Migrate External User Permis	Migrate Generic Lists Migrate OneNote ssion	 Migrate Document Libra Migrate Subsites 	_	Site Assets Ferm Groups		
Site Settings Subsite Set	tings List Settings Library Target Site Mapping	/ Settings	Generic Lists	Document Library	Site Assets	Site Settings
Discussion	New Site	1	true	true	true	✓ Settings ✓ Pages ✓ Navigation
Discussion	Existing Site	•	true	true	true	✓ Settings ✓ Pages ✓ Navigation
						Migrate

List Settings

You can choose how do you want the list in the target site(s) to be. You will have following two options to decide on.

- Migrate into a new list (OR)
- Append the list content into an existing list

When migrating to an existing list, you can choose if to migrate the settings.

Creat	te Tas	sks - Migrate Sele	ted S	ites								×
Migra	Migrat Migrat	Settings: te Site Settings te All Files & Folders te External User Permis	Sion	Migrate Ge Migrate On		y y	Migrate D Migrate Si	ocument Library ubsites	$\mathbf{\mathbf{\mathbf{\mathbf{\mathbf{\mathbf{\mathbf{\mathbf{\mathbf{\mathbf{\mathbf{\mathbf{\mathbf{\mathbf{\mathbf{\mathbf{\mathbf{\mathbf{$	Migrate Site Assets Migrate Term Groups		
	te Settir	ngs Subsite Set Source Site ,	-	List Set arget Site	tings ÷	Library Setti Source List	ngs ,	Target List Map	ping		List Settings	
2	2	Discussions	Di	iscussions		Check Discu	ission	New List	•	NewDiscussion	-	*
2	2	Discussions	Di	iscussions		Discussion I	ist	New List	•	New List		
	2	Discussion	_	iscussion iscussion		Check Discu Discuss	ission	Existing List	•	Check Discussion		
		Discussion		1300331011		Discuss			•		Migrate	



Library Settings

You have the option to

- Select the Document libraries that you must migrate to the target tenant as below.
- Choose to migrate to a new Library or an existing one in the target tenant.
- Choose to migrate the Library Settings.

0	Job Settin	gs					
2	Target Set Site Se		s List Settings	Library Settings			
5		Source Site T	Target Site	Library Name 📍	Target Library Mapping		Library Settings
		INV Group	Leadership Team	Documents	Existing Library 🔻	Documents 🔻	Î
		INV Group	Leadership Team	Site Assets	Existing Library v	Site Assets *	
		Angular IO	Angular IO	Documents	New Library 🔹	Documents	-
		Angular IO	Angular IO	Site Assets	New Library 🔹	Site Assets	-
		Collection - subsite	Collection - subsite	Documents	New Library 🔹	Documents	-
		Collection - subsite	Collection - subsite	Site Assets	New Library 🔹	Site Assets	-

Step 5 : Task Execution

In this step, you can view the list of the sites queued up for Migration. The task gets triggered automatically.

Setup	SOURCE TASKS								
E Plan	QUEUED DRAFTS INPROGRES		Cancel the Migration						
≫ Migrate	C Refresh / Edit + Priority	Cancel Task Option			Colu	mns 👻 Search	٩ 🗵	Export 🗈 Export Logs	X)
Uji Teams	S Ime	Site URL 🔻	Site Type 👳	Created Time 👳	Last RunTime 🔫	Status 🔻	Details 🔻	ld 👻	
ShareP	'Edit' the vany	Prioritize	TeamSite	09-11-2024 3:14 PM	09-11-2024 3:14 PM	NotStarted	View Details	002bc869-030b-4711	-
	Migration munity	your tasks	TeamSite	09-11-2024 3:14 PM	09-11-2024 3:14 PM	NotStarted	View Details	d7875d8d-2b21-4152	
€ Chat	settings so marketing	https://msoox10	TeamSite	09-11-2024 3:14 PM	09-11-2024 3:14 PM	NotStarted	View Details	51ae4f69-8d1e-444c	
	Remote living	https://m365x10	TeamSite	09-11-2024 3:14 PM	09-11-2024 3:14 PM	NotStarted	View Details	338e5d6f-1013-4dcc	
settings									



You get to edit the Migration settings by clicking 'Edit'. Make changes as required and 'Save' the changes.

Setup	SOURCE TASKS						
E Plan	QUEUED DRAFTS INPR	Edit Task - Source team			;	×	
>> Migrate	C Refresh 🧪 Edit 🗢 Re	Migration Settings:				۹ 🛛 ا	Export 🗈 Export Logs 🖻
uji Teams	- Site Name =	Migrate Site Settings	Migrate Generic Lists Migrate OneNote	Migrate Document Lib	orary Migrate Site Assets	ings	
5⊳	Apps4.Pro Plan		Migrate Navigation	Regional Settings	External User Permission		View Details
SharePoint	Apps4.Pro Shar	Site Settings List Settings	Library Settings				View Details
Chat	Source team	Source Site 📼	Target Site 👳	Source List 👳	Target List Mapping		View Details
C Mapping	Apps4.Pro (Tea	Source team	Sourceteam336	Apps4pro migration list	New List - Apps4pro migration		View Details
Settings	Apps4Pro Team		Controlisamooo	reportero ingration loc			View Details
Seungs	All Company	Source team	Sourceteam336	DO_NOT_DELETE	New List DO NOT DELETE		View Details
	First community	Source team	Sourceteam336	link	New List 👻 🛄		View Details
	Contoso market	Source team	Sourceteam336	Survey	New List		View Details
	Remote living	Source team	Sourceleanisso	Survey			View Details
		sourceteamsubsite	sourceteamsubsite	Pvt List 1	New List		
E User Manual		Source team	Sourceteam336	aenric list	New List 💌 genric list	-	
? FAQs					Save		
		100 👻 Items per page					1 of 1 pages (9 items)

Step 6: How to 'Retry' a task

- 1) Navigate to SharePoint -> Tasks -> Completed
- 2) Select tasks that Completed with Errors / Warnings
- 3) Click 'Retry'

Setup E Plan	SOURCE TASKS 2 QUEUED DRAFTS INPROGRESS	STOPPED COMPLET	ALL						
>> Migrate	C Refresh 🖌 Edit 🗘 Retry 5 Re	erun Task Option 🗸				Columns		् 🗵 Export	Export Logs
Uji Teams	Site Name	⇒ Site URL	Site Type	Ŧ	Created Time 🗢	Last RunTime 🗢 🗢	Status =	Details 🗢 🗢	ld 🤿
SharePoint	Apps4.Pro Planner	https://m365x1	TeamSite		09-09-2024 12:53 PM	09-09-2024 1:09 PM	Completed with Errors	View Details	4905ea19-08c1
_	Apps4.Pro SharePoint	https://m365x1	TeamSite		09-09-2024 12:53 PM	09-09-2024 1:16 PM	Completed with Errors	View Details	8e1124c0-e9a4
Chat	Design Research	https://m365x1	TeamSite		09-04-2024 4:32 PM	09-09-2024 7:20 AM	Completed	View Details	1570fc27-467d
	Professional Learning	https://m365x1	TeamSite		09-09-2024 12:53 PM	09-09-2024 1:04 PM	Completed	View Details	7d4c4896-9d08
settings	Apps4Pro Team	https://m365x1	TeamSite		09-09-2024 12:53 PM	09-09-2024 1:15 PM	Completed	View Details	8738d895-7bcc
Settings									

Step 7 : How to trigger 'Incremental Migration'

- 1) Navigate to SharePoint -> Tasks -> Completed
- 2) Select the Sites for which you need Incremental Migration
- 3) Click 'Rerun', the Incremental Migration gets executed.

Note : If Status of the task is either *"Completed with Errors / Completed with Warnings"*, please review the errors / warnings with the Support team, before you proceed with the Incremental Migration.

Setup E Plan	SOURC	D DRAFTS INPROGRESS S	STOPPED COMPLET	all all					
>> Migrate	C Re	fresh 🖍 Edit 🗘 Retry 🕨 Rerun	Task Option 🗸			Columns	Search	Q 🗈 Export	Export Logs
Dji Teams	-	Site Name 👻	Site URL 👳	Site Type 🛛 🔻	Created Time 📼	Last RunTime 👳	Status =	Details 👻	ld 🔻
SharePoint		Apps4.Pro Planner	https://m365x1	TeamSite	09-09-2024 12:53 PM	09-09-2024 1:09 PM	Completed with Errors	View Details	4905ea19-08c1 4
		Apps4.Pro SharePoint	https://m365x1	TeamSite	09-09-2024 12:53 PM	09-09-2024 1:16 PM	Completed with Errors	View Details	8e1124c0-e9a4
€ Chat		Design Research	https://m365x1	TeamSite	09-04-2024 4:32 PM	09-09-2024 7:20 AM	Completed	View Details	1570fc27-467d
		Professional Learning	https://m365x1	TeamSite	09-09-2024 12:53 PM	09-09-2024 1:04 PM	Completed	View Details	7d4c4896-9d08
Settings		Apps4Pro Team	https://m365x1	TeamSite	09-09-2024 12:53 PM	09-09-2024 1:15 PM	Completed	View Details	8738d895-7bcc
Countys									

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User Experience

Document Library

Source

	SharePoint	♀ Search this library			< > ? (MA)
∩ ⊕	TS Team Site			Private g	group 📩 Not following 🛛 🤉 6 members
	Home	+ New \checkmark $\overline{\uparrow}$ Upload \checkmark \boxplus Edit in grid view	G Sync …	-	= All Documents \checkmark \bigtriangledown ① \checkmark
C	Conversations	Presentations			
	Shared with us	🗋 Name 🗠	Modified \vee	Modified By $^{\smallsetminus}$	$+$ Add column \checkmark
	Notebook	📩 Čemo 1	Yesterday at 1:36 AM	MOD Administrator	
	Pages	Drawing.vsdx	January 13	MOD Administrator	
	Presentations	Teams Migration - Presentation.docx	Yesterday at 4:47 AM	MOD Administrator	
	Travel Requests				
	Site contents				
	Recycle bin				
	Edit	4			Þ

Target

	SharePoint	✓ Search this library	
€ ●	TS Team Site		Private group 🚖 Not following 🛛 2.1 member
	Home	+ New \checkmark $\stackrel{\sim}{\uparrow}$ Upload \checkmark \boxplus Edit in grid view \bigcirc Sync \cdots	\equiv All Documents \lor \bigtriangledown \bigcirc \checkmark
D	Conversations	Presentations	
	Shared with us	\Box Name \vee Modified \vee	Modified By \sim $+$ Add column \sim
	Notebook	Demo 1 Yesterday at 4:46 AM	MOD Administrator
	Pages	Drawing.vsdx January 13	MOD Administrator
	Recent	Teams Migration - Presentation.docx Vesterday at 4:47 AM	IOD Administrator
	Presentations		Modified Date &
	Site contents		Time retained
	Recycle bin		
	Edit		•



Version history

Source

 SharePoint		\mathcal{P} Search this library		4	
TS Team Site	+ _{Ne} Versi	on history	Private gro	up ★ Following	R 6 members \times $-$
Conversations Documents Shared with us	Presei №0, ↓ 4.0	All Versions Modified 1/25/2022 2:24 AM 1/25/2022 2:24 AM	Modified By DOD Administrator MOD Administrator	Size 24.3 KB 24.2 KB	Comments
Notebook Pages	0 1.0	1/20/2022 4:47 AM 1/13/2022 3:04 AM	MOD Administrator MOD Administrator	24.6 KB 20.5 KB	
Presentations Travel Requests Site contents Recycle bin	<u>u</u> '	eans migration - riesenation.cock			
Edit 👻 🖣					•

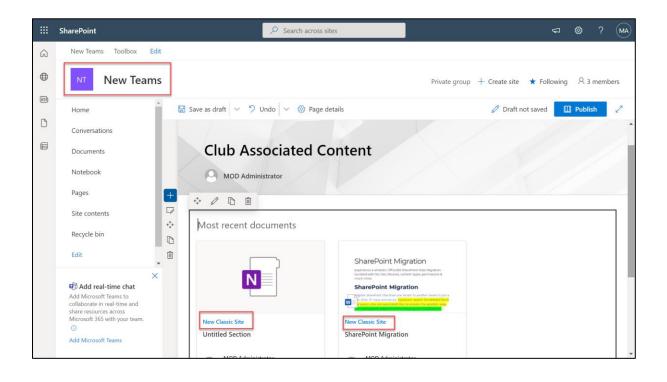
Target

	SharePoint		Search this library			₽ 🚳	? (MA)
∩ ⊕	MT Migrated Tea	am Site	Version history			· · · · · ·	×
	Home	+ New \sim	Delete All Versions				
Ľ	Conversations	Presentatior	No, ↓ Modified 5.0 1/25/2022 2:25 AM		Modified By MOD Administrator	Size 24.3 KB	Comments
	Shared with us	Л Г	4.0 1/25/2022 5:27 AM 3.0 1/25/2022 5:26 AM		MOD AdministratorMOD Administrator	24.3 KB 24.2 KB	
	Notebook Pages 🗸	C 🚺 D	 2.0 1/25/2022 5:26 AM 1.0 1/25/2022 5:26 AM 		MOD AdministratorMOD Administrator	24.6 KB 24.4 KB	
	imes Add real-time chat	👜 Tea	ms Migration - Presentation.docx	3 hours ago	MOD Administrator		
	Add Microsoft Teams to collaborate in real-time and share resources across Microsoft 365 with your team. Add Microsoft Teams						
	Return to classic SharePoint	(,



Hub Site - Source

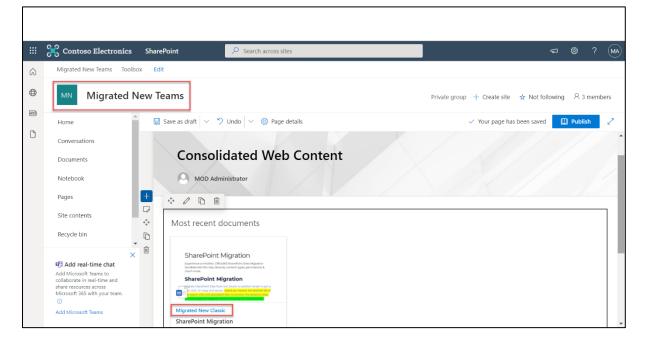
	SharePoint	[♀ Search acr	oss sites		Ą	¢3	?	MA
ଜ	New Teams Toolbox Edit					Settings			×
•	NT New Teams			Pri	ivate group 🕂	SharePoint Add a page			
	Home	+ New Hub Site	M Analytics			Add an app Site contents			
٥	Conversations	Neur				Hub site settings			
	Documents	News $+$ Add \sim			Q	Site permissions			
	Notebook		1	Keep your team updated wi		Site usage			
	Pages			news on your team site From the site home page you'll be a	able t	Change the look			
	Site contents ×			Add News	D				
	Add real-time chat Add Microsoft Teams to					Office 365 View all			
	collaborate in real-time and share resources across Microsoft 365 with your team.	Activity				view all			
	Add Microsoft Teams								





Hub Site - Target

	SharePoint	✓ Search across sites	🖘 🏟 ? (MA)
â	Migrated New Teams Toolbox Edit		Settings ×
•	MN Migrated New Teams	Private group + C	SharePoint Add a page
0II	Home + New V	Page 0. Hub Site	Add an app Site contents
Ľ	Conversations News	, and the second s	Hub site settings
	Documents + Add ~		Site permissions
	Notebook Pages	Keep your team updated with news on your team site	Site performance
	Site contents	From the site home page you'll be able t Add News	
	★ Add real-time chat		Office 365
	Add Microsoft Teams to collaborate in real-time and share resources across Microsoft 365 with your team. O		View all
	Add Microsoft Teams	AGTLE	





Associated Site - Source

	SharePoint	₽ s	earch			ସ 🚳 ? (₩
â	New Teams Toolbox	Link available				
	NC New Clas	in Hub Site			☆ N	ot following 🖻 Share
0	Home	+ New Associated		🕍 Site usage (Site	e workflows 🔅 Site settings	📋 Recycle bin (0) 🧷
Ľ	Link to Hub Site	Site				
	Documents	Contents Subsites				
	Pages					
	Training Docs	🗋 Name	Туре	Items	Modified	
	Site contents	E Documents	Document library	0	1/15/2022 10:08 PM	
	Recycle bin	6 Form Templates	Document library	0	1/20/2022 9:23 PM	
	Edit	🖻 Site Assets	Document library	5	1/24/2022 2:10 AM	
		🖻 Style Library	Document library	5	1/15/2022 10:08 PM	
	Poture to classic ShareDoint	·			1/24/2022 2-06 414	

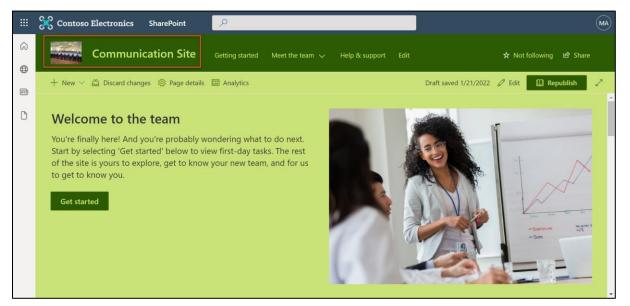
Associated Site – Target

	🔀 Contoso Electronics	SharePoint	₽ Search			<⊐
ŝ	Migrated New Teams Toolbo	хс				
\oplus	Home Home Migrated	Net: Classic	Associated			☆ Not following 🖄 Share
a 11	Wild Wildrated	IVEL Classic	Site			
۵	Home	+ New			Site usage 💍 Site workfl	ows 🛞 Site settings 📋 Recycle bin (0) 🦯
	Link to Hub Site	Link avai	lable in			*
_	Documents	Hub S				
	Pages					
	Recent	🗋 Name	Туре	Items	Modified	
	Training Docs	Documents	Document library	0	1/19/2022 6:19 AM	
	Site contents	🖻 Form Templ	ates Document library	0	1/26/2022 10:00 PM	
	Recycle bin	🖻 Site Assets	Document library	4	1/26/2022 10:11 PM	
	Edit	🖻 Style Library	Document library	5	1/19/2022 6:19 AM	
		🖻 Training Doo	Document library	1	1/26/2022 10:26 PM	
	Return to classic SharePoint	MicroFeed	List	2	1/26/2022 10:00 PM	*



Logo & Theme

Source



Target





List

Source

	SharePoint		✓ Search	this list			\$ \$? (MA)
G ⊕	Communi	cation Site	Getting started Mee	t the team 🗸 🛛 Help	& support Edit		☆ Not following I	ය Share
	+ New 🗄 Edit in grid	view 🖻 Share	🔹 Export 🗸 🦻 Autor	mate \vee - 🗄 Integrate	· ···	=	All Items \vee 🛛 🍸	⊙ ∠
۵	Employee onboarding	7						
	Employee Name $^{\smallsetminus}$	Role $\scriptstyle{\smile}$		Joining Date $^{\smallsetminus}$	Location \vee	Induction Com $$	Completed On \vee	Mentor \vee
	Subbulakshmi	UI Analyst		4/5/2021	Chennai	\checkmark	1/21/2022	8
	Karthiga	MW Developer		3/8/2021	Kerala	\checkmark	1/10/2022	3
	Maniraj	UI Lead		12/1/2021	Chennai	\checkmark	12/31/2021	0
	4							Þ

Target

	SharePoint	✓ Search	this list			\$ \$? (MA)
G ⊕	Onboardii	1G Getting started Meet the team \checkmark	Help & support	Edit		☆ Not following ビ	ੇ Share
	+ New 🗄 Edit in grid	view 🖻 Share 🧧 Export 🗸 🏂 Autor	mate \vee - 🕆 Integrate	· · · · · ·	=	All Items $ \smallsetminus $	0 Z
۵	Employee onboarding	*					
	Employee Name $^{\smallsetminus}$	Title \vee	Joining Date \vee	Location \vee	Induction Com $$	Completed On \vee	Mentor \vee
	Subbulakshmi	UI Analyst	4/5/2021	Chennai	\checkmark	1/21/2022	8
	Maniraj	UI Lead	12/1/2021	Chennai	\checkmark	12/31/2021	\mathbf{O}
	Karthiga	MW Developer	3/8/2021	Kerala	\checkmark	1/10/2022	G
	4						•



Page Content

Source







Target







New Column

Source

🔀 Contoso Electronics SharePoint 🔎	Search this site		¢\$?
			🖸 SHARE 🛣 FOLLOW
UUC Purpose	Choice	New Classic Site	
JavaScript Display Template Columns			
Hidden	Yes/No	New Classic Site	
lcon	Hyperlink or Picture	New Classic Site	
Standalone	Choice	New Classic Site	
Target Control Type	Choice	New Classic Site	
Target List Template ID	Single line of text	New Classic Site	
Target Scope	Single line of text	New Classic Site	
New Columns			
Classification	Single line of text	New Classic Site	
Reports			
Owner	Person or Group	New Classic Site	
Report Category	Choice	New Classic Site	
Report Description	Multiple lines of text	New Classic Site	
Report Status	Choice	New Classic Site	
Save to report history	Yes/No	New Classic Site	
Status Indicators			
Auto Update	Yes/No	New Classic Site	
Data Source	Hyperlink or Picture	New Classic Site	
Description	Multiple lines of text	New Classic Site	
Detail Link	Hyperlink or Picture	New Classic Site	

Target

🔀 Contoso Electronics SharePoint 🔎	Search this site		
			🖸 SHARE 🟠 FOLLOW
OUC Purpose	Choice	wigrated Classic Site	
JavaScript Display Template Columns			
Hidden	Yes/No	Migrated Classic Site	
Icon	Hyperlink or Picture	Migrated Classic Site	
Standalone	Choice	Migrated Classic Site	
Target Control Type	Choice	Migrated Classic Site	
Target List Template ID	Single line of text	Migrated Classic Site	
Target Scope	Single line of text	Migrated Classic Site	
New Columns			
Classification	Single line of text	Migrated Classic Site	
Reports			
Owner	Person or Group	Migrated Classic Site	
Report Category	Choice	Migrated Classic Site	
Report Description	Multiple lines of text	Migrated Classic Site	
Report Status	Choice	Migrated Classic Site	
Save to report history	Yes/No	Migrated Classic Site	
Status Indicators			
Auto Update	Yes/No	Migrated Classic Site	
Data Source	Hyperlink or Picture	Migrated Classic Site	
Description	Multiple lines of text	Migrated Classic Site	
Detail Link	Hyperlink or Picture	Migrated Classic Site	



Site Collection Features

Source

::: 🔀 Contoso Electro	onics SharePoint $>$ Search this site	ŵ		MA
55	Site Settings • Site Collection Features	🜍 SHARE	☆ FOLLOW	
Home Notebook Documents	Name Aggregated Business Calendar Displays multiple business calendars in an overlay alongside Exchange and SharePoint calendars	Activate	Status	
Pages Recent	Content Type Syndication Hub Provisions a site to be Enterprise Metadata hub site.	Activate		
Training Docs Site contents	Cross-Site Collection Publishing Enables site collection to designate lists and document libraries as catalog sources for Cross-Site Collection Publishing.	Activate		
Recycle Bin	Custom Site Collection Help Creates a Help library that can be used to store custom help for this site collection.	Activate		
	Disposition Approval Workflow Manages document expiration and retention by allowing participants to decide whether to retain or delete expired documents.	Deactivate	Active	I
	Assigns IDs to documents in the Site Collection, which can be used to retrieve items independent of their current location.	Activate		
	Document Sets Provides the content types required for creating and using document sets. Create a document set when you want to manage multiple documents as a single work product.	Deactivate	Active	

Target

III 🧏 Contoso Electr	ronics	SharePoint $\begin{tabular}{c c c c c c c c c c c c c c c c c c c $		₿?	MA
			🗘 SHARI	☆ FOLLO	N (
s	Home Site	Home / EDIT LINKS Settings • Site Collection Features			*
Home		Name		Status	- 1
Notebook Documents		Aggregated Business Calendar Displays multiple business calendars in an overlay alongside Exchange and SharePoint calendars	Activate		
Pages Recent		Content Type Syndication Hub Provisions a site to be Enterprise Metadata hub site.	Activate		
Training Docs Site contents		Cross-Site Collection Publishing Enables site collection to designate lists and document libraries as catalog sources for Cross-Site Collection Publishing.	Activate		
Recycle Bin		Custom Site Collection Help Creates a Help library that can be used to store custom help for this site collection.	Activate		
	1	Disposition Approval Workflow Manages document expiration and retention by allowing participants to decide whether to retain or delete expired documents.	Deactiva	e Active	
	*	Document ID Service Assigns IDs to documents in the Site Collection, which can be used to retrieve items independent of their current location.	Activate		
	*	Document Sets Provides the content types required for creating and using document sets. Create a document set when you want to manage multiple documents as a single work product.	Deactiva	e Active	
	Re	Duet End User Help Collection	Activate		+

Email Notification

When migrating a site to the target tenant, each member of the site will get an email notification.

2. Teams Migration

pps4.Pro

Step 1 : Setup & Configuration

Setup : License and Roles

- 1. Microsoft 365/Office 365(E3 or E5) License is required for Source & Target Connector Accounts.
- 2. Microsoft Teams License is required for both Source & Target Connector accounts.
- 3. **Teams Administrator** role with Admin Consent and Delegated Permission is required for both Source & Target Connector accounts.
- 4. Source Connector Account should be a
 - Owner & Member of the Teams that you chose to migrate (Please refer section: *How to Add* 'Source Connector Account' as a member of the Teams)
 - o Owner of the Teams with Private / Shared Channels.
 - Owner of the assignments & OneNote for an Education Tenant.

Admin Consent & Delegate Permission: For non-Global Administrators

Admin must provide Admin Consent & Delegate Permission just by clicking a link. Please contact

support@jijitechnologies.com for further details.

Configuration : Connector Accounts – Sign-in

Perform the Source & Target Connector Accounts Sign-in as shown in *Global Configuration section*.

Additional Configuration : Additional Connector Accounts – Sign-in Perform the additional Source & Target Accounts Sign-in as shown in *Additional Configuration section*.

Mapping : Application User Mapping Perform the Application-level User Mapping as shown in *Application User Mapping section*.

Step 2 : How to Add 'Source Connector Account' as a member of the Teams

The 'Source Connector' must be part of all the teams that has to be migrated. To achieve this in a single shot, we can make it as a member by following the below steps. Please note that "User Administrator" access is recommended to get themselves added.

- 1. Generate the 'All Source Teams' report by navigating to Plan -> Reports -> All Source Teams.
- 2. Select All Teams by clicking the checkbox as highlighted below.



pps4.Pro All-In-One : Teams Migration Guide

♠	Teams Users C	Groups & plans Cha	nnels & tabs Stream	n Yammer Priva	te Chat SharePo	int Migrated Reports
All Sou	urce Teams 🔹 🖉		eport generated time : 1/8/2021, 10:53:00 AM	C Search text		R Manage Members and Owners
Drag a	a column header and drop	p it here to group by that	t column			2
	1 m Name T	Group Name	Mail Address	Description T	IsPublic	Team Id
	AC Planner Test T	AC Planner Test		AC Planner Test	false	PROFESSION AND A
	AC Planner Test T	AC Planner Test		AC Planner Test	false	
	AC Planner Test T	AC Planner Test	-	Improve your cult	true	Advantise Frank Hill.
	Adele team	Adele team		Adele team	false	menant sets a
	Alexmember	Alexmember		Alexmember	true	Plantation and it.
	Communications	Communications		Communications	true	
~	Contoso	Contoso		Contoso	true	Belline and a
	Contoso marketing	Contoso marketing		Contoso marketing	true	Berthese strike a
	Contoso Team	Contoso Team		A collaboration ar	false	

- 3. On clicking "Manage Members and Owners", below pop-up appears.
 - a. Choose 'Add Member'
 - b. Choose the 'Source Connector' & Update.

Update Members and Owners X	T	Team Id	T
Actions :		-	514 A.
Add Member 🔻			
Members to Add or Remove + ×		-	×
admin			
admingue admin	st	_	-
Update MOD Adm admin	ninistrator		-
customnot custom not tru			

4. Results are shown on if the 'Source Connector' is added to the selected teams.

Step 3 : Additional Settings

1. Conversation prefix [OPTIONAL]

The app will migrate the conversations appended with the conversation prefix. To change this prefix, follow the steps as mentioned in the below screenshot. The text given in the below box will be appended along with the migrated conversations.



Setup	Tracer logs	Throttling Wait Time :	180 Secs Batch Banuest Limit - 10	
E Plan	App Data Storage settings) Group Provisioning Delay :	Team Settings	×
≫ Migrate	Api settings	DB App Data Fetch Limit :	Conversation_Prefix Conversation migrated fro	m other tenant
Teams	Other settings Migrated Data	Date Format :	Create Team By Template	
SharePoint	Azure Settings	Private Chat Throttling Wait Time :	Create Dynamic Membership Group	
Ç Chat	•	Export Type :	Teams - Migrate Membership	
C Mapping		Number of Items per 3	Teams - OverWrite Files	
Settings		Team settings SharePoi.	Create Task for Associated SPO Site	
		Stream Settings Yamme	Create Job for Associated Group Mailbox	
			Create Job for Associated Group Plans	
User Manual			Teams OfficeTab-Migrate other team file to current team	
? FAQs		I		Save
27				

The prefix will be appended before each conversation as below in the target tenant

 Activity	Teams	=	D Ge	neral Posts Files Wiki2 Wiki Website Page 1 +	🗅 Meet 🗸
, ⊂hat	C Sugard		MA	Conversation migrated from other tenant	
T eams	·			Megan Bowen 7/9/2021 10:01 PM Pacific Coffee project kick-off	
	and June			Tuesday, July 20, 2021 @ 11:30 AM See more	
Calendar	Mark 2 Project Team			د Reply 🔞	♥ ⊖ ;; ;; ; ; ; ; ; ; ; ; ; ; ; ; ; ; ;
Calls	Design		MA	MOD Administrator 10/28, 6:15 PM	
Files	General		•	Conversation migrated from other tenant	
riies	American Design award	ls		MOD Administrator 10/28/2021 3:42 AM	
	PNW Coffee Social Ca	mpaign		Added a new tab at the top of this channel. Here's a link.	
				See more	
88	a hat has				
Apps				C New conversation	
? _{Help}	Co Join or create a team				

2. Enable "Create Team By Template" [MANDATORY only for an Education Tenant migration]

For an Education Tenant migration, it is mandatory to enable the "Create Team By Template" flag in Custom settings **before you initiate the migration**. Please refer the below screenshot.



Setup	Tracer logs	Throttling Wait Time :			
E Plan	App Data	-	Team Settings	×	
	Storage settings	Group Provisioning Delay :			
» Migrate	Api settings	DB App Data Fetch Limit :	Conversation_Prefix Conversation migra	ited from other tenant	
Teams	Other settings Migrated Data	Date Format :	Create Team By Template		
SharePoint	Azure Settings	Private Chat Throttling Wait Tim	Create Dynamic Membership Group		
j Chat		Export Type :	Teams - Migrate Membership		
	1	Number of Items per 1	Teams - OverWrite Files		
🔅 Settings		Team settings ShareF	Create Task for Associated SPO Site		
		Stream Settings Yam	Create Job for Associated Group Mailbox		
			Create Job for Associated Group Plans	5	
E User Manual			Teams OfficeTab-Migrate other team file to current t		
? FAQs		L			
27					

3. Skip "Migrate Membership" during Initial Migration [OPTIONAL]

When you migrate the memberships in the first place, the members will keep receiving notifications during the migration. In order to avoid these notifications, disable the option "Teams – Migrate Membership" before the Initial Migration. It is Enabled by DEFAULT.

You can migrate the memberships at a later point post the Migration is completed, by just

Enabling the option "Teams – Migrate Membership"

Post which, the Migration tasks require re-try.

م Setup	Tracer logs	Throttling Wait Time :			
≡ Plan	App Data		Team Settings		×
	Storage settings	Group Provisioning Delay :	Conversation Prefix		
>> Migrate	Api settings	DB App Data Fetch Limit :	Conversation_Frenk Conversation	on migrated from other tenant	II
Dji Teams	Other settings	Date Format :	Create Team By Template		
5>	Migrated Data		Create Dynamic Membership Group		
SharePoint	Azure Settings	Private Chat Throttling Wait Time		4	
€ Chat		Export Type :	Teams - Migrate Membership		
	1	Number of Items per sector	Teams - OverWrite Files		
		Number of Items per 3	Create Task for Associated SPO Site	П	
Settings		Team settings SharePo		_	
			Create Job for Associated Group Mailbox		
		Stream Settings Yamm	Create Job for Associated Group Plans		-
_			Teams OfficeTab-Migrate other team file to cu	rrent team 🗆 🗾	-
User Manual					ave
9		I			
FAQs					
L.					



4. Create Associated SPO task [OPTIONAL]

ops4.Pro

In addition to the channel files, sometimes you would wish to migrate the additional lists and libraries part of the associated SharePoint sites. In such scenario, follow the below steps to achieve the same.

Step 1: Enable the Option "Create Task for Associated SPO Site"

Navigate to Settings -> Other settings -> Team Settings, as depicted below.

≪ Setup	Tracer logs App Data	Throttling Wait Time :	180	Team Settings			×
E Plan	Storage settings	Group Provisioning Delay :	20	Create Task for Associated SPO Si	to	-4	^
» Migrate	Api settings	DB App Data Fetch Limit :	100	Cleate lask for Associated SPO SI	ie		
Teams	Other settings	Date Format :	M/d/yyyy	Create Job for Associated Group N	lailbox		
SharePoint	Migrated Data Azure Settings	Private Chat Throttling Wait Time	60	Create Job for Associated Group P	lans		
p Chat	·	Export Type :	Excel	Teams OfficeTab-Migrate other tea	m file to current team		
C Mappin		Number of Items per request :	50	Basic Job-Channel Mapping By Ch	annelld	✓	
Settings		Team settings SharePo	int Site Settings	Move Files If Source Channel Rena	amed		
				Replace Existing Grade category			
		Stream Settings Yamme	er Settings Ar	Source Class Materials Name	Class Materials		
				Target Class Materials Name	Class Materials]
							Save 5

Step 2 : Set-up the Basic Task Settings

As the associated SharePoint Task is created automatically, we have to configure the required 'SharePoint-Basic Task Settings' in advance for the SPO task to pick them.

Navigate to Settings -> Other settings -> SharePoint Site Settings, as depicted below.

Setup	Tracer logs	Throttling Wait Time :	180	SharePoint Site Settings			
≡ Plan	App Data Storage settings	Group Provisioning Delay :	20	Remigrate Permissions:	Basic Job settings		×
» Migrate	Api settings	DB App Data Fetch Limit :	100	Remigrate Deleted Target Files	Migrate Site Settings	Migrate Pages	Migrate 5
eji Teams	Other settings Migrated Data	Date Format :	M/d/yyyy		Migrate Site Settings	Migrate Pages	Navigation
SharePoint	Azure Settings	Private Chat Throttling Wait Time	60	Number of Items per request	Migrate Generic Lists	Migrate Document Library	Migrate Site Assets
© Chat		Export Type :	Excel	Throttling Wait Time	Migrate All Files & Folders	Migrate Onenote	Migrate Subsites
C Mapping		Number of Items per request :	50	Number of Threads/Job	Migrate External User Permission	Migrate Term Groups	
Settings		Team settings SharePo	int Site Settings	Large File Size			
				Large File Chunk Size			Ok
		Stream Settings Yamm	er Settings A	Basic Task Settings	Set 4		
				L			

Step 4 : Create Task

Follow the below steps to create a task

- 5) Navigate to 'Teams' tab.
- 6) Hit 'Refresh' to load the Teams.
- 7) Select the Teams you want to migrate.
- 8) Click Migrate



	C Refres	A Digrate 1 Migration	From CSV All	r	Columns 👻 Search	C Export
e	Ξ	Team Name 👳	Mali	Visibility =	Team Id =	Migration Status =
1	3	Apps4Pro Products	app: Option to select bulk no. of	Private	2ac819dd-a176-4d9a-b12	
		HCI comments	hcice Teams from CSV	Private	89671acb-11e2-4def-b26	
int		Wunderboards	cardsdev@	Private	2640edb6-e2ac-4579-b69	
		Apps4Pro Import	apps4proimport@	Private	e89e6614-ad3e-40cf-86f4	
		First Group	firstgroup@	Private	2438d352-7c7c-4e1e-974	
g		JiJiSupport	jijisupport@	Private	08e540fc-d9bd-49b5-bfca	
s		Onenote team	onenoteteam@	Private	69566cf1-7695-48ae-947f	
		Onenote access	onenoteaccess@	Private	128ef6e7-d19c-4769-9af0	
		Test User 500 Team 1	testuser500team1@	Private	7bb6c412-9ceb-4ceb-864	
ual		Same Tenant	sametenant@	Private	eb9bf741-8a8c-41cd-84a	
		To do Copy 303	todocopy303@	Private	820414c1-f0ca-423b-80ef	

Migration from CSV : Select a bunch of Teams in a single shot using this option.

You can **Browse** for a CSV containing the details of the Teams to be Migrated.

SOUR	Migration From CSV						×
C Re							Exp
	Select the CSV File:	Browse	▲ Sample CSV				
	Migration Settings:						
	Migrate Channels	🗸 Migrate	Files	🗸 Migrate Wiki 🗸	Migrate Private Channe	els	
	Migrate Conversatio	ns 🔽 Migrate	OneNote	🗸 Migrate Planner 🗸	Migrate Shared Channe	els	
	Migrate WhiteBoard	🗸 Migrate	Website Tab	ClassWork	Migrate Assignments (C	Class Team Only)	
	Migrate Office Tabs	(Excel, Word, PDF, PPT)					
	Add Source Connec	tor to the selected Source	Teams				
	Source Te \Xi	Source T \Xi	Available \Xi	Target Te \Xi	Target Te ₹	Available \Xi	
	First Plan	af75ffdc-9c5d	Found	My First Plan	af75ffdc-9c5d	Found	^
	First Plan	567973a3-0a0	Found	First Plan	<newteam></newteam>	<newteam></newteam>	
	HCI Engineering	83aa24e0-314	Found	HCI Engineering	<newteam></newteam>	<newteam></newteam>	
	Second Team	e53bd819-15c	Found	Second Team	<newteam></newteam>	<newteam></newteam>	
1<						Min	rate (1450 item
						inig	

Sample CSV :

You can always download a sample CSV to feed in your data.

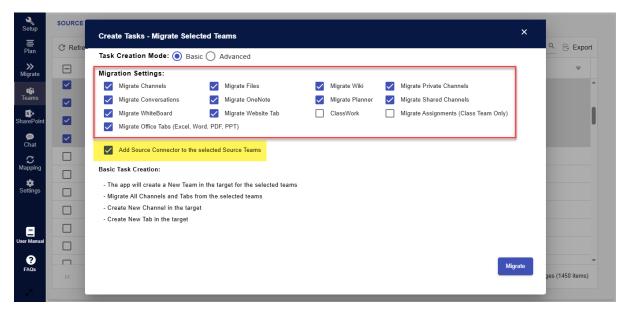
SourceTeamName	SourceTeamId	TargetTeamName	TargetTeamId	TargetTeamMailnickName	MigrateTeamSettings	MigrateTeamUsers
All Company	4c82aeda-f296-43a9-a80a-c7892	All Company			Yes	Yes
Analysis	4918c791-3b78-4353-8ad2-41f2	Analysis-01		Analysis	Yes	Yes
Apps4Pro Products	73de47bc-ac48-41ea-b45d-740a	Apps4Pro Products	b1fbf564-b8a9-47f2-94c0-316a7b		No	Yes
Admin Team	481e7bd8-1a29-4bff-9974-74b5	Admin Team	2ee4f0d5-c455-46c3-9c81-3f1de3		No	Yes

Step 4 : Choose Migration Settings

You can also choose the other options whether the Team Migration process includes Conversations, Files, Private Channels, Shared Channels, OneNote tab, Planner tab, Office tab and Website tab.

Basic Mode : Choose 'Basic' Mode to enable users to have the exact replica of the Source to the Target.





Advanced Mode: Choose 'Advanced' Mode to enable users to make choices to migrate in the target

- > As a new / existing team, channel, tab or plan.
- Customise the names of the target team, channel, tab or plan.
- Choose how to migrate the conversations

<u>Add Source Connector to the selected Source Teams:</u> Select this option if you want to add the Source Connector to the teams to be migrated, if they have not been added previously.

Step 5: Target Settings

When you choose **Advanced Mode**, tool lets you tailor the teams, channels, tabs and plans. Will see each of them in detail in this step.

Team Settings

In this step, you can choose how do you want the target team(s) to be. You will have following three options to decide on.

- Migrate into a new Team (OR)
- Append all team data into an existing Team (OR)
- Enable the team for an existing Group target team's name will be same as that of the group's.

Migrate User : When migrating to an existing team / group, one can choose to migrate the additional members by enabling this option.



Migrate Channels	🗸 Migrate Files	·	Migrate W	/iki 🔽	Migrate Private Channels	
Migrate Conversations	Migrate One	Note 🗸	Migrate P	lanner 🗸	Migrate Shared Channels	
Migrate WhiteBoard	Migrate Web	site Tab	ClassWor	k 🗌	Migrate Assignments (Class Team Or	nly)
Migrate Office Tabs (Exc	cel, Word, PDF, PPT)					
Add Source Connector t	to the selected Source Teams	s				
-						
Team Settings Channe	el Settings Tab Settings	Plan Settings				
Chaine	1 Settings Tab Settings	Fian Settings				
Source Team \land 👳	Target Team Mapping			Migrate User	Replace with Source Team S	Settings
Apps4Pro Import	Existing Team 🛛 👻	Apps4Pro Import	-		-	
Apps4Pro Products	Existing Team 🔹	Apps4Pro Products	-			
					×	
		New HCI				
	New Team 🔻			\checkmark	-	
HCI comments						
HCI comments		Wunderboards	-	\checkmark		
Wunderboards	Existing Group (Enable 🔻					
	Existing Group (Enable 🔻					

Channel Settings

Under Channel Settings tab, you can choose required channels to migrate and required components to be migrated along with channels. For existing target team, you can choose to migrate channel details either to a new channel or an already existing target channel.

Create Tasks - Migrate Sele	cted Teams		×
Task Creation Mode: 🔵 Bas	sic 💽 Advanced		
Migration Settings:			
Migrate Channels	Migrate Files	✓ Migrate Wiki ✓ Migrate Private	Channels
Migrate Conversations	Migrate OneNote	🗸 Migrate Planner 🗸 Migrate Shared	Channels
Migrate WhiteBoard	Migrate Website Tab	ClassWork Migrate Assign	ments (Class Team Only)
Migrate Office Tabs (Excel, Wo	ord, PDF, PPT)		
Add Source Connector to the			
Team Settings Channel S		Plan Settings	
Source Te =	Target Team 📼	Source = Target Channel Mapping	
Apps4Pro Import	Apps4Pro Import	Test Channel	fest Channel
Apps4Pro Import	Apps4Pro Import	one Existing Channel 🗸	one
			Migrate



You can even migrate conversations starting from a particular date.

Cre	ate Tasks - Migra	ate Selected Tear	ns					×
Tas	k Creation Mode:	: 🔿 Basic 🧿 Ad	vanced					
Mig	ration Settings:							
\checkmark	Migrate Channels	\checkmark	Migrate Files	\checkmark	Migrate Wiki	\checkmark	Migrate Private Channels	
\checkmark	Migrate Conversa	tions 🗸	Migrate OneNote	\checkmark	Migrate Planner	\checkmark	Migrate Shared Channels	
\checkmark	Migrate WhiteBoa	rd 🗸	Migrate Website Tab		ClassWork		Migrate Assignments (Class 7	Feam Only)
\checkmark	Migrate Office Tab	os (Excel, Word, PDF	, PPT)					
	Add Source Conne Team Settings	ector to the selected		ettings				
	Source Ŧ	Target Channel N	lapping		Conversation			
	Test Channel1	New Channel	Test Channel		 Post as II Post as F MigrateFr None 	ITML F		
	one	Existing Channel	▼ one	•	ě		ial Conversations Format	
							м	igrate

Tab Settings

Under Tab Settings, you can choose required tabs to migrate and map the tab with existing tab if you have selected existing target team/channel.



Create T	āsks - Migrate S	elected Teams			×
Task Cre	ation Mode: 🔵	Basic 🔘 Advanced			
Migratio	n Settings:				
🗸 Migi	rate Channels	🗸 Migrate	Files	Migrate Wiki 🔽 Migrate Priva	te Channels
🗸 Migi	rate Conversations	🗸 Migrate	OneNote	🗸 Migrate Planner 🔽 Migrate Shar	ed Channels
🗸 Migi	rate WhiteBoard	🗸 Migrate	Website Tab	ClassWork Migrate Assig	nments (Class Team Only)
🗸 Migi	rate Office Tabs (Ex	ccel, Word, PDF, PPT)			
		to the selected Source T			
	Settings Chan	inel Settings Tab Se	e <mark>ttings</mark> Plan Settir	-	
	Tab \Xi	Source Ch ਵ	Target ਵ	Target Tab Mapping	Tab Type
	Apps4Pro	General/Apps4P	General/Ap	Existing Tab 🔹 Apps4Pro Import 💌	Planner
	new note	General/Apps4P	General/Ap	Existing Tab 🔻 new note (1) 💌	OneNote
	Apps4Pro	General/Apps4P	General/Ap	New Tab	Planner
	new note	General/Apps4P	General/Ap	Existing Tab 🔻 new note 👻	OneNote
					Migrate

Plan Settings

Under Plan Settings tab, it lists the plans available in the selected teams, and you can select the format of the planner task attachments and comments.

Create Tasks - Migrate Selected Teams	×
Task Creation Mode: 🔵 Basic 🖲 Advanced	
Migration Settings:	
Migrate Channels 🗸 Migrate Files 🗸 Migrate Wiki 🏹 Migrate Private Channels	
Migrate Conversations 🗸 Migrate OneNote 🗸 Migrate Planner 🗸 Migrate Shared Channels	
Migrate WhiteBoard Vigrate Website Tab ClassWork Migrate Assignments (Class	s Team Only)
Migrate Office Tabs (Excel, Word, PDF, PPT)	
Add Source Connector to the selected Source Teams	
Team Settings Channel Settings Tab Settings Plan Settings	
Source Channel/Team 🔻 Target Channel/Team 🔻 Source Plan Name 🕈 🔻 Target Plan Name 🔻 A	Attachments Comments
	None None
General/Apps4Pro Import General/Apps4Pro Import Apps4Pro Import Apps4Pro Import (Copy URLs and SharePoint Files Post as HTML Format
	Copy URLs alone Post as Individual Conversation
	None None
General/Apps4Pro Import General/Apps4Pro Import Apps4Pro Import Apps4Pro Import	Copy URLs and SharePoint Files Post as HTML Format
	Copy URLs alone Post as Individual Conversation
	Migrate
	Migrate



Step 6 : Task Execution

In this step, you can view the list of the Teams queued up for Migration. The task gets triggered automatically.

Setup	SOURCE TASKS							
⊟ Plan	QUEUED DRAFTS INPROGRE		Cancel the ALL					
≫ Migrate	C Refresh / Edit + Priority		Migration		Columns 👻 Search		Q 🖾 Export 🖾	Export Logs
i) Teams	Nam 🚽	Mail ,	Created Ti =	Last RunTi 🔻	Status 🔫	Queued A =	Priority =	Details
s>	'Edit' the earch	Prioritize	09-11-2024 7:0	09-11-2024 7:0	NotStarted	Start	1	View Details
SharePoint	Migration earch Group	your tasks	09-11-2024 7:0	09-11-2024 7:0	NotStarted	Start	2	View Details
Ç Chat	settings ming Spot	TheLearningSp	09-11-2024 7:0	09-11-2024 7:0	NotStarted	Start	3	View Details
C Mapping								

You get to edit the Migration settings by clicking 'Edit'. Make changes as required and 'Save' the changes.

Setup	SOURCE	E TASK	<u>(5</u>							
≡ Plan	QUEUED	DRAF	Edit Task - Professional Le	arning (Migration)				×		
>> Migrate	C Refr	resh 🧨 E	Migration Settings:						kport 🖭	Export Logs 📧
ផ្សំរ	Ξ	Name	Migrate Channels	Migrate Private Channels	Migrate Shared Ch	_			Ŧ	Details
Teams		4th Grade	Migrate Conversations Migrate OneNote	Migrate Website Tab Migrate Planner		its (Class Team Only) s (Excel, Word, PDF,	ClassWork			View Details
SharePoint		Pineview	Team Settings Channel	Settings Tab Settings Pl	an Settings					View Details
⊜ Chat		Staff Tear	Source Team =	Target Team Mapping	Migrate User	Replace with Source Te	am Settings			View Details
C Mapping		Professio	Professional Learning	Existing 🔻 Professi 🔻				*		View Details
🔹 Settings		Class Tea			_					View Details
Settings		Other Tea								View Details
								l		
E										
User Manual							I	Save		*
×*			> > 100 🔻 Ite	ms per page					10	f 1 pages (6 items)

Once the Teams Migration tasks completes,

If **"Create Task for Associated SPO Site"** setting is enabled as mentioned in the Additional Setting : <u>Create</u> <u>Associated SPO task</u>, associated SPO tasks are created automatically as highlighted below.

 Part of the SPO task, associated SharePoint Sites of the Groups linked with the selected Teams are migrated. All aspects of these sites are migrated including - Pages, files, folders, document libraries, Permissions etc.

Note : In this scenario, the OneNote content and the channel files are migrated from the Associated SharePoint Task only.



Setup E Plan	SOURC		STOPPED	CON	ALL ALL						
» Wigrate	C Re	fresh 🎤 Edit 🗘 Retry 🕨 F	Rerun Task Opt	tion 🗸		c	Columns 👻 Search		Q Export	Export Logs	X.
riji Teams		Site Name =	Site URL	Ŧ	Site Type 🛛 🔫	Created Ti =	Last RunTi =	Status =	Errors =	Warnings	Ŧ
		Learning	https://		TeamSite	09-06-2024 12:	09-06-2024 1:0	Completed	0	0	í
s arePoint		Learning - Channel 1 (Private)	https://		TEAMCHANNEL#0	09-06-2024 12:	09-06-2024 12:	Completed	0	0	
Definition of the second secon		Class Team	https://		TeamSite	09-06-2024 2:1	09-06-2024 2:2	Completed	0	0	_
C Mapping		Class Team -Shared channel	https://		TEAMCHANNEL#0	09-06-2024 2:1	09-06-2024 2:1	Completed	0	0	
ttings		Health Research	https://		TeamSite	09-09-2024 3:4	09-09-2024 3:4	Completed	0	0	
Settings											

Step 7 : How to 'Retry' for a task

- 1) Navigate to Teams -> Tasks -> Completed
- 2) Select tasks that Completed with Errors / Warnings
- 3) Click 'Retry'

Setup E	SOURCE		SS STOPPED C						
>> Migrate	C Refr	resh 🖌 Edit 🖉 Retry 5	Rerun Task Option	~		Columns 👻 Search		् 🗵 Export	🗄 Export Logs 🛛
Teams		Name 📼	Mail =	Created Ti =	Last RunTi ਵ	Status =	Errors 📼	Warnings 📼	Details
I Editis	⊿4	The Learning Spot	TheLearningSp	09-11-2024 7:0	09-11-2024 7:1	Completed with Errors	6	7	View Details
SharePoint		Staff Team	StaffTeamMigra	09-10-2024 8:1	09-10-2024 11:	Completed with Errors	2	0	View Details
⊜ Chat		Professional Learning	ProfessionalLea	09-10-2024 8:1	09-10-2024 9:3	Completed with Errors	1	1	View Details
		Pineview School Staff	PineviewSchool	09-10-2024 7:5	09-10-2024 11:	Completed with Errors	3	5	View Details
		Other Team	OtherTeammigr	09-10-2024 8:1	09-10-2024 9:4	Completed with Errors	3	1	View Details
Settings		Health Research	HealthResearch	09-11-2024 7:0	09-11-2024 7:1	Completed with Errors	1	2	View Details
		Design Research Group	DesignResearc	09-11-2024 7:0	09-11-2024 7:1	Completed with Errors	3	4	View Details
		Class Team	ClassTeammigr	09-10-2024 8:1	09-10-2024 9:3	Completed with Errors	4	1	View Details
E User Manual									

Step 8 : How to trigger 'Incremental Migration'

- 1) Navigate to Teams -> Tasks -> Completed
- 2) Select the Teams for which you need Incremental Migration
- 4) Click 'Rerun', the Incremental Migration gets executed.

Note : If Status of the task is either "Completed with Errors / Completed with Warnings", please review the errors / warnings with the Support team, before you proceed with the Incremental Migration.



Setup	SOURC	E TASKS 2		3					
≡ Plan	QUEUED	D DRAFTS INPROGRES							
>> Migrate	C Ref	íresh 🖋 Edit 🗘 Retry 🕨	Rerun Task Option	/		Columns 👻 Search		Q X Export X	Export Logs
Teams		Name =	Mail Ŧ	Created Ti =	Last RunTi =	Status =	Errors =	Warnings =	Details
S>		The Learning Spot	TheLearningSp	09-11-2024 7:0	09-11-2024 7:1	Completed	0	0	View Details
SharePoint		Staff Team	StaffTeamMigra	09-10-2024 8:1	09-10-2024 11:	Completed	0	0	View Details
⊜ Chat		Professional Learning	ProfessionalLea	09-10-2024 8:1	09-10-2024 9:3	Completed	0	0	View Details
		Pineview School Staff	PineviewSchool	09-10-2024 7:5	09-10-2024 11:	Completed	0	0	View Details
*		Other Team	OtherTeammigr	09-10-2024 8:1	09-10-2024 9:4	Completed	0	0	View Details
Settings		Health Research	HealthResearch	09-11-2024 7:0	09-11-2024 7:1	Completed	0	0	View Details
		Design Research Group	DesignResearc	09-11-2024 7:0	09-11-2024 7:1	Completed	0	0	View Details
		Class Team	ClassTeammigr	09-10-2024 8:1	09-10-2024 9:3	Completed	0	0	View Details
8		4th Grade	4thGrade@M36	09-10-2024 10:	09-11-2024 5:0	Completed	0	0	View Details
User Manual									

Step 9 : How to Remove 'Source Connector Account' from the Migrated Teams

Once the migration tasks are completed, the 'Source Connector' can be removed from all the teams that were migrated. To achieve this in a single shot, we can remove it by following the below steps.

- 1. Generate the 'All Source Teams' report by navigating to Plan -> Reports -> All Source Teams.
- 2. Select All Teams by clicking the checkbox as highlighted below.

A	Teams Users C	Groups & plans Cha	nnels & tabs Stream	n Yammer Priva	te Chat Shar	ePoint	Migrated Reports	
All So	urce Teams 🔹 🖉		eport generated time : 1/8/2021, 10:53:00 AM	C Search text		R	Manage Members and Owr	
Drag a	a column header and drop	p it here to group by that	t column					2
	1 m Name T	Group Name	Mail Address	Description T	IsPublic	T	Team Id	
<	AC Planner Test T	AC Planner Test		AC Planner Test	false		-	
	AC Planner Test T	AC Planner Test	-	AC Planner Test	false		-	
~	AC Planner Test T	AC Planner Test	-	Improve your cult	true		-	
	Adele team	Adele team		Adele team	false		-	
~	Alexmember	Alexmember		Alexmember	true		-	
	Communications	Communications		Communications	true		-	
~	Contoso	Contoso		Contoso	true		-	
	Contoso marketing	Contoso marketing		Contoso marketing	true		Bernetten.	
~	Contoso Team	Contoso Team		A collaboration ar	false			

- 3. On clicking "Manage Members and Owners", below pop-up appears.
 - a. Choose 'Remove Member'
 - b. Choose the 'Source Connector' & Update.



Update Members and Owners	×	T	Team Id	T
Actions :				ana.
Remove Member •				
Members to Add or Remove +	×			
	admin			×
	admingues admin	st	_	
Update	MOD Adm admin(inistrator		
customno(custom not tri				

4. Results are shown on if the 'Source Connector' is removed from the selected teams.

Step 10 : How to Remove 'Target Connector Account' from the Migrated Teams

The 'Target Connector' also is now part of all the target teams migrated. And hence, the 'Target Connector' must be removed from all the teams that were migrated. To achieve this in a single shot, we can remove it by following the below steps.

- 1. Generate the 'All Target Teams' report by navigating to Plan -> Reports -> All Target Teams.
- 2. Select All Teams by clicking the checkbox as highlighted below.

Setup	^ -			nnels & tabs Stream		te Chat SharePoint	3			
, ≣ Plan	All Source	ce Teams 🔻 🖉		port generated time : 28/2024, 7:08:02 AM	C	text	R Manage	Members and Owners	Copy Wiki	Migrate
» Migrate	2	column header and dro	p it here to group by that	column						
aj;		Team Name 📍	Group Name 🔻	Mail Address T	MailNickname	Description T	IsPublic T			
Teams		Sales and Market	Sales and Market	SalesAndMarketi	SalesAndMarketing	Sales and Market	true			î
s > SharePoint		Retail	Retail	Retail@M365x98	Retail	Retail	true			
) Chat		SOC Team	SOC Team	SOCTeam@M36	SOCTeam	SOC Team	false			
		Communications	Communications	Communications	Communications	Communications	false			
Mapping		Design	Design	Design@M365x9	Design	Design Team	false			
Settings		Contoso marketing	Contoso marketing	Contosomarketin	Contosomarketing	Contoso marketing	true			
		Remote living	Remote living	Remoteliving@M	Remoteliving	Remote living	true			
		Membersplan	Membersplan	Membersplan@M	Membersplan	Membersplan	false			
		New environment	New environment	Newenvironment	Newenvironment	New tenant New	true			
Ξ		New environment	New environment	Newenvironment	Newenvironment	new environment	false			
User Manual		Test_Plan_2	Test_Plan_2	test_plan_2@M3	test_plan_2	Test_Plan_2	true			
FAQs		Bulk Migration Test	Bulk Migration Test	bulkmigraitontest	bulkmigraitontest	heva decimal site	falco			T
	14	1 2 3 4 1	▶ ► 100 ▼ ii	tems per page					1 - 100 of 3	39 items
×″										

- 3. On clicking "Manage Members and Owners", below pop-up appears.
 - a. Choose 'Remove Member'
 - b. Choose the 'Target Connector' & Update.

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Update Members and Owners X	T	Team Id	~
Actions :		-	
Remove Member v			
Members to Add or Remove + X			
admin			×
admingue admin	st		
Update MOD Adm admin(iinistrator		
customnol custom not tru			

Results are shown on if the 'Target Connector' is removed from the selected teams.

How to delete 'Assignments' from a class Team

For an education tenant, our tool provides the capability to delete the assignments from a source / target class team. To achieve this, generate the Source Team Assignments / Target Team Assignments report from the Plan tab -> Teams. Then choose the teams, select the assignments to be deleted and click 'Delete'. Please refer the below screenshot.

	f	Teams Cers G	Groups & plans Cha	nnels & tabs Stream	Yammer Private	Chat SharePoint Migration	Summary V2			
, ■ Plan	Source Te	eam Assignme 🔻 🖉		port generated time : 9/2024, 6:40:33 AM	C	Search text			Delete Assig	nment(s)
>> Migrate	Drag a	column header and drop	o it here to group by that	column	Modoo of p	0000fe04 70Ch 4	2024.0	0.00700-4	oppigned	
		Team Id	Team Name	Assignment Title	Source Teams	;			×	
Teams	-4	d0697c54-9064-4	Language Arts	Analytical essay						*
s SharePoint		d0697c54-9064-4	Language Arts	Modes of persua						
ø		0b73d330-12e4-4	Algebra One	Algebra Assignment	Select Teams :	Language Arts 😣	C	0		
Chat		801e7a0c-a527-4	Primary K-3	Counting Objects		Primary K-3 🔇	×			
C Mapping		801e7a0c-a527-4	Primary K-3	Calendar Activity		Physical Science	3			
Settings		d0697c54-9064-4	Language Arts	Audience essay		Design Bessereh Crown			Ok	
		d0697c54-9064-4	Language Arts	School newspaper	_	Design Research Group				
		d0697c54-9064-4	Language Arts	Letter of introduct		Health Research				
						Science Department (PLC)				
E										
User Manual										
? FAQs										*
	н	1 ► H 100	 items per page 						1 - 8 of 8 i	tems
R.										

How to archive 'Source Teams' that are migrated

You can very well archive the Teams that has already been migrated via the tool. Please follow the below steps.

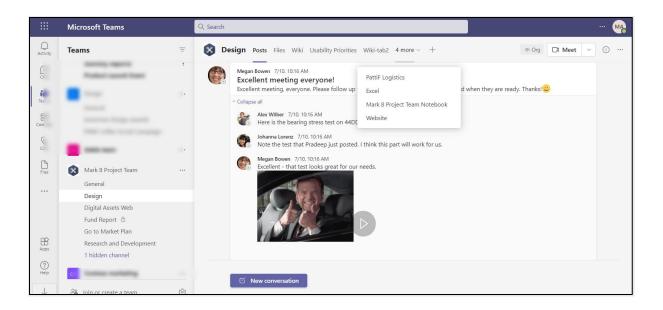
- 1. Navigate to Plan -> Reports -> Migrated Reports -> Migrated Teams Summary
- 2. Choose the desired teams or all the teams that are listed here and click Archive.



کر Setup	†	Teams Users 0	Groups & plans Cha	nnels & tabs Stream	n Yammer Priv	ate Chat SharePoint	OneDrive Mi	grated Reports	4
≣ Plan	<u> </u>	ted Teams Sumi	Generate 1	leport generated time : 1/7/2022, 11:19:00 AM	C	Search te	xt	Q.	Archive
	Drar	solumn header and dro	p it here to group by that	t column					
►► Migrate		Team Name 🛛 🝸	Team Id	Total Channels	Total WikiTabs	Total OnenoteTabs 🔻	Total PlannerTabs	Total Messages	
		trello nossal schl	ae425165-8a42-4			N/A	N/A	N/A	
¢¢ Settings		SubTask Plan	4a1e74e2-c351-4			N/A	N/A		
		Copy One Note	41afe59e-adec-4			N/A	N/A	N/A	
		Test Team	b2d8244f-ffe1-49			N/A	N/A	24	
		User 1 Team	d78b925d-6ae3-4			N/A	N/A		
		New Team	5121fc63-31a9-4			N/A	N/A	18	
		Url Test 13	08ef6797-d1ae-4			N/A	N/A		
		Trello Test 17	ba070b1e-8b8f-4f		N/A	N/A	N/A	N/A	

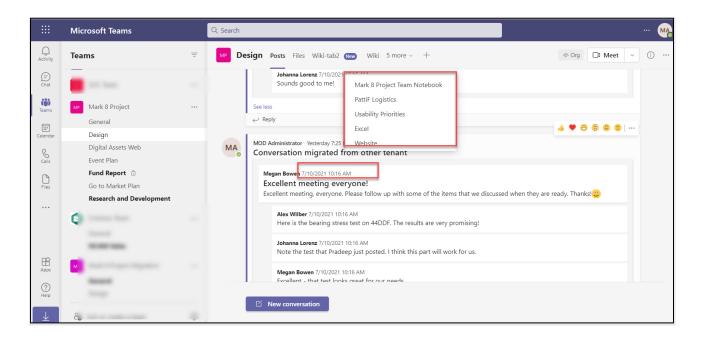
User Experience

Source:



Target:





Migration view of Settings Source:



Cm Contoso marketing	rketing	
Members Channels Settings	Analytics Apps Tags	
 Member permissions 	Enable channel creation, adding apps, and more	
	Allow members to create and update channels	
	Allow members to create private channels	
	Allow members to delete and restore channels	
	Allow members to add and remove apps	
	Allow members to upload custom apps	
	Allow members to create, update, and remove tabs	
	Allow members to create, update, and remove connectors	
	Give members the option to delete their messages	
	Give members the option to edit their messages	
 Guest permissions 	Enable channel creation	
	Allow guests to create and update channels	
	Allow guests to delete channels	

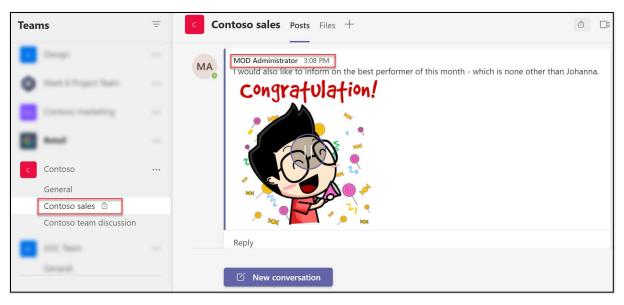


Target:

Cm Contoso marketing	keting	
Members Channels Settings	Analytics Apps Tags	
 Member permissions 	Enable channel creation, adding apps, and more	
	Allow members to create and update channels	
	Allow members to create private channels	
	Allow members to delete and restore channels	
	Allow members to add and remove apps	
	Allow members to upload custom apps	
	Allow members to create, update, and remove tabs	
	Allow members to create, update, and remove connectors	
	Give members the option to delete their messages	
	Give members the option to edit their messages	
 Guest permissions 	Enable channel creation	
	Allow guests to create and update channels	~
	Allow guests to delete channels	

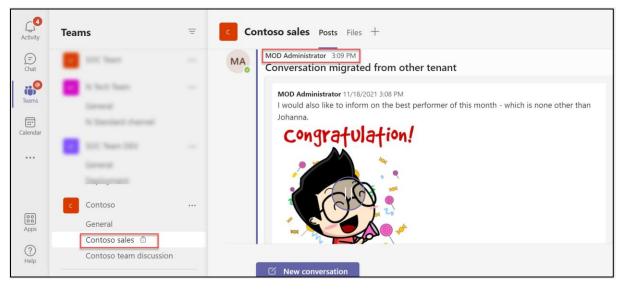
Migration view of Private Channel

Source:



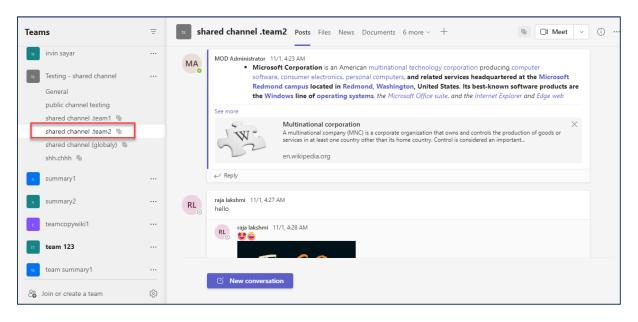


Target:



Migration view of Shared Channel

Source:





Target:

Teams	Ξ	shared channel .team2 Posts Files Website + Siles Website +	(i)
case3			
testing management3		MOD Administrator Vesterday 1:26 PM Conversation migrated from other tenant	
General		MOD Administrator 11/1/2022 4:23 AM	
team1		MOD Administrator 11/1/2022 4:23 AM Microsoft Corporation is an American multinational technology corporation producing computer	
team2 🚳		software, consumer electronics, personal computers, and related services headquartered at	
testcase team1		See more	
		√ Reply	
General		é 🎔 🖶 🛱 🐨 🐨	
test case team1channel 🔅		MOD Administrator Vesterday 1:26 PM	
test 4		Conversation migrated from other tenant	
		raja lakshmi 11/1/2022 4:27 AM	
5 Testing - shared channel		hello	
General			
shared channel .kiki 👒		raja lakshmi 11/1/2022 4:28 AM	
shared channel .team1 8			
shared channel .team2 🐁			
-	-	C New conversation	
🖧 Join or create a team	(Å)		

Impact

1. We will migrate the @mention as regular text.

9.	Pradeep Gupta 7/10, 10:17 AM Megan Bowen have you reviewed the vende Source	MA	MOD Administrator Vesterday 7:25 PM Conversation migrated from other tenan Target
	✓ Collapse all		Pradeep Gupta 7/10/2021 10:17 AM Megan Bowen, have you reviewed the vendor contract yet?
	Johanna Lorenz 7/10, 10:17 AM		Megan Bowen, have you reviewed the vendor contract yet?
	This will be useful for the contract.		Johanna Lorenz 7/10/2021 10:17 AM This will be useful for the contract.
	Alex Wilber 7/10. 10:17 AM Megan Bowen, what are your thoughts on these priorities? Megan Bowen 7/10. 10:17 AM Alex Wilber - let's discuss the ones for Q2 Isaiah Langer 7/10. 10:17 AM Megan Bowen I can help		This will be defined the conduct.
			Alex Wilber 7/10/2021 10:17 AM Megan Bowen, what are your thoughts on these priorities?
			Megan Bowen 7/10/2021 10:17 AM Alex Wilber - let's discuss the ones for Q2
			Isaiah Langer 7/10/2021 10:17 AM



2. Announcement icon will not get migrated.

MA	MOD Administrator 12:53 PM	<u> </u>
	Announcement	Source
	Announcement	
MA	MOD Administrator 1:34 PM Conversation migrated from other tenant	
	MOD Administrator 8/27/2021 12:53 PM	21
	Announcement	Target
	Announcement	
	See less	
	← Reply	

3. Code snippet :

We will migrate the code snippet as attachment.

MA	MOD Administrator 3:37 PM
	Text
	1 <html> 2 <head> 3 Apps4.pro 4 </head></html>
	5 <body> 6 Migration Manager</body>
	Expand (8 lines)
	<u>See less</u>
	1 J Ranku
	MOD Administrator 3:41 PM Conversation migrated from other tenant Target
	MOD Administrator 8/27/2021 3:37 PM
	Code Snippet:
	• Text
	Codesnippet_1630059052605

4. Delta Sync – Incremental Migration

The following items will not be migrated in the incremental migration

Planner Tab

1. Any changes done in an existing Task

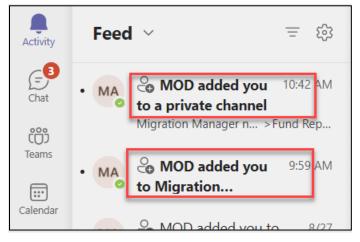


Email Notification

Target Team - New

End users will get below notification in Microsoft Teams, when migrating the team's data to the New Team in target tenant.

- Added You to the team
- Added You to the private channel



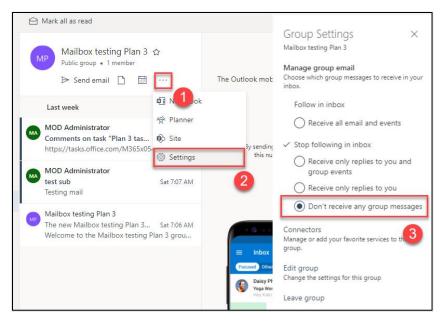
Target Team – Existing - Planner Tab

End user will get notifications when migrating the below stated items in the planner tab.

- Comments
- Task Assignments

To avoid these notifications when migrating to Existing Team, **each** end user needs to enable the below settings.

Open the Respective Plans Office 365 group which we are going to migrate in the outlook, then click on settings \rightarrow Select **Don't receive any group messages**.





Then Go to the Existing plan in the target tenant \rightarrow Click on more option (...) \rightarrow Plan Settings \rightarrow Unselect both settings under "Have Planner send me notifications when".

ne notificationt est 🖈	Board Charts Schedule	Plan settings
(j)	Conversation 1	Plan settings ×
To do	Members	General Group Notifications
+ Add task	Files	Group email settings
	Notebook	Email is always sent to the group when a comment is made on a task.
🔿 test	Sites	Send email to the group when a task is assigned or
Ţ.	Add to favorites	completed
🌑 🍪 🍓 м	Copy plan	Only group owners can change this setting. To stop receiving any group messages, select "Don't receive
() task1	Export plan to Excel	any group messages" in Group settings in Outlook.
	Copy link to plan	Have Planner send me notifications when:
Megan Bowen	Plan settings	Someone assigns a task to me. (Email and mobile push)
	Add plan to Outlook calen 2	A task assigned to me is late, due today, or due in the next 7 days. (Email only)
		Learn more
		Save 4

Note: However, we can't avoid these notifications, during the plan migration within a **new Team**.



3. Private Chat Migration

How do the chats get migrated as 'Archived Chats'?

Private chats (1:1 and 1: N) gets migrated as **Archived chats** in the target tenant. To achieve this, the app adds the 'Target Connector Account' logged in to the migration app as the member of all the chats (1:1 or 1: N) and migrates the chats as archived chats in target tenant. Please ensure you have used the authenticated account to sign into the migration app Target connection before running the migration tasks.

Step 1 : Setup & Configuration

Setup: License and Roles

- 1. Microsoft 365/Office 365(E3 or E5) License is required for Source & Target Connector Accounts.
- 2. Microsoft Teams license is required for both Source & Target Connector Accounts.
- 3. Admin consent and Application Permission is required for Source Connector Account.
- 4. Delegated Permission is required for Target Connector Account.
- 5. Secondary Admin Privilege is required for the Target users' OneDrive when attachments have to be migrated.

Admin Consent & Delegate Permission: For non-Global Administrators

Admin must provide Admin Consent & Delegate Permission just by clicking a link. Please contact support@jijitechnologies.com for further details.

Configuration: Connector Accounts – Sign-in **Perform the Source & Target Connector Accounts Sign-in as shown in** *Global Configuration section*.

Additional Configuration: Additional Connector Accounts – Sign-in Perform the additional Source & Target Accounts Sign-in as shown in Additional Configuration section.

Mapping: Application User Mapping Perform the Application-level User Mapping as shown in *Application User Mapping section*.

Step 2: Private Chat Settings

Chat Topic Separator & Position

As the chats are migrated as Archived Chats, the app will create chat titles with the participant names in the chat. It will appear in the format "Alex Wilber_Megan Bowen_ArchivedChat". To customize this format, follow the steps as mentioned in below screenshot.



Г

All-In-One : Private Chat Migration Guide

Setup Plan Migrate Teams SharePoint Chat Chat Chat Settings	Tracer logs App Data Storage settings Api settings Other settings Migrated Data Azure Settings		Excel	Secs Secs Secs Secs Site URL Settings App Map Settings		10 15 5 h:mm tt 5 10000 Private Chat Settings Cutover Source Settings	Secs JobSettings Cutover Target Settings	
	vate Chat Settings om Chat Topic Separ	ator				×	4	
	om Chat Topic Text			ArchivedCl	hat			
Cust	om Chat Topic Text P	osition		O p	refix 🧿 Suffix	(
Inclu	de All Chat History W	/hile Adding Mer	mber(s)					
Merg	e Messages Limit		100000	Ch	nars			
Mess	ages Count for Merg	e	50					
Use	UsersWithoutMappin	g as First Priorit	у			Save		

Custom Chat topic Separator, text and topic text position can be customized.

Alex Wilber_Allan Deyoun	g_Arc 🖉 😋	hat Files	+
Separator ame Alex Wilb an Deyo	ung_ArchivedChat		Chat topic text
Alex Wild Jan Deyo	Cancel	Save	regio



Merge Messages Settings

When you to migrate the messages in Merged fashion, You can configure the characters & message count in Settings -> Other Settings -> Private Chat Settings.

Please refer the below screenshot. The values displayed here are the default values.

The maximum limit recommended by the tool would be

Merge Messages Limit : 50,000 Chars

Messages Count for Merge : 50

Note : When you do not want to post your Messages in a Merged fashion, set the 'Messages Count for Merge' as '1'

X Setup	Tracer logs App Data	Throttling Wait Time :	180	Secs	Batch Request Limit :	10	
E Plan	Storage settings	Private Chat Settings					×
» Migrate	Api settings	Include All Chet Lister	While Adding M	amb or (a)	_		~
Dji Teams	Other settings	Include All Chat History	y while Adding Me	ember(s)	✓		
s) SharePoint	Migrated Data Azure Settings	Merge Messages Limit		50000	Chars		
⊜ Chat		Messages Count for M	erge	10			
C Mapping		Use UsersWithoutMap	ping as First Prior	ity			
🗳 Settings		Upload Files to Task Pi Found	rimary User's One	eDrive if Userl	Mapping Not 📋		D
		Enable Migrate Already	Read Chats				
User Manual		Custom Placeholder M	essage Text				
? FAQs						s	ave
× ⁷							

Skip "Migrate Chat Membership" during Initial Migration [OPTIONAL]

When you migrate the chat memberships in the first place, the members of the chat will keep receiving notifications during the migration. In order to avoid these notifications, **disable the option "Migrate Chat Membership" before the Initial Migration.** It is Enabled by DEFAULT.

You can migrate the memberships at a later point post the Migration is completed, by just

Enabling the option "Migrate Chat Membership"



Setup	Tracer logs App Data	Throttling Wait Time :	180	Secs	Batch Request Limit :	10	-
E Plan	Storage settings	Group Provisioning Delay :	20	Secs	Team Provisioning Delay :	15	Secs
≫ Migrate	Api settings	DB App Data Fetch Limit :	100		Http Request Timeout :	5 Mins	
Teams	Other settings	Date Format :	M/d/yyyy	-	Time Format :	h:mm tt	•
s SharePoint	Migrated Data Azure Settings	Private Chat Throttling Wait Time	60	Secs	Number of parallel job(s) :	5	
⊜ Chat		Export Type :	Excel	•	Report Size :	10000	
C Mapping		Number of Items per request :	50		Save	3	
Settings		Team settings SharePo	nt Site Settings	Site URL Settings	Custom settings	Private Chat Settings	JobSettings
	-	Stream Settings Yamme	er Settings App I	Map Settings	Scheduler Details	Cutover Source Settings	Cutover Target Settings

Private Chat Settings		×
Enable Migrate Already Read Chats		•
Custom Placeholder Message Text		
This message has not been migrated yet. Please check back later.	 	
Migrate Chat Membership]	
Add Members in Already Migrated Chats	-	
Allow To Delete Migrated Chats		
Enable To Migrate Pinned Messages		
	Sav	ve

File Attachment (OneDrive) Migration Settings

We have three options related to the Attachment Migration Settings. You can choose any one by navigating to

Settings -> Other settings -> Private Chat Settings.

Option 1: Keep Source URL: Conversation Attachments not migrated, instead Source URL is retained.

Go for this option, when you

- Already migrated the attachments/files,
- Do not want App4.Pro to migrate them &
- > Want to retain Source URL in the Conversation attachments



Option 2: *Replace Target Domain in Source URL:* **Conversation Attachments not migrated;** it will replace the Target Domain(configured in the Domain <u>Cut-Over settings</u>) in the Source URL.

Go for this option, when you

- Already migrated the attachments/files,
- Do not want App4.Pro to migrate them &
- Want to Replace Target Domain in Source URL in the Conversation attachments

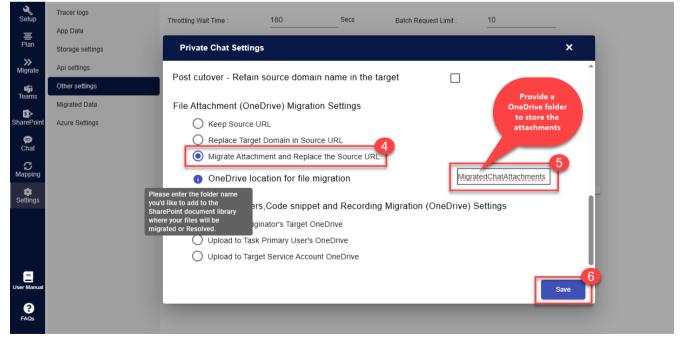
Option 3 [**DEFAULT**]: *Migrate Attachment and Replace the Source URL*: **Conversation Attachments are migrated**, and the URLs are replaced with Target Domain (configured in the Domain <u>Cut-Over settings</u>) in the Source URL.

Go for this option, when you want

- > App4.Pro to migrate the Conversation attachments &
- > To Replace Target Domain in Source URL in the Conversation attachments

Setup	Tracer logs	Throttling Wait Time :	180	Secs	Batch Request Limit :	10	
, ⊟ Plan	App Data Storage settings	Group Provisioning Delay :	20	Secs	Team Provisioning Delay :	15	Secs
>> Migrate	Api settings	DB App Data Fetch Limit :	100		Http Request Timeout :	5 Mins	
ा) Teams	Other settings 2	Date Format :	M/d/yyyy	•	Time Format :	h:mm tt	•
s CharaDaint	Migrated Data	Private Chat Throttling Wait Time :	60	Secs	Number of parallel job(s) :	5	
SharePoint	Azure Settings	Thrate on at throtaing trait time.		_	Number of parallel job(3).		
🗭 Chat		Export Type :	Excel	•	Report Size :	10000	
C Mapping		Number of Items per request :	50	_	Save	3	
Settings		Team settings SharePoi	nt Site Settings	Site URL Settings	Custom settings Pr	ivate Chat Settings	JobSettings
		Stream Settings Yamme	er Settings App N	Nap Settings	Scheduler Details Co	utover Source Settings	Cutover Target Settings

OneDrive Location for file migration : You can also provide a custom OneDrive folder to store the attachments.





Inline Images, Stickers, Code snippet and Recording Migration (OneDrive) Settings

We have three options related to this. You can choose any one by navigating to

Settings -> Other settings -> Private Chat Settings.

Option #	Option	Inline Images, Stickers, Code snippet and		
		Recording are stored in		
1	Upload to Originator's Target OneDrive	OneDrive of the Chat Originator		
2	Upload to Task Primary User's OneDrive	OneDrive of the User selected for migration		
3	Upload to Target Service Account OneDrive	OneDrive of the Target Service Account		

etup	Tracer logs	Throttling Wait Time : 180 Secs Batch Request Limit : 10	
E Plan	App Data Storage settings	Private Chat Settings X	
≫ Migrate	Api settings	Post cutover - Retain source domain name in the target	
iiji Teams	Other settings Migrated Data	File Attachment (OneDrive) Migration Settings	
SharePoint	Azure Settings	Keep Source URL	
Chat		 Replace Target Domain in Source URL Migrate Attachment and Replace the Source URL 	
Mapping		OneDrive location for file migration MigratedChatAttachments	
Settings		Inline Images,Stickers,Code snippet and Recording Migration (OneDrive) Settings Upload to Originator's Target OneDrive Upload to Task Primary User's OneDrive	
User Manual		Upload to Target Service Account OneDrive Save	

Step 3: Cutover Settings [Domain Switch]

During chat migration, the app will include the shared link of the files in the chats. This setting is required in order to retain the workable URL after the tenant cut-over (Domain switch). Based on the below migration scenarios, you can perform the required settings in the app.

Scenario	Setting to be performed
Same source domain name will be moved to the target (Single domain) Ex: abc.com > abc.com OR	Go to Settings > Other Settings > Private chat settings > Enable 'Post Cutover - Retain source domain name in the target'. [Reference: <u>Image1]</u>
Same source domain(s) name will be moved to the target (in case source has multiple domains)	



Source tenant name will not be moved to the target	Go to Settings > Other settings > Target cutover settings
Ex: abc.com > xyz.com	and provide domain names before and after cutover.
	[Reference: Image 2 and Image 2.1]

Image 1:

Setup	Tracer logs	Throttlin	g Wait Time : 180 Secs Batch Request	.imit : 10	
■ Plan	App Data	Group F		45	
»	Storage settings	B App	Private Chat Settings 3	×	
Migrate Dji	Other settings	B App	Custom Placeholder Message Text		^
Teams	Migrated Data	Date Fo	This message couldn't be delivered due to a technical issue. Please wait a while	to view this content	
SharePoint	Azure Settings	Private	Migrate Obst Membership		
P Chat		Export '	Migrate Chat Membership		
		Numbe	Migrate Chat Attachments		
\$ Settings		Tear	Add Members in Already Migrated Chats		
1		Stre	Allow To Delete Migrated Chats		ettings
			Enable To Migrate Pinned Messages		
E			Post cutover - Retain source domain name in the target		
User Manual				Save	
? FAQs				Save	
с ⁷					

Image 2 :

Setup	Tracer logs App Data	Throttling Wait Time :	180	Secs	Batch Request Limit :	10	
E Plan	Storage settings	Group Provisioning Delay :	20	Secs	Team Provisioning Delay :	15	Secs
≫ Migrate	Api settings	DB App Data Fetch Limit :	100		Http Request Timeout :	5 Mins	
ii Teams	Other settings Migrated Data	Date Format :	M/d/yyyy	•	Time Format :	h:mm tt	•
SharePoint	Azure Settings	Private Chat Throttling Wait Time :	60	Secs	Number of parallel job(s) :	5	
€ Chat		Export Type :	Excel	•	Report Size :	10000	
C Mapping		Number of Items per request :	50		Save		
settings		Team settings SharePoin	nt Site Settings S	ite URL Settings	Custom settings Pr	ivate Chat Settings	JobSettings
							3
		Stream Settings Yamme	r Settings App M	ap Settings	Scheduler Details Cu	utover Source Settings	Cutover Target Settings



Image 2.1 :

Cutover Target Domain Settings		×
Target Domain (Before Cutover) on.microsoft.com	Target Domain (After Cutover) contoso.com	4
		Add

Step 4: Create Task

Migration of Chats for Enterprise License

Follow the below steps to create a task

- 1) Navigate to 'Chat' tab.
- 2) Navigate to Source -> Users.
- 3) Hit 'Refresh' to load the users.
- 4) Select the Users whose chats to be migrated.
- 5) Click Migrate.

Note: Please ensure the selected source tenant users are mapped with target tenant users. Also ensure that you have provided the user mapping for all the required source tenant users in the "Application Users Mapping" which is located in the "Mapping" tab.

Setup	SOURCE	TASKS				
, ⊟ Plan		HATS				
≫ Migrate		A Migrate C Sync chats 1 Migration Fr		Columns 👻	Search Q	Export
a);		User Name 🔶 🕆 \Xi	User Print Same =	User Id =	Migration Status	Ŧ
Teams		Grady Archie Sync Cha	te A@I bulk Users from	d053f284-848f-4be7-b5b7-62e8fca77d5c		^
SharePoint		GradyA	chats yA_ a CSV	f1c44a54-f863-44a9-8b6f-cf31f47921b8		
Chat		Guest	Guest@	efd3793e-816f-4c7f-a178-3449a44a63a1		
C Mapping		Hima Hema	Hima@I	df009bad-1a9a-4f52-b9c4-69761cdfcece		
		Jaddu	Jaddu@	6b074ee8-39d3-4479-82c8-32e6565e15cf		
Settings		Johanna Lorenz	JohannaL@	052b039c-ce44-4ab9-bd01-5a3a125bdd0f		
		John	john@	7f55813b-77c4-41d9-bcca-17039d3c34f7		
		Joni Sherman	JoniS@	4efa6dcb-74e0-4436-ba17-bf0a5dd56f00		
		Jothi	Jothi@I	beeb138e-0d7f-4428-a0c3-47661f7baca2		
8		Kathija	Kathija@I	2906671a-359d-491a-be5e-267a11e6a965		
User Manual		lessenv user100	lessenvuser100@	bb682151-a6ea-453a-a764-ace6e131de30		
? FAQs		license 1	license1@	42820f63-0ab6-4fe5-a3af-7fc86251cd4d		
		liaanaa 9	licence20	TdadE0da adGE ddaT 0a0h 0446064700a4		
×″	K K	1 2 > >I 100 V Items	s per page		1 of 2 page	es (131 items)



Migration from CSV: Select a bunch of Users in a single shot using this option.

You can **Browse** for a CSV containing the details of the Users' whose chats to be Migrated.

Sample CSV:

SourceUserMail	SourceUserId	SourceUserName
Alex@contosa.com	4c82aeda-f296-43a9-a80a-c789216976b4	Alex
Allan@contosa.com	4918c791-3b78-4353-8ad2-41f2073bfe3b	Allan
Megan@contosa.com	73de47bc-ac48-41ea-b45d-740a1370d6e0	Megan
AllanD@contosa.com	481e7bd8-1a29-4bff-9974-74b53fd5865d	AllanD

Sync Chats : Migrate Individual Chats using this option. Choosing which, populates the chats of the selected users in the 'CHATS' tab as below.

Here, you can choose the individual chats and migrate them. In addition, you can use Option 'Copy' to migrate the previously migrated chats.

Setup	SOURCE	TASKS	Option to select bulk Chats from a CSV			
≡ Plan	USERS C		Chats Hollina CSV			
≫ Migrate	C Refresh	🗅 Migrate 🗋 Copy 🛨 Migration From C	sv All 👻	Columns 💌		९ 🖻 Export
Dji Teams	-	Chat Topic 🗧	Chat Type 🗧	Chat Member Names =	Migration Status	₹
S >		new chat 3 'Copy' option to migrate provide the compared of th		Subi,,Ramya,Esakkiammal,Aadhi,Lidia		A
SharePoint		Jiji Team migrated		Esakkiammal,Raji,,Ramya		
) ⇔ Chat		ChargeGrp 5	group	Esakkiammal,Aadhi,,Anitha		
. C		userpermission, Esakkiammal	oneOnOne	userpermission,Esakkiammal		
Mapping		Bluetooth1 (Athi,Kathijal,Subi,Nibi)	group	Kathija,,Aadhi,Subi		
Settings		Esakkiammal,	oneOnOne	Esakkiammal,		
		Kathija,Esakkiammal	oneOnOne	Kathija, Esakkiammal		
		service rerun chat 1	group	Esakkiammal,Kathija,Aadhi,,Nestor Wilke		
		New chat 1	group	Esakkiammal,Aadhi,,Subi		
User Manual		Red Rangers, Pink rangers	oneOnOne	Red Rangers, Pink rangers		
?		Groupchat 34	group	MOD Administrator,Allan Deyoung,Alex		
FAQS		Groupchat 46	group	MOD Administrator, Allan Deyoung, Alex		-
E N	I< <	1 2 3 → →I 100 ▼	Items per page		1 of 3 pa	ages (290 items)

Step 5: Migration Settings

migration.

You can also choose the below settings for the Private Chat Migration

 Merge Messages: It is enabled by default and the recommended approach. It merges multiple messages (based on the count set for 'Messages Count for Merge") and post them to the target in a single shot. Please refer to <u>Merge</u> <u>Messages Settings</u>.

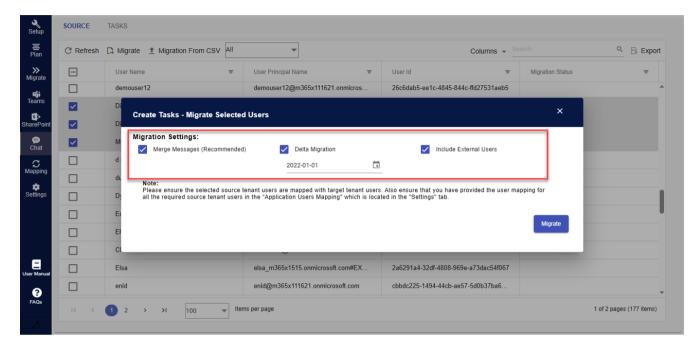
Merging the messages speeds up the Migration process. But in other hand, it could pester the search experience as multiple messages are posted as a single one.

Post as single Messages : The user can also opt to post as a single message by setting the 'Messages Count for Merge' to '1'. Please refer to Merge Messages Settings.
 Posting as single message makes the migration process slower but ends up in an effective search experience post



- ✓ **Delta Migration**: You can choose to migrate the chats from a particular date by choosing the 'Delta Migration' Option.
- Include External Users [OPTIONAL]: You can choose to include the external users to the migrated target chats 'chats with people from different domains' by selecting the option as below.

Note: All external users who have been added to the migrated target chats will receive notification of the migration if this parameter is enabled.



Click 'Migrate' to proceed further.

pps4.Pro

Migration of Chats for Trial License

The Migration of Chats follow slightly different flow in case of Trial License.

Step 1: Under 'Chat' tab, choose Users whose chats has to be Migrated and click 'Sync Chats'



X Setup	SOURCE	TASKS			ŕ
.≡ Plan	USERS	CHATS			
≫ Migrate	C Refresh	Sync chats All		Columns 👻 Se	arch 🔍 🖻 Export
Teams		User Name 👳	User Principal Name 👳	User Id 🔫	Migration Status =
Teams	3	MOD Administrator	admin@	f82cf3fe-7b97-447c-9515-9a4e176c6a26	^
SharePoint		Bianca Pisani	BiancaP@	9dc7abc2-5753-4c08-97c2-2ce7d8bcbdff	
⊖ Chat		Alex Wilber	AlexW@	1270b2d4-69b7-4746-b19b-ea0ea61b7	
		Brian Johnson (TAILSPIN)	BrianJ@	2b5f8c80-0fae-48e1-b4df-f786c1739ddf	
		Cameron White	CameronW@l	fa9331b6-a4a2-4ff2-b3f9-bf7be6cae7c0	
Settings		Christie Cline	ChristieC@	9453170a-3983-49c5-a0d1-7527884e2	•
		Conf Room Crystal	Crystal@	c0483f06-3137-4453-9c51-0cb183daaa	
		Delia Dennis	DeliaD@ .	319fe777-3666-4571-837a-22755f60cd30	
		Adele Vance	AdeleV@	5ac58545-f16b-4551-8289-39e115885	
E User Manual		Gerhart Moller	GerhartM@	6050b405-a2a1-4055-be51-feb3acb0e	
8		Debra Berger	DebraB@	42688236-bb03-4d13-960b-74e1b6ff290f	
FAQs		Conf Room Hood	Hood@	a09f0892-43a6-4844-93c2-729041f44e1c	-
2 ⁷	I< <	1 > >i 100 → Items pe	r page		1 of 1 pages (35 items)

Step 2: Choose the chats to be migrated and click 'Migrate'. Please note that only 1:1 chat can be migrated, Meeting & Group Chats are out of scope for Trial License.

Setup	SOURCE	TASKS	Option to select bulk		
⊟ Plan	USERS	CHATS	Chats from a CSV		
≫ Migrate	C Refresh		om CSV All	Columns 💌 Search	۹ 🖻 Export
ចរុំរ		Chat Topic	Chat Turo	Chat Member Names =	Migration Status =
Teams		new delete message to mig	rate previously grated chats	,Esakkiammal,Subi	Â
SharePoint		Rerun MMEC Grp	rated chats	Esakkiammal,Megan Bowen,Miriam	
₽ Chat		5 users	group	Nandhini,,Subi,Nestor Wilke,Esakki	
C Mapping		MOD Administrator, Esakkiammal	oneOnOne	MOD Administrator, Esakkiammal	
timopping 🗱		Research Team	group	Esakkiammal,Ramya,Raji,newchat	
Settings		Group chat (Esai, Megan, Nalan)Ch	group	Nalan,Megan Bowen,Esakkiammal	
		MOD Administrator, Esakkiammal, Ly	group	MOD Administrator, Esakkiammal, Ly	
E		newchat user100,Esakkiammal,Jothi	group	newchat user100,Esakkiammal,Jothi	
User Manual		new group100	group	Patti Fernandez, Megan Bowen, Lee	Completed with Warnings
? FAQs		MOD Administrator, Esakkiammal	group	MOD Administrator, Esakkiammal	
27		1 2 3 > >I 100	✓ Items per page		1 of 3 pages (224 items)

Migration from CSV :

The Chats can be migrated using 'Migration from CSV' option also.

Chats uploaded through CSV



Migration From CSV			×
Select the CSV File: Browse		O Copy Chat	
Migration Settings:	Delta Migration	Include External Users	
	are mapped with target tenant users. Also ensure t		
Source Chat Topic =	tion Users Mapping" which is located in the "Mappin Source Chat Id =	Available Status =	
Rerun MMEC Grp	19:ea8bbf964d584d90aa23090796e83	Found	
5 users	19:a28bbec187fe4a9091a00b40b5aac	Found	
MOD Administrator, Esakkiammal	19:9a78d635-b8c8-4bcc-bb0d-593ad0	Found	
		Migra	ite

Sample CSV

	А	В
1	ChatTopic	SourceChatId
2	Alex,Allan	4c82aeda-f296-43a9-a80a-c789216976b4
З	Allan,Megan	4918c791-3b78-4353-8ad2-41f2073bfe3b
4	MondayMeeting	73de47bc-ac48-41ea-b45d-740a1370d6e0
5	Support	481e7bd8-1a29-4bff-9974-74b53fd5865d
6		

Step 6 : Task Execution

In this step, you can view the list of the Users queued up for Migration. The task gets triggered automatically.

Setup	SOURCE	TASKS		Cancel the						
E Plan	QUEUED	DRAFTS	INPROGRESS STOP	Migration ETED	ALL					
≫ Migrate	C Refresh	/ Edit	+ Priority S Cancel	Task Option 🗸		Colum	ns 👻 Search	م ا	🖾 Export 🖾 Export Lo	ogs 🕮
Dji Teams		Name			Ŧ	Created Ti =	Last RunTi =	Status =	Queued A =	Prio
5>	Migration	lele Vance	Ade, your task			09-11-2024 7:1	09-11-2024 7:1	NotStarted	Start	1
SharePoin	Settings G	ady Archie	GradyA@	WHEN SHOW AND		09-11-2024 7:1	09-11-2024 7:1	NotStarted	Start	2
j⊜ Chat		in Sayers	IrvinS@	COM 148-149		09-11-2024 7:1	09-11-2024 7:1	NotStarted	Start	3
C Mapping							1. Contraction of the second s			
Settings							12			

If the Target Connector does not possess Secondary admin privileges over a Target User, then the Task completes with Errors.



You can download script to provide Secondary admin privileges, with the Option "OneDrive Access Provisioned" as depicted below.

	QUEUE	D DRAFTS INP	ROGRESS STOPPED COMPLETED ALL				
	< E	dit 🗘 Retry 🕨 Re	run AddMembership v Task Option v Columns	✓ Search	Q X.	Export 🖾 Export Logs	Reports V
		Task Name =	User Principal Name 🔶 \Xi	Created Ti =	Last RunTi =	Mapping Not Found Users	3
		Adele Vance	AdeleV@M365x10826295.OnMicrosoft.com	09-11-2024 7:1	09-11-2024 7:2	License Not Found Users	
1		Domain case us	Domaincaseuser@M365x10826295.onmicrosoft.com	09-10-2024 11:	09-10-2024 11:	OneDrive Access Provisio	ned
		Esakkiammal	Esakkiammal@M365x10826295.onmicrosoft.com	09-09-2024 5:2	09-11-2024 5:4	Already Migrated Chat	
		Grady Archie	GradyA@M365x10826295.OnMicrosoft.com	09-11-2024 7:1	09-11-2024 7:2	Export Resolved Attachme	
		Irvin Sayers	IrvinS@M365x10826295.OnMicrosoft.com	09-11-2024 7:1	09-11-2024 7:2	Import Resolved Attachme	ont URL Details
		new yamuser1	newyamuser1@M365x10826295.onmicrosoft.com	09-10-2024 1:0	09-10-2024 1:0	Completed with	1
		Nila	Nila@M365x10826295.onmicrosoft.com	09-10-2024 4:0	09-10-2024 4:0	Completed with	0
		Universe	Universe@M365x10826295.onmicrosoft.com	09-09-2024 9:1	09-10-2024 4:1	Completed	0
		User setting1	Usersetting1@M365x10826295.onmicrosoft.com	09-09-2024 6:3	09-11-2024 5:5	Completed with Activate Win	0

OneDrive Access Provisioned		×
The Target Connector Account do not have requir OneDrive Account(s) I Target Connector Account: admin@	ed permission (Secondary Admin) in the following]
Target Tenant User =	Task User Name =	
saliha@l	Universe	•
< < 1 > > 100 Iten	ns per page 1 of 1 pages (1 item)
Steps to Set Secondary Admin access for Targe • Click the below Download button • Copy the Powershell commands from the dow • Run the copied Powershell commands in the Set Target Tenant Connector Access:	vnloaded file	Ţ

Review & Edit Missed User Mappings

You get to **edit the Migration settings** by clicking 'Edit'. Make changes as required and 'Save' the changes. The task then gets executed with the updated details.



You can **add the missed user mappings** for this specific task, one-by-one by clicking the **Edit icon** near the Source Tenant User OR

If you would like to upload the user mappings in a bulk manner, get them added in the 'Application User Mapping' and retry the task. You can export the missed mapping from here to feed in to the 'Application User Mapping' – please refer to section <u>'Application User Mapping'</u>.

& Setup	SOUR	RCE	TASKS			
■ Plan	QUEU	ED	Edit Task - Esakkiammal	×	- 11	
≫ Migrate	<	C R	Migration Settings:	s	Export Log	gs 🗵 🗲
Dji Teams	Ξ	Ta	Mapping Not Found Users	^	Ŧ	Errors
s SharePoint		U	🕮 Export License Not Found Users	port		0
9		E	A Source Tenant User = Target Tenant User =	C =		1
Chat		U	rewchat user100 (newchatuser100@	AddUser		0
Mapping		U	Ramya (Ramya@	AddUser		0
Settings		ne	C ba539ad7	AddUser		0
		R	C Subi (Subi@	AddUser		0
E User Manual		5				0
?		м	mapping by	1 pages (9 items)	-	0
FAQs	•		clicking Edit Icon	Save		Þ
_м и	1<	<	•	Activate Wi	ind 1 of 1 page	s (22 items)

Automatically in a certain time interval, through Scheduler Settings.

≻—

Step 7: How to 'Retry' a task

- 1) Navigate to Chat -> Tasks -> Completed
- 2) Select tasks that Completed with Errors / Warnings
- 3) Click 'Retry'

Setup	SOURC	E TASKS 2	3				
, <mark>≡</mark> Plan	QUEUED	DRAFTS INPR	OGRESS STOPPED COMPLETED ALL				
>>> Migrate	< (🖰 Refresh 🧪 Edit 🧃	Retry Rerun AddMembership V Task O	ption 🗸 Columns 🔻		Q X Export X Export Lo	gs 🗵 🗲
ற் Teams	Ξ	Task Name 👳	は User Principal Name テ	Created Ti =	Last RunTi =	Status \downarrow $=$	Errors
s > SharePoi		Nila	Nila@	09-10-2024 4:0	09-10-2024 4:0	Completed with Warnings	0
	4	Esakkiammal	Esakkiammal@	09-09-2024 5:2	09-11-2024 5:4	Completed with Errors	1
Chat		new yamuser1	newyamuser1@	09-10-2024 1:0	09-10-2024 1:0	Completed with Errors	1
Mapping		Universe	Universe@l	09-09-2024 9:1	09-10-2024 4:1	Completed	0
Settings		SyncChats-Test		09-09-2024 1 1:	09-09-2024 11:	Completed	0
		Rerun MMEC Grp		09-09-2024 11:	09-09-2024 11:	Completed	0



Step 8 : How to trigger 'Incremental Migration'

- 1) Navigate to Chat -> Tasks -> Completed
- 2) Select the Users for whom you need Incremental Migration
- 5) Click 'Rerun', the Incremental Migration gets executed.

Note : If Status of the task is either *"Completed with Errors / Completed with Warnings"*, please review the errors / warnings with the Support team, before you proceed with the Incremental Migration.

Setup	SOURC	E TASKS 2	3				
E Plan	QUEUED	DRAFTS INPI	ROGRESS STOPPED COMPLETED ALL				
≫ Migrate	< (🖰 Refresh 🧪 Edit	¢ Retry ▶ Rerun AddMembership ∨ Task C	Option Y Columns 🔻		Q	Logs 🗵
riji Teams	Ξ	Task Name 👳	User Principal Name Ţ	Created Ti =	Last RunTi =	Status ↑ .	Errors
5>		Domain case us	Domaincaseuser@M365x10826295.onmicrosoft	09-10-2024 11:	09-10-2024 11:	Completed	0
SharePoint		Adele Vance	AdeleV@M365x10826295.OnMicrosoft.com	09-11-2024 7:1	09-11-2024 7:2	Completed	0
Chat		Grady Archie	GradyA@M365x10826295.OnMicrosoft.com	09-11-2024 7:1	09-11-2024 7:2	Completed	0
C Mapping		Irvin Sayers	IrvinS@M365x10826295.OnMicrosoft.com	09-11-2024 7:1	09-11-2024 7:2	Completed	0
Settings		Esakkiammal	Esakkiammal@M365x10826295.onmicrosoft.com	09-09-2024 5:2	09-11-2024 5:4	Completed with Errors	1
Octango		new yamuser1	newyamuser1@M365x10826295.onmicrosoft.com	09-10-2024 1:0	09-10-2024 1:0	Completed with Errors	1
		User setting1	Usersetting1@M365x10826295.onmicrosoft.com	09-09-2024 6:3	09-11-2024 5:5	Completed with Warnings	0
E User Manual		User setting 5	Usersetting5@M365x10826295.onmicrosoft.com	09-10-2024 11:	09-11-2024 5:3	Completed with Warnings	0
?		new group100		09-09-2024 11:	09-09-2024 11:	Completed with Warnings	0
FAQs	-						•
e ^z	K		100 v Items per page			Activate Wind@90\$pa Go to Settings to activate V	

Step 9 : How to Add 'Membership Migration'

- 1) Navigate to Chat -> Tasks -> Completed
- 2) Select the Users for whom you need Membership Migration
- 3) Click 'Add Membership', the Membership Migration gets executed.

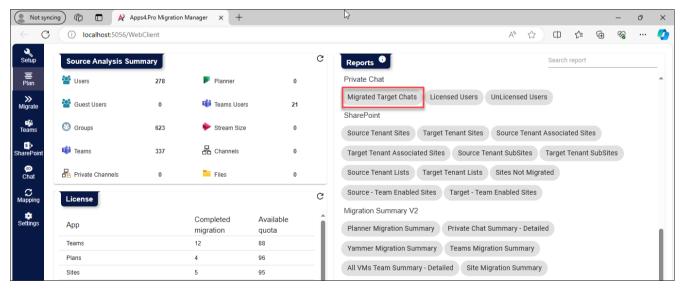


Setup	SOURC	E TASKS 2		3				
⊟ Plan	QUEUED	D DRAFTS INPR	ROGRESS STOPPED COMPLETED	ALL				
≫ Migrate	< (C Refresh 🧪 Edit 🧳	¢ Retry ▶ Rerun <mark>AddMembership ∨</mark> ୍ୟିଲ		otion 🗸 Columns 👻		Q X Export X Exp	oort Logs 🗵 🔉
Dji Teams		Task Name 	User Principal Name	Ŧ	Created Ti =	Last RunTi =	Status ↓	≂ Errors
5>		User setting1	Usersetting1@	R	09-09-2024 6:3	09-11-2024 5:5	Completed with Warnings	0
SharePoint		User setting 5	Usersetting5@	6.000	09-10-2024 11:	09-11-2024 5:3	Completed with Warnings	0
Chat		Nila	Nila@		09-10-2024 4:0	09-10-2024 4:0	Completed with Warnings	0
C Mapping		Esakkiammal	Esakkiammal@		09-09-2024 5:2	09-11-2024 5:4	Completed with Errors	1
Settings		new yamuser1	newyamuser1@	- 10 C	09-10-2024 1:0	09-10-2024 1:0	Completed with Errors	1
		User setting 2	Usersetting2@	6	09-10-2024 10:	09-11-2024 8:0	Completed	0
		Universe	Universe@		09-09-2024 9:1	09-10-2024 4:1	Completed	0
User Manual		SyncChats-Test			09-09-2024 11:	09-09-2024 11:	Completed	0
0		Rerun MMEC Grp			09-09-2024 11:	09-09-2024 11:	Completed	0
FAQs	•							•
× 2	K		100 V Items per page				Activate Windon Go to Settings to active	_

Step 10: How to Remove 'Target Connector Account' from the migrated chats

Post migration, review the migration results and once satisfied, remove the Connector Account from the migrated chats. To do this, follow the below steps.

Generate the report as shown in below screenshot





Now the app lists all the chats migrated to the target account. Select all and click on Manage Chat Members \rightarrow Choose 'Remove Members' under Actions \rightarrow click + icon \rightarrow Search for the Target Connector Account & select it

 \rightarrow Update.

Setup	A	Teams Users G	Groups & plans Char	nnels & ta	bs Stream Yammer Private Chat	SharePoint	Migration Summary V2	2
■ Plan	Migrated	Target Chats 🔹 🖉		port generat 28/2024, 8:17		Search text		R Manage Chat Members
>>	Drag a	column header and drop	o it here to group by that	column				
Migrate		1 T	Торіс 🝸	Chat Us	Update Chat Members	×		
تۇت Teams		19:193cf684-a99	MOD Administrat	MOD A		3		<u>^</u>
SharePoint		19:193cf684-a99	MOD Administrat	MOD A	Actions :			
9		19:8631a391a4e	Group chat1	MOD A	Remove Member			
Chat		19:51b2ebf11a88	Group chat title	Pradee	Internal Users External Users			
Mapping		19:c221129408cd	Group1	Pradee	Members to Add or Remove	- x		
Settings		19:c16fce4467fc4	external group	Pradee		_ ^ L	×	
		19:c0d096fa50bc	sana1_alfiya1_Ar	MOD A		ade		
		19:3535a4181fa5	sana1_sana4_Ar	MOD A		Adele Vance		
		19:5bbd78a145ff	sana1_sana2_Ar	MOD A	5	AdeleV@N	and the second second	
E		19:dfe85c52f9bc4	sana1_sana3_Ar	MOD A	Update			
User Manual		19:38ac10f561af	alfiya1_sana1_sa	MOD A	Iministrat			
? FAQs		19:2556df798732	sanat sanat sa		Iministrat			*
	M -	< 1 > > 100	items per page			_		1 - 78 of 78 items
×								

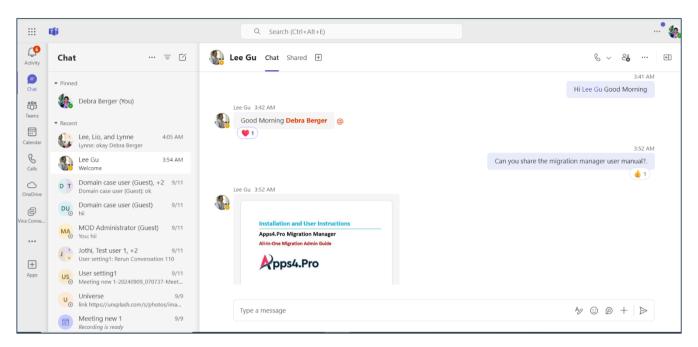


User Experience

When 'Messages Count for Merge' is set as '1'

1:1 Chat

Source



Target

Private chats (1:1 and 1:N) get migrated as **Archived chats** in the target tenant with the Service Account being added as member of all the chats.

	Ωji	Q. Search (Ctrl+Alt+E)	* 👯
Q Activity	Chat = ☑	Archivedchats_Debra B 🖉 Chat Shared 🕀	네 Meet now 🗸 🛟 3 … 🔄
Chat	• Pinned	Lee Gu 9/13/2024 3:42 AM Good Morning Debra Berger	People (3)
Teams	 Debra Berger (You) Recent 	Debra Berger 9/13/2024 3:52 AM Can you share the migration manager user manual?.	You Reg Lee Gu
Calendar	Archivedchats_Deb 8:16 AM User added	Lee Gu 9/13/2024 3:52 AM apps4pro-migration-manager-desktop-user-manual.pdf	MA MOD Administrator
& Calls	Archivedchats_Deb 8:16 AM User added	Debra Berger 9/13/2024 3:54 AM Thanks for sharing.	🗳 Add people
OneDrive	Archivedchats_De 8:16 AM User added Archivedchats_De 8:16 AM	Lee Gu 9/13/2024 3:54 AM Welcome	Leave
••• +	Archivedchats_De 0:16 AM User added Archivedchats_De 8:16 AM User added	MOD Administrator added Debra Berger to the chat.	
Apps	Archivedchats_U 8:16 AM User added	Type a message	A2 © @ + ⊳
	Meeting new 1 8:16 AM User added		



After removing the connector account in the target tenant, the archived chat resembles as in below screenshot.

Note : Afte Migration, we can remove the Service Account from all the chats via the tool as shown in <u>Step 10 : How to</u> <u>Remove 'Target Connector Account' from the migrated chats</u>

	τ i i	Q Search (Ctrl+Alt+E)	* 🐀
Q Activity	Chat ≡ 🗹	🐻 Archivedchats_Debra B 🖉 Chat Shared 🕀	ı 1 Meet now ∨ 🔮 2 … 🕂
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Calls	User added Archivedchats_Deb 8:16 AM User added	Debra Berger 9/13/2024 3:54 AM Thanks for sharing.	So Add people
OneDrive	Archivedchats_Deb 8:16 AM User added	Lee Gu 9/13/2024 3:54 AM Welcome	
	Archivedchats_De 8:16 AM User added	MOD Administrator added Debra Berger to the chat.	
+	Archivedchats_De 8:16 AM User added	MOD Administrator left the chat.	
Apps	Archivedchats_De 8:16 AM User added	Type a message	Ą © @ + ⊳
	Archivedchats_U 8:16 AM User added		

Group Chat

Source

H	ці́і	Q. Search (Ctrl+Alt+E)	· · · · ·
f tivity	Chat = 🗹	€ • Lee, © Lio, • Lynne 🖉 Chat Shared 🕂	d∥⊧ Meet now ∨ Cota … 🖭
Ð	▼ Pinned	_	3240 AM Hi Everyone
j ²	Debra Berger (You)		4:00 AM Edited
ns		We have scheduled a tea	am meeting today at 10.30 AM, IST. So, please accept our invite.
3	• Recent		<u>(</u> 2)
dar	Lee, Lio, and Lynne 4:05 AM Lynne: okay Debra Berger		4:05 AM
) nne	Lee Gu 3:54 AM Welcome Domain case user (Guest), +2 9/11 Domain case user (Guest); ek Du Domain case user (Guest) 9/11 hii	https://teams.microsoft.com//meetup= join/19%3ameeting_NGJINDdINTctNTczOC00YmUzIWFJYjItY context=%/D%22Tid%22%3a%229e549c41-edae-4699-87ad 4858-a711-bftb09e67304%22%7d Join conversation	2Z[OWI3YTVIMJim%40thread.v2/02 6-dd59b111304b%22%2c%22Oid%22%3a%2261acc45c-97f9-
	MOD Administrator (Guest) 9/11 You: hii	teams.microsoft.com	
	J T Jothi, Test user 1, +2 9/11 User setting1: Rerun Conversation 110	Lynne Robbins 4:05 AM	(<u>2</u>)
5	User setting1 9/11 @ Meeting new 1-20240909_070737-Meet	okay Debra Berger @	
	Universe 9/9 link https://unsplash.com/s/photos/ima	Type a message	Ą © @ + ⊳
	Meeting new 1 9/9	The a meaning	



Target

	αji		Q. Search (Ctrl+Alt+E)		•	۰.
Q Activity	Chat ≡ 🖸	() A	rchivedchats_Debra B 🖉 Chat Shared 🛨	네 Meet now	r ∨ © o 4 … €	Ð
Chat Chat Teams Calendar	Pinned Debra Berger (You) Recent Archivedchats_Deb 8:16 AM User added	6	MOD Administrator changed the group name to Archivedchats_Debra Berger_Lee Gu_Lynne Robbins_Lio. MOD Administrator 8:16 AM Debra Berger 9/13/2024 3:46 AM Hi Everyone Debra Berger 9/13/2024 4:00 AM We have scheduled a team meeting today at 10:30 AM, IST. So, please accept our invite.			
Calls OneDrive	Archivedchats_Debra User added Archivedchats_De 8:16 AM User added Archivedchats_De 8:16 AM		Debra Berger 9/13/2024 4:05 AM https://teams.microsoft.com/l/meetup_			
+++ Apps	User added Mrchivedchats_De 8:16 AM User added Mrchivedchats_U 8:16 AM User added		Lynne Robbins 9/13/2024 4:05 AM okay Debra Berger			
	Meeting new 1 8:16 AM User added		[Type a message	₽⁄ ⊙	\square + \square	

When 'Messages Count for Merge' is set more than '1'

Consider 'Messages Count for Merge' is set as '10'

1:1 Chat

Source

Activity	Chat ऱ ☑	🥼 Lee Gu Chat Shared 🕀	& ~ ≗ <mark>o</mark> … ⊨
(Chat	• Pinned		Can you share migration manager user manual and teat case for reference?
දිරීාී Teams	Lynne Robbins (You)	Lee Gu 8:47 AM	
Calendar	Recent Alex, Debra, and Lee 9:20 AM You: Thank you Lee Gu		8:48 AM
& Calls	Lee Gu 8:52 AM You: okay Lee Gu	Lee Gu 8:48 AM	
OneDrive	Oebra, Lee, and Lio 4:05 AM You: okay Debra Berger	Installation and User Instructions Appx-Pro Migration Manager	SourceTenantUserId,TargetTen:
	J J Jothi, Nila, and Raji 9/12 Nila: hii hello	Apps.4.Yo Migration Manager All-th-One Migration Admin Guide	Jothi@M365x10826295.onmicr Nila@M365x10826295.onmicr Universe@M365x10826295.on
+	Chat migration* 8/26	Abbarro	Chirelauginoux rozozo.chi
Apps	Chat migration; 8/24 Adele: Chat migration	Type a message	
	Chat migration \$ 8/24		

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Target

	ці.	Q Search (Ctrl+Alt+E)
Activity	Chat ≡ 🗹	Archivedchats_Lynne Ro 🖉 Chat Shared 🕀 🕕 🕀 Meet now 🗸 🖓 3 …
Chat Chat Teams Calendar Calis	Pinned Lynne Robbins (You) Recent Chat migration \$ 9:28 AM User added Chat migration; 9:28 AM User added	Lynne Robbins 9/13/2024 8:47 AM Can you share migration manager user manual and teat case for reference? Lee Gu 9/13/2024 8:47 AM Sure, please wait, i will share Lynne Robbins 9/13/2024 8:48 AM okay Lee Gu 9/13/2024 8:48 AM
OneDrive	Archivedchats_Lyn 9:28 AM User added Archivedchats_Ly 9:28 AM User added Chat migration ? 9:28 AM	apps4pro-migration-manager-desktop-user-manual 1.pdf Migration Manager Test case.CSV Lynne Robbins 9/13/2024 8:49 AM Thank you Lee Gu 9/13/2024 8:52 AM
+ Apps	 User added User added User added Marchivedchats Jo 9:28 AM User added 	Type a message 42 ⊙ @ + >

Group Chat

Source

	τ μ	Q Search (Ctrl+Alt+E)	* 🐞
Activity	Chat $\cdots \equiv C$	So Alex, So Debra, So Lee ⊘ Chat Shared + 	ll Meet now ∨ coto 4 … E
Definition	• Pinned	_	Please share Private chat migration test case file.
COS Teams	Lynne Robbins (You)	Lee Gu 9:18 AM i will share Lynne Robbins @	
Calendar	Alex, Debra, and Lee 9:20 AM You: Thank you Lee Gu		9:18 AM okay
& Calls	Lee Gu 8:52 AM You: okay Lee Gu	Lee Gu 9:20 AM	
OneDrive	Debra, Lee, and Lio 4:05 AM You: okay Debra Berger	Vitit Communication Communicat	
	Jothi, Nila, and Raji 9/12 Nila: hii hello	Bragalité Configuration Bracel Connection Bracel Connection Product Connection Product Connection Product Connect Searce APP Statistic Connect Searce APP Statistic Connection Statistic Connection Statistic Connection	
÷	Chat migration* 8/26	Bours Team Mark Market Ma	
Apps	Chat migration; 8/24 Adele: Chat migration	Type a message	A₂ © @ + ≥
	Chat migration \$ 8/24		

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With Participants

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Activity	Chat ≡ 🖸	🙀 🛛 Alex, O Debra, O Lee 🖉 Chat Shared 🕀	ı∥ı Meet now ∨ cota … €
F Chat	▼ Pinned Lynne Robbins (You)	Lee Gu 9:18 AM	Pleas People (4) le.
Teams	Recent	i will share Lynne Robbins	Alex Wilder Alex Wilder Bebra Berger BAM
Calendar	Alex, Debra, and Lee 9:20 AM You: Thank you Lee Gu		Lee Gu ay
& Calls	Lee Gu 8:52 AM You: okay Lee Gu	Lee Gu 9:20 AM	Lynne Robbins You
OneDrive	Debra, Lee, and Lio 4:05 AM You: okay Debra Berger	Presidente P	Contraction Add people
	Jothi, Nila, and Raji 9/12 Nila: hii hello	Evenis Consistence Topic Consistence Private Class Private Class	Co Leave
+	Chat migration* 8/26	13 Signif Tenerithers And Specificity Commission 21 Stream (Link) 22	
Apps	Chat migration; 8/24 Adele: Chat migration	Type a message	A2 ☺ @ + Þ
	Chat migration \$ 8/24 Adele: Chat migration		

Target

	Ciji	Q Search (Ctrl+Alt+E)	···•••••••••••••••••••••••••••••••••••
ctivity	Chat = 🗹	🙀 Archivedchats_Lynne Ro 🖉 Chat Shared 🕀	네바 Meet now ~ 🗣 5 … 🗉
Chat Chat Teams alendar Calls	 Pinned Lynne Robbins (You) Recent Chat migration \$ 9:28 AM User added Chat migration; 9:28 AM User added Archivedchats_Lyn 9:28 AM 	Image: Symplectic symple	People (5) Image: Alex Wilber Image: Debra Berger Image: Lee Gu Image: Lynne Robbins You
••••	User added Archivedchats_Lyn 9:28 AM User added Chat migration ? 9:28 AM User added	Lee Gu 9/13/2024 9:20 AM V1 Task Model -Private Chat Test Case v6790.xlsx Lynne Robbins 9/13/2024 9:20 AM Thank vou Lee Gu	MA MOD Administrator
Apps	• I~Q 9:28 AM User added • O Archivedchats Jo 9:28 AM User added	Type a message	

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4. Planner Migration

Step 1 : Setup & Configuration

Setup : License and Roles

- 1. Microsoft 365/Office 365(E3 or E5) License is required for Source & Target Connector Accounts.
- 2. Microsoft Planner License is required for both Source & Target Connector Accounts.
- 3. Exchange Online License is required for Target Connector Account.
- 4. User Administrator is required for both Source & Target Connector Accounts.
- 5. Source Connector Account should be a Member or Owner of the Plans that you chose to migrate (Please refer section :- *How to Add 'Source Connector Account' as a member of the Plans*). Configuration : Connector Accounts Sign-in

Perform the Source & Target Connector Accounts Sign-in as shown in *Global Configuration section*.

Mapping : Application User Mapping Perform the Application-level User Mapping as shown in *Application User Mapping section*.

Step 2 : How to Add 'Source Connector Account' as a member of the Plans

Go to **Plan Tab ->** Generate the "All Source Groups" report.

Setup	Reports Search report UnLicensed Teams
E Plan	Users
» Migrate	Source Group Users Target Group Users Source Team Users Target Team Users
تۇ Teams	Source Private Channel Users Target Private Channel Users All Source Users
s SharePoint	All Target Users
ø	Groups & plans
Chat	My Source Groups All Source Groups My Target Groups All Target Groups
Mapping	Source Groups Without Teams Target Groups Without Teams My Source Plans
settings	All Source Plans My Target Plans All Target Plans Teams Associated Plans
	Channels & tabs
	All Source Channels All Target Channels My Source Private Channels
	All Source Private Channels My Target Private Channels All Target Private Channels

Then select the groups associated with the plans to be migrated where you need to add as member and click on *Manage Members and Owners* option and add the Source Connector Account under Member and update.



All-In-One : Planner Migration Guide

≡ Plan	All Sourc	e Groups 🔻 🖉		enerated time : C Search text	
» ligrate	Drag a	column header and dro	p it here to group by that	mn	3
ugrate Diji		2 roup Name 🔻	Group Id	I Add Update Members and Owners	IsPublic T
eams		All Company	5bf9f5f8-f296-403	com	true
s arePoint		Office 365 Adoption	263ab683-c081-4	Actions :	4 true
ø		Ask HR	d259bb5c-8e2f-4	khr@	true
Chat		Sales Best Practi	1d71d108-93f9-4f		true
S apping		Parents of Contoso	e59ac017-c1c1-4	rents Members to Add or Remove	+ × true
ttings		Safety	de55876a-3c8f-4	iety@	true
		New Employee O	191d03d4-5e63-4	wem	true
		Contoso Life	7f80019f-b816-42	ntose	true
		Sales and Market	510ed02a-678c-4	lesA Dpdate	Cancel true
=		Contoso Team	a0532a5e-8270-4	ntos	false
Manual		Digital Initiative P	ab522b67-471b-4	gitalInitiativePu DigitalInitiativePu Digital Initi	tiative P false
		II Q Qalac	73c01ce7 cc5e 4		ie falea

Step 3 : Additional settings

Comments prefix [OPTIONAL]

The app will migrate the task comments appended with the comments prefix. To change this prefix, follow the steps as mentioned in the below screenshot. The text given in the below box will be appended along with the migrated comments.



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Setup	Tracer logs App Data	Throttling Wait Time :	180	Secs	Batch Request Limit :	10	_	
E Plan	Storage settings	Group Provisioning De	elay : 20	Secs	Team Provisioning Delay :	15	Secs	
≫ Migrate	Api settings	DB App Data Fetch Li	mit : 100	_	Http Request Timeout :	5 Mins		
ii)i Teams	Other settings Migrated Data	Date Format :	M/d/yyyy	•	Time Format :	h:mm tt	•	
s: SharePoint	Azure Settings	Private Chat Throttling	Wait Time : 60	Secs	Number of parallel job(s) :	5	_	
🗭 Chat		Export Type :	Excel	•	Report Size :	10000		
S Mapping	0	Number of Items per r	equest: 50		Save 3			
settings		Team settings	SharePoint Site Settings	s Site URL Settings	Custom settings	Private Chat Settings	JobSettings	
							1	
		Stream Settings	Yammer Settings	App Map Settings	Scheduler Details	Cutover Source Settings	Cutover Target Settings	
User Manual								
? FAQs								
FAQs								
~	tom Settings				~			
~	tom Settings				×			
Cus	tom Settings	Comr	ments migrated fro	om other tenant				
Cus		Com	ments migrated fro	om other tenant] 1		
Cus			ments migrated fro	om other tenant]		
Cus Comr Scan	nents_Prefix Existing Group Mailb	ox		om other tenant] [
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Cus Comr Scan Fetch OneN OneE	nents_Prefix Existing Group Mailb Teams Details in Rep lote - OverWrite Page	ox port es: Permissions:		om other tenant				
Cus Comr Scan Fetch OneN OneD Allow Set c	nents_Prefix Existing Group Mailb Teams Details in Rep lote - OverWrite Page Prive - OverWrite File to update the Job Sta	ox port es: Permissions: atus		om other tenant				
Cus Comr Scan Fetch OneN OneD Allow Set c	nents_Prefix Existing Group Mailb Teams Details in Rep lote - OverWrite Page Drive - OverWrite File	ox port es: Permissions: atus		om other tenant				
Cus Comr Scan Fetch OneN OneD Allow Set c	nents_Prefix Existing Group Mailb Teams Details in Rep lote - OverWrite Page Prive - OverWrite File to update the Job Sta	ox port es: Permissions: atus		om other tenant		Ĵ		

The prefix will be appended before each comment as below in the target tenant



○ graph api task					
Last changed 29 minutes ago	by you				
Assign					
Pink × Red >	Yellow	× Green ×			
Bucket	P	rogress		Priority	
To do	\sim	 Not started 	\sim	Medium	\sim
Start date	0	lue date		Repeat	
Start anytime	==	06/13/2021	==	🗘 Does not repeat	\sim
Notes					
Type a description or ad	d notes here				
					1
					N.
Checklist					45
 Add an item 					
Attachments					
Add attachment					
Add attachment					
Comments					
Type your message here					
type your message nere					
					Send
Karthik Raja Ramakrish Comments migra		thar tan ant		November 8, 1	2022 5:47 AM
comments migra	accu iroini 0	anci cendric		1	
Sundar Ganesan graph api commen	he .			May 21, 2021 5:	21 PM
grapri api commen					
KR Karthik Raja Ramakrish	inan			November 8.	2022 5:46 AM
				November 0,	LULL JAV NIVI
New Task "graph api					

Step 4 : Create Migration Job

First provide the name of the current job. Then, select the required source tenant plan(s) to migrate. Choose the format of planner task attachments and comments.

Download Sample CSV : When you have to upload a bunch of Plans through the highlighted option – "Select Plans from CSV", you can always use the Download option to download a sample format.

Sample CSV :

PlanName	PlanId
Communications	EjpG47In-kOcB6FoM9qoWskAHkKb
Plan	kTapqQ-ISEC-WIYtuNJEGMkAEHZ8
Tasks	1_UBDsLAHkG5_V7rUnGjsMkAE02L
Golf Assist	BaSDnu5N8kO416YRtyhwnskAFe2b



Setup	Create New Job
Pla Pla Migrate	Job Settings Job Name: Jan migration
Teams	Plans v 3 plans selected C Select Plans from CSV Download sample CSV
SharePoint Chat	Migrate Plans Enter a plan name Include Attachments: None test plan 1 ersation
C Mapping	Resolve Teams Associated Plans
Settings	2 Target Settings
E	3 Job Summary
User Manual	Migration Jobs
Privas	

You can choose how the attachments and comments has to be migrated to the target from the below options. *Resolve Teams Associated Plans* – This option is completely **OPTIONAL** and the user has to select / deselect based on the scenario.

- **Select** this option only when some of the plans you are migrating are part of Teams.
- Deselect this option when you are sure that none of the "plans to be migrated" are part of Teams. In this case, Team related details are not retrieved, which in turn improves the performance of the Migration.

Setup	Create	New Job								^
≡ Plan	0	Job Settings		5						
≫ Migrate		Job Name:	Plan migra							
Teams		Source:	Plans	 3 plans selected 		c	Select Plans from CSV	0		
SharePoint		Migrate Plans								
🗭 Chat		Include Attachments:	O None	Copy URLs and Sharepoint	O Copy URLs alone					
		Include Comments:	O None	Post As HTML Format	O Post As Individual	I Conversa	ation			
C Mapping		Resolve Teams Ass	ociated Plans							
settings				_					Next	
	2	Target Settings								
	3	Job Summary								
E										
User Manual	Migrati	on Jobs								~
? FAQs	wigrau	010003								v

Step 5 : Target Settings

In this step, provide the target group(s) to migrate plans. The following options are available to select target groups.

• Migrate into the new group/team.

All-In-One : Planner Migration Guide

• Migrate data to the existing group/team. Here, you can choose to 'Replace with source Group Settings'.

Upon choosing 'New Group' or 'Existing Group' option, you can enable the team for that group.

Migrate User : When migrating to an existing team / group, one can choose to migrate the additional members by enabling this option.

Setup	Create I	New Job						^
≡ Plan	0	Job Settings					Enabled by	
≫ Migrate	2	Target Settings					default for a new Team/Group	w
Teams		Group Settings Plan Set	tings					
SharePoint		Source Gr 🔻	Target Group Mapping		Replace with Source Group Settings	Migrate User	Enable Team	
€ Chat		Internal Networ	New Group 🔻	Internal Network (Public)	-			
		Team plan 1	New Group 🔻	<u>Team plan 1</u>	-			
Settings		Leadership	Existing Group 👻	Leadership -				
		Mark 8 Project	Existing Team 🔹	Mark 8 Project Team 👻	Z		-	
								1
E User Manual							Back Next	r
FAQs	3	Job Summary						

Plan Settings

pps4.Pro

Under this settings tab, select the required plans to migrate into New or Existing Plan and select the format of the planner task attachments and comments, as well as you can select the option 'Add as tab in Teams'.

Setup	Create New Job							^
, ■ Plan	1 Job Setting	s						
≫ Migrate	2 Target Se	ttings						
ा) Teams	Group Setting	gs Plan Sett	ings					
SharePoint	~	Sou Ŧ	Source Gr 🝷	Target Gr 👳	Target Plan Mapping	Attachments	Comments	Î
Chat		ASD	Sales and Mark	SalesandMarke	New Plan 🔻 ASD	NoneCopy URLs and Sh	NonePost as HTML	•
C Mapping						Copy URLs alone	O Post as Individ	
settings		Logistics	Contoso Team	new group1	Existing Plan 🔻 Task For Pla 💌	 None Copy URLs and Sh 	 None Post as HTML 	
						Copy URLs alone	O Post as Individ	
					New Plan Public security	O None	O None	11 1
User Manual		Public se	Public security	Public security	New Plan	 Copy URLs and Sh Copy URLs alone 	Post as HTML Post as Individ	Ĵ I
FAQs								-
							Back	lext

Tab settings

Here you can choose the target channel to add the migrating plan as a tab.



N Setup	Create New Job								^		
E Plan	1 Job Settings										
≫ Migrate	2 Target Settings										
Teams	3 Job Summary										
SharePoint	Group Settings Plan Settings	Tab Settings									
⊜ Chat	Target Plan	Ŧ	Target Team	-	Target Channel	Ŧ	Target Tab	÷	î		
C Mapping	U.s Sales Plan		U.S. Sales		General		U.s Sales Plan	-			
settings	public marketing plan		public marketing team		General		public marketing plan				
	public plan		public marketing team		General		public plan				
	planner1		plan group taskm		General		planner1				
E Iser Manual									-		
? FAQs							Back Save Job	Save & Migrate			
e ⁿ											

Step 6 : Job Summary

In this step, you can view the summary of job. After checking the summary, you can select one of the following two options.

- Save Job -> It saves the current job, then you can run later by clicking Start button from Migration Jobs grid.
- Save & Migrate Job -> It saves the current job and starts the migration process immediately.

Setup	Create New Job						^ Î
E Plan	1 Job Settings						- 1
≫ Migrate	2 Target Settings						- 1
Teams	3 Job Summary						- 1
SharePoint	Group Settings Plan Settings Tal	b Settings					
Chat	Source Group =	Target Group 📼	Replace with Source Group =	Migrate User 👳	includ =	E =	
C Mapping	U.S. Sales	U.S. Sales(ExistingGroup)	No	No	No	Yes	
Settings	public marketing team	public marketing team(N	-	Yes	No	Yes	
	plan group taskm	plan group taskm(NewGr	-	Yes	No	Yes	
E User Manual						-	,
? FAQs					Back Save J	ob Save & Migrate	
× ⁷⁷							

Execute Saved Jobs

Under Migration Jobs tab - the list of Jobs and their summary are listed. You can opt to run the previously saved jobs as below.



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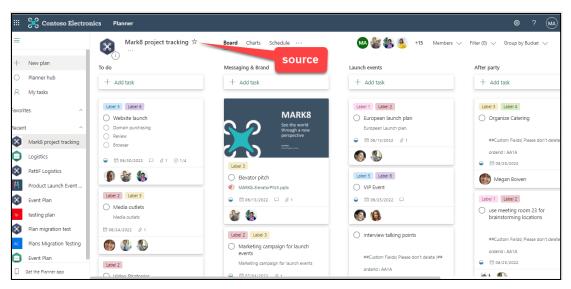
1	t Uplo	ad Job	Total No Of Jobs: 5						Complete	ed Jobs: 4 Notstarted Jobs:
			Job Name 🖙	Job Cre 🗢	Job Last ≂	It ▼	Job Type 👳	Job Status 👳	Summary	Action
	×	2	Plans Migration	2024-06-03T	2024-06-03T	1	Plans	NotStarted	View Summary	►Start
							100			Free Barr
	- 1						1000			Frank Barr
					-					Trans. March



All-In-One : Planner Migration Guide

User Experience

Source:



Target:

III 🔀 Contoso Electro	nics Planner			@? MA)
=	Mark8 project tracking ☆	Board Charts Schedule ···	🗛 🎨 🧕 🌚 + 15 Members 🔻	\checkmark Filter (0) \checkmark Group by Bucket \checkmark
+ New plan	To do	Messaging & Brand	Launch events	After party
 Planner hub 	+ Add task	+ Add task	+ Add task	+ Add task
A My tasks				
Favorites ^	Label 5 Label 6		Label 1 Label 2	Label 3 Label 4
	O Website launch		O European launch plan	Organize Catering
Recommended ^	Domain purchasing Review	گ	European Launch plan.	
AC Plans Migration Testing	Review Browser			##Custom Fields(Please don't delete
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MP Mark8 project tracking	💿 🌸 🚯	 Elevator pitch 	Label 5 Label 6	Megan Bowen
Mark8 project tracking		MARK8-ElevatorPitch.pptx	O VIP Event	
Mark 8 Project Plan	Label 2 Label 3			Label 1 Label 2
sales	Media outlets Media outlets	😋 🏡	(6) (6)	 use meeting room 23 for brainstorming locations
	06/24/2022 @ 1			5
Event Plan		Label 2 Label 3	Interview talking points	##Custom Fields(Please don't delete
	(1)	 Marketing campaign for launch events 		orderid : AA1A
	Label 2	Marketing campaign for launch events	##Custom Fields(Please don't delete)##	
Get the Planner app	Video Strategios	□ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □	orderid : AA1A	



Teams Tab:

	Microsoft Teams		Q Search			👧
Activity	Teams	Ŧ	MT General Posts Files Wiki Mar	k8 project tracking $\!$		Meet 🗸
(=) Chat				Group by	Bucket ~ Filter ~ List Board Charts	Schedule
Teams	Appendix and the		To do	Messaging & Brand	Launch events	After p
Calendar	Anna Change State		+ Add task	+ Add task	+ Add task	+
Calls Files	and the second	÷	Label 5 Label 6 Website launch Domain purchasing Review Browser	୍ଦ	Label 1 [Label 2] C European launch plan European Launch plan. © 06/13/2022 Ø 1	
			 → Browser → B 06/30/2022 ⊂ C 1 ⊘ 1/4 	Label 3	۵ 🚯	•
			Label 2 Label 3	Elevator pitch MARK8-ElevatorPitch.pptx B 09/13/2022 & 1	Label 5 Label 6 VIP Event 9 09/25/2022	Labe
Apps	and the second		O Media outlets Media outlets			0
? Help	Mark 8 project Teams General		 □ 06/24/2022	Label 2 Label 3	Interview talking points	
_ ⊥	Co Join or create a team	(ŝ)		events Marketing campaign for launch events	##Custom Fields(Please don't delete)##	

Comments:

Post as HTML Format:

Debra Berger Ok Sure, Will do.	August 21, 2021 1:34 PM	MOD Administrator Comments migrated from other tenant	August 21, 2021 3:5
MOD Administrator Please review the webpage before publishing.	August 21, 2021 1:33 PM	Debra Berger Ok Sure, Will do.	August 21, 2021 1:34 PM
Debra Berger Ok sure, will do.	August 21, 2021 1:32 PM	MOD Administrator Please review the webpage before publishing.	August 21, 2021 1:33 PM
Debra Berger i will review and let you know	August 21, 2021 1:31 PM	Debra Berger Ok sure, will do.	August 21, 2021 1:32 PM
		Debra Berger i will review and let you know	August 21, 2021 1:31 PM
MOD Administrator You can review these attached link https://www.yammer.com/m365x054466.onmicrosoft.com/clie	August 21, 2021 1:24 PM nt_applications/142540800	MOD Administrator You can review these attached link https://www.yammer.com/m365x054466.onmicrosoft.co	August 21, 2021 1:24 PM om/client_applications/142540800
View all 6 comments		MOD Administrator New Task "Website launch" created	August 21, 2021 3:5



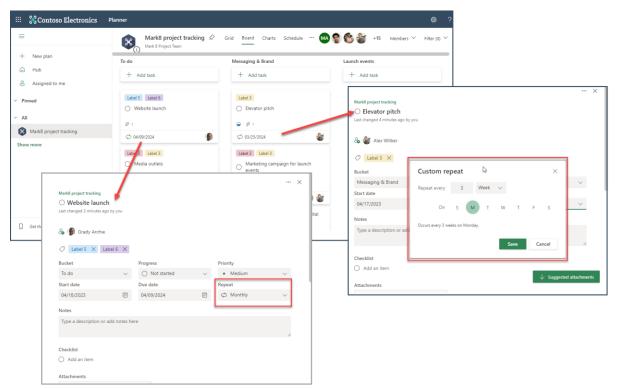
All-In-One : Planner Migration Guide

Post as Individual Conversation:

MA	MOD Administrator Sure will test		August 21, 2021 5:23 PM	×	MOD Administrator August 21, 2021 6:11 PM Sure will test	٦
8	Debra Berger Sure, will test.		August 21, 2021 5:23 PM	F	Debra Berger August 21, 2021 6:11 PM Sure, will test.	
8	Debra Berger Please test before publishing.		August 21, 2021 5:22 PM	۶	P. Debra Berger August 21, 2021 6:11 PM Please test before publishing.	
MA	MOD Administrator I will check and let you know		August 21, 2021 5:21 PM	۶	R MOD Administrator I will check and let you know	
We've	gested attachments e included content we think might be	View all 7 comments	t you have access to. Suggestions	۶	Debra Berger August 21, 2021 6:11 PM You can review these attached link https://www.yammer.com/m365x054466.onmicrosoft.com/client_applications/142540800	
shoul	ld become more relevant over time.	source		e	MOD Administrator August 21, 2021 6:32 PM New Task "websites" created Target	
			 	Su	Suggested attachments	_

Repeat property

Source





Target

		MT Nark8 pr	roject tracking $ \diamondsuit $	Grid Board Charts Schedul	e	Members 🏏 Filter (0)	✓ Group by		
H New plan		To do		Messaging & Brand					
බ Hub		+ Add task		+ Add task		Mark8 project tracking			
Assigned to n	ne				_	 Elevator pitch 			
Pinned		Label 5 Label 6		Label 3		Last changed 3 hours ago by	you		
10Plan		O Website launch		 Elevator pitch 		Co Assign			
		eee CreatedBy: Megan B	Bowen: CreatedOn: April	### CreatedBy: Megan Bowen; CreatedOn:	April				
Assignee Plan		20, 2023 10:07 PM;		20, 2023 10:08 PM;	25/05	C Label 3 X			
change plan		000		***		Bucket	Progress	Priority	
dfsbrgnhrn		Ø 1		9 0 1		Messaging & Brand	V G In progress	 ✓ Medium 	\sim
my plans		€ 04/09/2024	ිං	Ø 03/25/2024	80	Start date	Due date	Repeat	
planyellow		Label 2 Label		Label 2 Label 3		04/17/2023	03/25/2024	Custom	~
Tasks plan Updated p yellow	Mark8 project tracking Website laur Last changed 3 hours ag Assign Label 5 ×	nch go by you	s	Priority		### Checklist	Repeat every 3 Week ~ On S M T . Occurs every 3 weeks on Monday.	W T F S	on card
Get the Plan	Bucket To do Start date	Progress V O Not Due date	ot started \checkmark	• Medium 🗸		Add attachment			
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Get the Plane	Bucket To do Start date	V O Not Due date	e	Repeat		Add attachment			
Get the Plan	Bucket To do Start date 04/18/2023 Notes	V O Not Due date	e 2024 🗐	Repeat c Monthly ~		Add attachment			
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Get the Plan	Bucket To do Start date 04/18/2023 Notes eee CreatedBy: Megan eee Checklist O Add an item	✓ ○ Not Due date	e 2024 🗐	Repeat c Monthly ~		Add attachment			
Get the Plan	Bucket To do Start date Od/16/2023 Notes ### CreatedBy: Megan ### CreatedBy: Megan ### Odd an item Attachments	✓ ○ Not Due date	e 2024 🗐	Repeat c Monthly ~		Add attachment			

Metadata

The below Metadata information gets migrated to Target and displayed in the Description as below.

- Created By
- > Created Date
- Completed By
- Completed Date

III Planner					X	1		KR
=	Mark8 project tracking					Members N	Filter (0)	Y Gro
	O Website launch					menaders	riter (o)	
+ New plan	Completed on moments ago by you					_	_	
Hub Assigned to me	Assign Add label							Adı
~ Pinned	Bucket	Progress		Priority				
~ Recommended	bucket 11	Completed	~	Medium	~			
plan name	Start date	Due date		Repeat				
plan name	06/11/2023	06/13/2023	e	🗇 Does not repeat	\sim			
Plan_ad123	Notes			Sho	w on card	s 1	~	
Show more	### CreatedBy: Isaiah Langer; Crea CompletedOn: June 12, 2023	itedOn: June 12, 2023 10:17 10:22 AM	AM; Complete	dBy: MOD Administrator;				
~ All	### description							
Dien VC	-							
Get the Planner app	Checklist							



Impact

Any edit done in an existing task will not be migrated in the incremental migration (i.e., when you re-run a previously completed JOB).

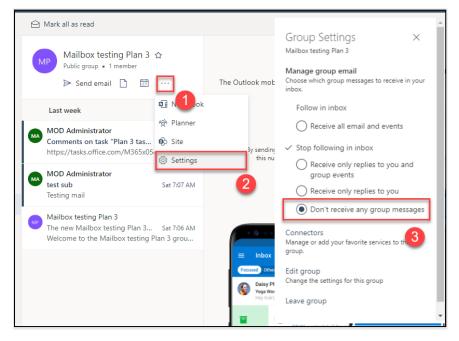
Email Notification

End user will get a notification when migrating the below stated items.

- Comments
- Task Assignments

To avoid the notification problem when trying migration with **Existing group/plan**, each end user needs to enable the below settings.

Open the Respective Plans Office 365 group which we are going to migrate in the outlook, then click on settings \rightarrow Select **Don't receive any group messages**.



Then Go to the Existing plan in the target tenant \rightarrow Click on more option (...) \rightarrow Plan Settings \rightarrow Unselect both settings under "Have Planner send me notifications when".



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1	Conversation 1	Plan settings ×
do	Members	General Group Notifications
+ Add task	Files	Group email settings
	Notebook	Email is always sent to the group when a comment is made on a task.
) test	Sites	Send email to the group when a task is assigned or
	Add to favorites	Completed Only group owners can change this setting.
🦻 🍪 🍓 🍋	Copy plan	To stop receiving any group messages, select "Don't receive
) task1	Export plan to Excel	any group messages" in Group settings in Outlook.
1	Copy link to plan	Have Planner send me notifications when:
Megan Bowen	Plan settings	 Someone assigns a task to me. (Email and mobile push)
Wegan bowen	Add plan to Outlook calen 2	A task assigned to me is late, due today, or due in the next 7 days. (Email only)
		Learn more
		Save 4

Note: We can't avoid these notifications, when trying the plans migration with new group/plan through Apps4.Pro tool.



5. Viva Engage (Yammer) Migration

Migration Approach

The tool supports Viva Engage (Yammer) Migration through the following approaches

- Non-Native mode to Native mode.
- Hybrid mode to Native mode.
- Port Viva Engage (Yammer) Networks from US to EU Geo

Non-Native Mode to Native Mode

When you migrate a group from Non-Native Mode to Native Mode, the files from the source Viva Engage (Yammer) internal group are migrated to the SharePoint-Online Site Document Library corresponding to the Target Viva Engage (Yammer) Office365 Group.

Hybrid mode to Native mode

When you migrate an External group from Hybrid Mode to Native Mode, the files from the source External group are migrated to the SharePoint-Online Site Document Library corresponding to the Target Viva Engage(Yammer) Office365 Group.

Port Viva Engage(Yammer) Networks from US to EU Geo

When you migrate the Viva Engage (Yammer) Networks from US to EU Data Centre, the Viva Engage(Yammer) data including Networks, Communities, Messages, Files, Topics, Likes, Best Reply etc.] gets ported to the EU Data Centre.

Step 1 : Setup & Configuration

Setup: License and Roles

- 1. Microsoft 365/Office 365(E3 or E5) License is required for Source & Target Connector Accounts.
- 2. Yammer Enterprise license is required for both Source and Target Connector Accounts.
- Yammer Administrator + User Administrator role is required for both Source & Target Connector accounts. (Refer sections : "Setup : Yammer Administrator in Azure Portal" & "Setup 'User Administrator' Role")
- 4. Source Connector Account should be a Member of the "Viva Engage(Yammer) Private Groups" that you chose to migrate.

Setup : Yammer Administrator in Azure Portal

Follow the steps to add the Service account as a Yammer Administrator.

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Please login to the Azure Portal(https://aad.portal.azure.com) as a Global admin.

- 1. Navigate to Azure Active Directory -> Users
- 2. Click on the Service Account
- 3. Navigate to "Assigned Roles"
- 4. Click "+ Add assignments"
- 5. Select "Yammer Administrator"
- 6. Click Add

Azure Active Directory admin	center		G	0 © ©	ନ୍ଦ admin@ contoso	
≪ I Dashboard II All services ★ FAVORITES	Dashboard > (2) Users > Users P Search (Ctrl+/) «	+ New user ∽ y Download users 🕞 B	ulk operations 🖂 🖒 Refresh	🔯 Manage view 🚿	/ Delete	×
Azure Active Directory Azure Active Directory Supers Enterprise applications	All users (preview) Audit logs Sign-in logs	Want to switch back to the legacy users list exp Search		-	- Date	×
	 X Diagnose and solve problems Manage A Deleted users (preview) 	37 users found Display name † Adele Vance	User principal name AdeleV®	User type Member	On-premises sy	Identities
	 Password reset User settings Bulk operation results 	Alex Wilber	AlexW@	Member Guest	No	
	Troubleshooting + Support	Allan Deyoung AB Automate Bot BP Bianca Pisani	AllanD@ C AutomateB@ C BiancaP@ C	Member Member Member	No No	
		BJ Brian Johnson (TAILSPIN)	BrianJ @	Member	No	

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Configuration : Connector Accounts – Sign-in **Perform the Source & Target Connector Accounts Sign-in as shown in** *Global Configuration section*.

Additional Configuration : Additional Connector Accounts – Sign-in Perform the additional Source & Target Accounts Sign-in as shown in *Additional Configuration section*.

Mapping : Application User Mapping

Perform the Application-level User Mapping as shown in Application User Mapping section.

Step 2 : Pre-requisites

- 1. All the users should login to Viva Engage(Yammer) portal in target tenant with their accounts at least once before the migration starts.
- 2. To migrate an External network to target client, a Network has to be pre-existing / created manually in the Target Viva Engage(Yammer) Portal.
- 3. To migrate a Private group, source connector account should be member of that Private group (Please refer -How to Add Source Connector account as a member in the Private Group).

Step 3 : How to Add Source Connector Account as a member in the Private Group?

Go to Plan Tab & Generate the "Source Network Groups" report.

Setup	Reports O Search report	
E Plan	Source User Videos Target User Videos Source Companywide Channel Videos	^
≫ Migrate	Target Companywide Channel Videos	
a)ji	Yammer 1 2	
Teams	Source Network Users Target Network Users Source Network Groups	
s≱ SharePoint	Target Network Groups Source Networks Target Networks	
₽ Chat	Private Chat	
S	Migrated Target Chats Licensed Users UnLicensed Users	
Mapping	SharePoint	
Settings	Source Tenant Sites Target Tenant Sites Source Tenant Associated Sites	

Then Select the Network(s) to list all the groups inside the selected network(s).

pps4.Pro All-In-One : Viva Engage (Yammer) Migration Guide



Now filter the Group Privacy column as "private" and IsMemberGroup column as "false"

Setup	A	Teams Users (Groups & plans Cha	innels & tabs Strea	am Yammer Pri	vate Chat SharePoint	Migration Sun	nmary V2	
E Plan	Source M	Network Groups 🔻 🖉		eport generated time : 30/2024, 8:26:04 AM	G	Search text		R, Mar	age Members and Owners
≫ Migrate	Drag a	a column header and dro	p it here to group by tha	t column	4				
illigi atto		Group Name T	Network Name	IsMemberGroup	IsExternal Network	Owners T	Group Privacy	Group Id	
Teams		sample	Contoso	true	Select All	itti Fernandez(private	Show items with value that:	
s) SharePoint		sangi group	Contoso	true	Otrue	ego(admin@m	public	Is equal to	v
ø		check 100	Contoso	true	Zfalse 5	itti Fernandez(private		
Chat		user pf private co	Contoso	true	1 items selected	ni Sherman(jon	private	private 4	
C Mapping		user pf public co	Contoso	true	6	e Gu(leeg@m3	public	And 💌	
🔹 Settings		Today19	Contoso	true	Filter	Clear ego(admin@m	public		
_		external user in p	Contoso	true	false	megan(megan@	private	Is equal to	•
		External user in p	Contoso	true	false	Diego(admin@m	public		
		sangi private group	Contoso	true	false	Diego(admin@m	private		
E		multiple user group	Contoso	true	false	Diego(admin@m	public	Filter	
User Manual		sangi public group	Contoso	true	false	Diego(admin@m	public	164139008000	
? FAQs		'sandi' sindle pri d	Contoso	true	false	Diego(admin@m	private	164148256768	*
FAQS	м	∢ 1 2 3 ▶ 1	▶ 100 ▼ items	per page					1 - 100 of 222 items

Here you can see the private groups where the source connector is not a member.

To add the Source Account as member, Select the groups and click on **Manage Members and Owners**. Then add the source connector as a member by clicking on the (+) option and update.

All-In-One : Viva Engage (Yammer) Migration Guide

Setup	f	Teams Users (nnels & tabs Strea	m Yammer Priv	ate Chat SharePoin	Migration Summ		8 Manage Members and Owners
»	Drag	column header and dro	p it here to group by tha	column					
Migrate		Jroup Name 📍	Group Privacy	Network Name	IsExternal Network	Owners T	IsMemberGroup	Group Id	
Dji Teams		Leadership	public	Contoso	Update Members	and Owners	×	82667520000	
SharePoint		Operations	public	Contoso	9			82667544576	
ø		CEO Connection	public	Contoso	Actions .		_	82667601920	
Chat		Office 365 Adoption	public	Contoso	Add Member		-	82667659264	
C Mapping		Ask HR	public	Contoso				82667667456	
🔹 Settings		Sales Best Practi	public	Contoso	Members to Add or	Remove	+ ×	82667683840	
-		Parents of Contoso	public	Contoso				82667716608	
		Safety	public	Contoso				82667724800	
		New Employee O	public	Contoso		10		82667732992	
		Nested message	public	Contoso		Update	Cancel	85152645120	
		Reply comment	public	Contoso			_	85340225536	
E		Restrict	public	Contoso	laise	Diego(admin@m	uue	88663179264	
User Manual		old yammer	public	Contoso	false	Diego(admin@m		88664752128	
? FAQs		test	public	Contoso	false	Diego(admin@m	true	124183601152	
TACS	м	< 1 2 3 🕨 I	► 100 T items	per page					1 - 100 of 222 items

Step 4 : Additional Settings

Viva Engage(Yammer) Export Delta Migration [OPTIONAL]

You can perform a Delta Migration in Viva Engage(Yammer) Export by enabling the setting "Yammer Export Delta Migration" as indicated below.

Setup	Tracer logs	Throttling Wait Time :	180	Social Detek Deserved Lissik 40	
≡	App Data	-		Yammer Settings	×
Plan	Storage settings	Group Provisioning Delay :	20		 ^
≫ Migrate	Api settings 2	DB App Data Fetch Limit :	100	Migrate content with Export failure	
ा) Teams	Other settings	Date Format :	M/d/yyyy	Yammer Export Delta Migration	
5	Migrated Data	Private Chat Throttling Wait Time :	60		
SharePoint	Azure Settings	Frivate Criat Throtting Wait Time .		Validate Network Users	
n Chat		Export Type :	Excel	Yammer - Invite External User	
S Mappin		Number of Items per request :	50	Yammer - Use User Impersonation	
Settings		Team settings SharePoi	nt Site Settings	to Post Data	
		3		Skip UserImpersonation if mapping/membership failure	
		Stream Settings Yamme	r Settings		
			_	Skip User Impersonation if active yammer user profile not found in	6
User Manual				target tenant.	Save
? FAQs					
¥ ²¹					



Points to Ponder

Please consider the below points when it comes to User Impersonation(Posts are posted by the users themselves in the target)

BY DEFAULT, Apps4.Pro follows User Impersonation and hence Posts are posted by the users themselves in the target [Step# 4 indicated in the below picture].

Setup	Tracer logs	Throttling Wait Time :	180	Yammer Settings		×
E Plan	App Data Storage settings	Group Provisioning Delay :	20			^
≫ Migrate	Api settings 2	DB App Data Fetch Limit :	100	Yammer Export Delta Migration		
ii Teams	Other settings Migrated Data	Date Format :	M/d/yyyy	Validate Network Users	\checkmark	
s SharePoint	Azure Settings	Private Chat Throttling Wait Time :	60	Yammer - Invite External User		
j ⊜ Chat		Export Type :	Excel	Yammer - Use User Impersonation to Post Data		
Mappin Settings	•	Number of Items per request : Team settingsSharePoin	50	Skip UserImpersonation if mapping/membership failure	5	
		3 Stream Settings Yamme	r Settings	Skip User Impersonation if active yammer user profile not found in target tenant.		
User Manual				Note: Messages will be posted using target cor minrated		Save
FAQs						

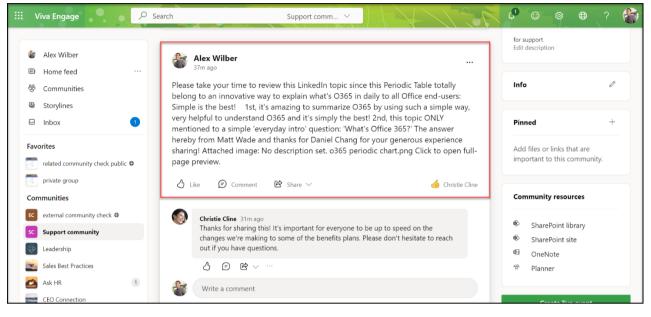
If any of the user has skipped the pre-requisite# 1(Users should login to Viva Engage(Yammer) portal in target tenant with their accounts at least once before the migration starts), active user profile will not be found in the target and hence the migration job cannot proceed. To avoid this, TOGGLE-ON the option indicated in Step# 5 of the above picture. This will skip 'User Impersonation' and the posts will be posted by the Service Account instead.



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Skipping User Impersonation will look like this :

Source





Viva Engage	♀ Search Support comm ∨	Հ¹⁰ ☺ ֎ ⊕¹¹ …
		Members • 3
Allan Deyoung	MOD Administrator Seen by 1	
Home feed ···	7m.ago	MA 🛞 🦪
營 Communities	[Originally posted by alexw@ - date : 7/31/2023 5:06 PM]	for support Edit description
Storylines		
S Inbox	Please take your time to review this LinkedIn topic since this Periodic Table totally belong to an innovative way to explain what's O365 in daily to all Office end-users: Simple is the best! 1st, it's amazing to summarize O365 by using such a simple way,	Pinned +
Favorites	very helpful to understand O365 and it's simply the best! 2nd, this topic ONLY	
Keep your favorites at your fingertips. Favorites will appear here. Learn more	mentioned to a simple 'everyday intro' question: 'What's Office 365?' The answer hereby from Matt Wade and thanks for Daniel Chang for your generous experience sharing! Attached image: No description set. o365 periodic chart.png Click to open full-	Add files or links that are important to this community.
Communities	page preview.	2
SC Support community 3	🖒 Like 😰 Comment 🖻 Share 🗸 🍊 Christie Cline	Community resources
P private change to public 20+		SharePoint library
E existing with delta migration 20+	Christie Cline 7m ago	SharePoint site
PG private group 20+	[Originally posted date : 7/31/2023 5:12 PM]	0neNote
R related community check pu 19	Thanks for sharing this! It's important for everyone to be up to speed on the changes we're making to some of the benefits plans. Please don't hesitate to reach	😤 Planner
Operations	out if you have questions.	



Step 5 : Create Migration Job

First, you must provide the name of the current Job. In this step, it lists all the internal and external network, you can choose the network(s) to migrate.

Options

1. Viva Engage (Yammer) Migration across tenants : Perform the common migration of Viva Engage(Yammer) networks from

Source to destination tenants.

Setup	Create New Job		^
	1 Job Settings	2	
≫ Migrate	Job Name: yammer migrat	ion	
Teams	Source: 3 Yammer 🗸	2 networks selected	С
s : SharePoint	Yammer M	iį Search ۹ ↑↓	6
₽ Chat		001 external network 001externalnetwork@yammer.com	4 Next
C Mapping	2 Target Settings	CO COntoso m385x403804.onmicrosoft.com@yammer.com	
Settings	3 Job Summary	mathe changed contoso mathematic com@yammer.com	
	Migration Jobs		×
User Manual			
FAQs			

You can also perform a delta migration by specifying Start Date & End Date, to migrate the data within that particular period.

Setup	Create New Job	^
E Plan	1 Job Settings	
≫ Migrate	Job Name: yammer migration	
uji Teams	Source: Vammer Vammer Vander Contoso	
SharePoint	Yammer Migration Yammer Export Yammer Import	
) Chat		Next
C Mapping	2 Target Settings	
Settings	3 Job Summary	



2. Viva Engage (Yammer) Migration between data centers

You can use Export & Import options to port the data from US to EU Geo location. Here, please ensure the source Connector is the tenant in the US Geo and the Target is the re-provisioned tenant in the EU Geo.

- Yammer Export : This option performs a download of the Viva Engage(Yammer) data from tenant in the Source Data Center and saves the data offline. If you have enabled the setting "Yammer Export Delta Migration" as mentioned in this step, you will find Start Date & End Date, to export the data within that input period.
 Do remember to perform this step before the tenant cut over in the US Data Centre.
- Yammer Import : This option uploads the offline downloaded data(via export) to the tenant in the Target Data Center. Perform this step post completion of the re-provision of Viva Engage(Yammer) Network in EU Data Centre.

Setup	Create New Job	^
E Plan	1 Job Settings	
≫ Migrate	Job Name: yammer migration	
ा Teams	Source: Vammer Valence Select Networks	
s SharePoint	Tyammer Migration O Yammer Export Yammer Import	
e Chat		Next
C Mapping	2 Job Summary	_
Settings		
	Migration Jobs	~



Step 6 : Target Settings

Network Settings

In this step, you can provide the target network(s) to migrate data. You can only map the internal network with the target internal network and similarly External network with Target external network (cross network mapping not allowed).

م Setup	Create	e New Job	^	lî
E Plan	0	Job Settings		
≫ Migrate	2	Target Settings		
ii)i Teams		Network Settings Group Settings		
s SharePoin	t	Source Network		
Den terre de la constante de l		Contoso	Existing Network Contoso	
C Mapping		test external168763	Existing Network Contoso Contoso	
Settings				
	Internal network			
E				
User Manua	4		v	
? FAQs			Back Next	
× ۳				-

Group Settings

In this step, you can provide the target group(s). You have following options to select target groups.

- Migrate into a new group.
- Migrate into an existing group.



Setup	Create New Job								^
, ≡ Plan	Job Settings	3							- 1
≫ Migrate	2 Target Sett	tings							
تۇ Teams	Network Settin	igs Group Settings							- 1
SharePoint		Source Network		Ŧ	Source Group 📼	Target Group Mapping		м	ì
Ģ Chat		Contoso	Contoso		CEO Connection	New Group		Î	
C Mapping		Contoso	Contoso		Leadership	Existing Group All Company	Ċ		
Settings		Contoso	Contoso		Sales Best Practices	New Group Sales Best Practices			
		Contoso	Contoso		Ask HR	Existing Group 💌 All Company	Ċ		
		Contoso	Contoso		Operations	New Group			
User Manual		Contoso	Contoso		External user in publ	New Group			'
? FAQs							Back	Next	r
× 7									-

Step 7: Job Summary

In this step, you can view the summary of job. After checking the summary, you can select one of the

following two options.

- Save Job -> It saves the current job, then you can run later by clicking Start button from Migration Jobs grid.
- Save & Migrate Job -> It saves the current job and starts the migration process immediately.

Setup	1	Job Settings			
Plan	2	Target Settings			
ាំ្វា Teams	3				
SharePoint		Network Settings Group Settings Source Network	Ŧ	Target Network 😴	l
Chat		Contoso		Contoso	
C Mapping		test external168763		Contoso	l
Settings					
User Manual				Back Save Job Save & Migrate	
? FAQs					
2 ⁷⁶	Migrati	ion Jobs		×	



Execute Saved Jobs

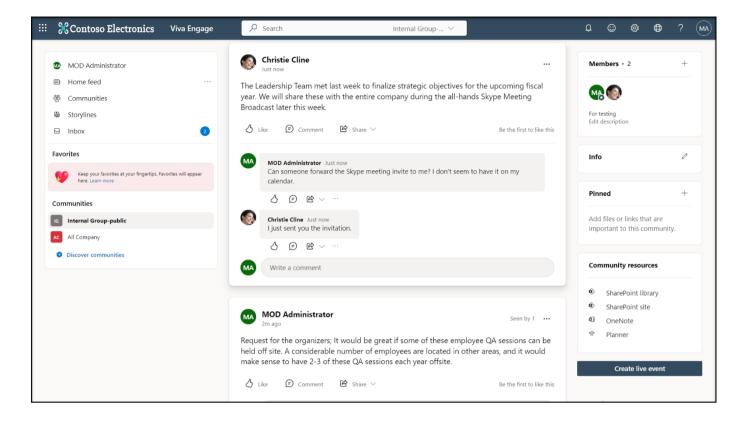
Under Migration Jobs tab – the list of Jobs and their summary are listed. You can opt to run the previously saved jobs as below.

▲ Upload Job	Total No Of Jobs: 5						Comple	ted Jobs: 4 Notstarted Job
	Job Name 🖙	Job Cre… ↓ ≂	Job Last 👻	It 🔻	Job Type 👳	Job Status 👳	Summary	Action
× ± 🗹	Yammer Migration	2024-06-03T	2024-06-03T	1	Yammer	NotStarted	View Summary	► Start
								Tan Ba
								2 m. 80
					100			Trans. Mar.

User Experience

Source



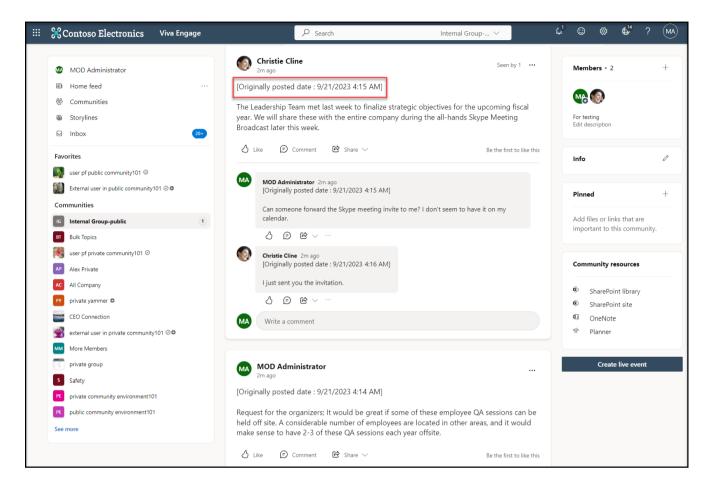




pps4.Pro All-In-One : Viva Engage (Yammer) Migration Guide

Target

In the migration experience, the conversations will be posted by the actual user with posted time and date at the top.





Impact

1. Polls

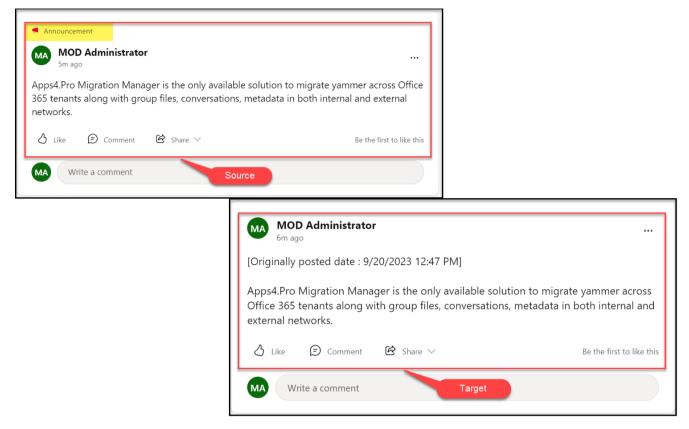
The Poll Response in Source are posted as Comment in the Target.

POLL	Due to the great feedback from company meeting. I wanted to keynote speaker for this year's o which team would you like to h and greatest?	include another event. From	e e [Originally posted date : 9/14/2023 9:57 AM] Due to the great feedback from last years company meeting. I wanted to include another keynote speaker for this year's event. From which team would you like to hear the latest and greatest? IT Research and Development Sales	
	IT	1 vote	Vote 0 total votes - Go to results	
	Research and Development	1 vote		
	Sales	0 votes	∆ Like	Be the first to like
	2 total votes - Change vote - Reload		MOD Administrator 1h ago [Originally posted date : 9/14/2023 9:57 AM] Poll response: [17: 1 Sales: 0 t to like this	



2. Announcement Messages

Announcement Messages will be migrated as Normal Conversations due to API limitations.



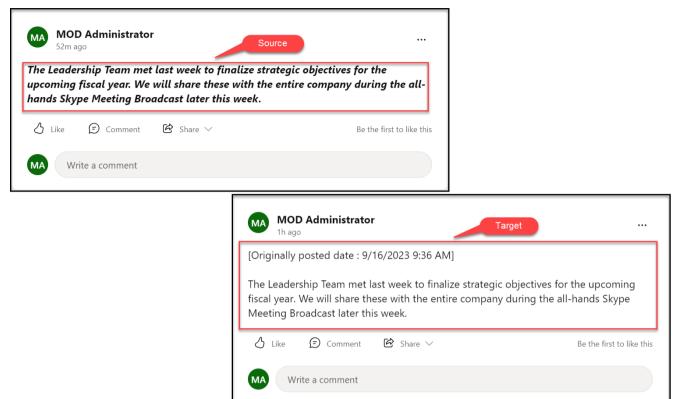
3. Tags in Praise Messages will be migrated as a regular text

MOD Administrator	MOD Administrator
Praised Christie Cline Source Great work #Apps4.pro	Praised Christie Cline [Originally posted date : 9/20/2023 12:10 PM] Great work #apps4.pro
∆ Like	
Write a comment	Chike Image: Description Comment Comment MA Write a comment



4. Style Formats

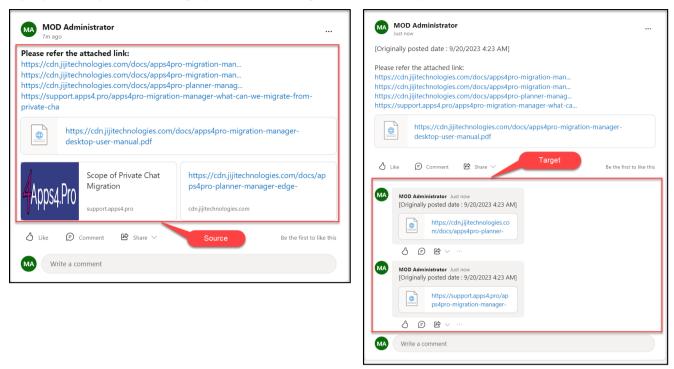
Style Formats will not be reflecting in Target as in Source Tenant.





5. URL in Conversation

If you post Multiple URLs in a single post, then it will migrate each link as separate conversations.





6. Shared messages

The messages that are shared from another group will not be migrated.

MOD Administrator	
ోహి Posted in All Company	
MOD Administrator	
Apps4.pro Migration Manager is the only available s across Office 365 tenants along with group files, con both internal and external networks.	U
View full conversation	
👌 Like 🏾 🗊 Comment 🖻 Share 🗸	Be the first to like this
MA Write a comment	

7. Incremental Migration

The new Network Users / Groups / Group Members will not be supported in the Incremental Migration.

8. External user

When performing the migration of an Internal group with External members, the external members

will not be added to the target tenant by default whereas the conversations will get migrated.

As this action adds the external user to the Azure Active Directory, it is not viable to get them added directly in the target tenant. Rather the user can send an invite post migration to get them added to the group.

Email Notification

End users get an email notification when migrating the below mentioned items.

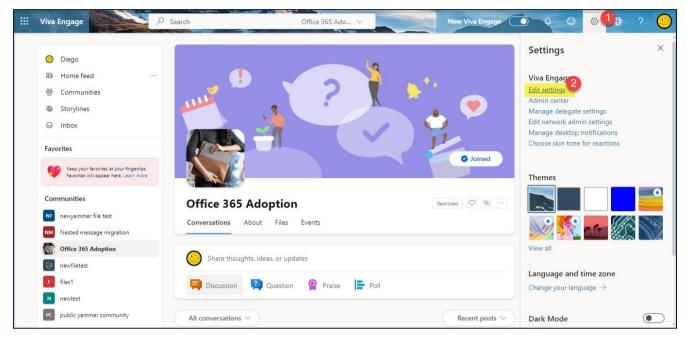
- ✓ Group invite
- ✓ Praise
- ✓ Update



- Update with @ mentions
- ✓ Announcement

In order to prevent these unpleasant notifications, each end user needs to enable the below options before initiating the migration.

Click on Settings in the target tenant \rightarrow Click the 'Edit settings' option.



Then Navigate to Notifications Tab \rightarrow here you can see the listed Networks which is available in the tenant. Need to unselect the options which are marked in the below image for each of the network you are planning to migrate.

::: Engage	
📾 Feed	Account Settings
	Select the network you'd like to change your notification settings for:
	Contoso
	 Finail me when There are updates from my groups (daily) I receive a message in my inbox () Learn more I get new followers I install a new application I log in from somewhere new I log a message via email (This will send a confirmation email.) Someone invites me to a group Someone likes messages I posted (daily) Someone requests to join a private group I administer There are highlights from my organization (weekly) There are new suggestions for people to follow (weekly)



6. Groups Migration

Step 1 : Setup & Configuration

Setup : License and Roles

- 1. Microsoft 365/Office 365(E3 or E5) License is required for Source & Target Connector Accounts.
- 2. Microsoft Planner License is required for both Source & Target Connector accounts.
- 3. Exchange Online License is required for Target Connector Account.
- 4. Groups Administrator role is required for both Source & Target Connector accounts.
- 5. Source Connector Account should be an Owner & Member of the "Groups" that you chose to migrate. (Please refer section :- *How to Add 'Source Connector Account' as a member of the Groups*)

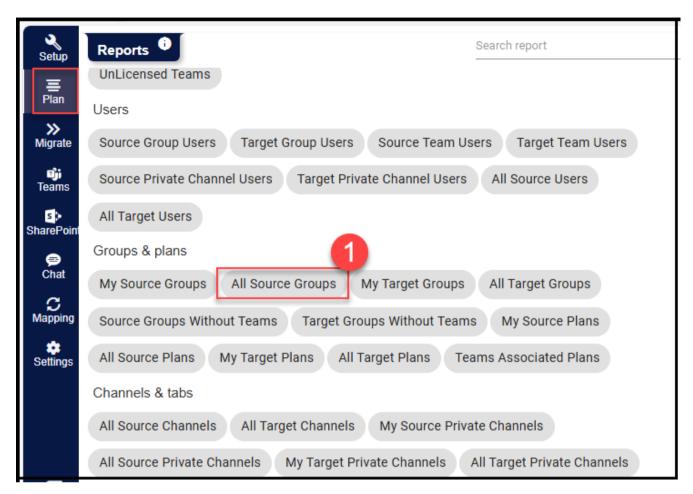
Configuration : Connector Accounts – Sign-in **Perform the Source & Target Connector Accounts Sign-in as shown in** *Global Configuration section*.

Additional Configuration : Additional Connector Accounts – Sign-in Perform the additional Source & Target Accounts Sign-in as shown in Additional Configuration section.

Mapping : Application User Mapping Perform the Application-level User Mapping as shown in *Application User Mapping section*.

Step 2: How to Add 'Source Connector Account' as a member of the Groups Go to **Plan Tab** -> Generate the "All Source Groups" report.





Then select the groups to be migrated where you need to add as member and click on *Manage Members and Owners* option and add the Source Connector Account under Member and update.



Setup	A	Teams Users G	Groups & plans Cha	nels & tabs Stream Yammer Private Chat SharePoint Migration Summary	
E Plan	All Sourc	e Groups 🔻 🖉			Manage Members and Owners Migrate
>> Migrate	Drag a	column header and drop	p it here to group by that	column	
ingrate iiii		Group Name	Group Id 🛛 🝸	Mail Add Update Members and Owners X IsPublic Y	
Teams		All Company	5bf9f5f8-f296-403	allcom; true	î
SharePoint	_2	Office 365 Adoption	263ab683-c081-4	office31 Add Member	I
😝 Chat		Leadership	ede962a0-e7c2-4	leaders true	
Chat		Sales Best Practi	1d71d108-93f9-4f	salesbe 5 true	
Mapping		Ask HR	d259bb5c-8e2f-4	asktr@	
Settings		Parents of Contoso	e59ac017-c1c1-4	parents chr	
		Safety	de55876a-3c8f-4	safety(
		New Employee O	191d03d4-5e63-4	newem 6 Christie Cine	
		Contoso Life	7f80019f-b816-42	contosi Update ChristieC	
E		Contoso Team	a0532a5e-8270-4	contos: ChristieC@	
User Manual		CEO Connection	caf019a8-be0a-4	ceoconnection@ ceoconnection Contribu	
FAQs		Digital Initiative D	3h522h67 /71h /	DinitalInitiativoDu DinitalInitiativoDu Dinital InitiativoD taleo	*
	H -	1 2 3 4 5	5 6 7 ▶ ₩	100 • items per page	1 - 100 of 624 items

Step 3 : Create Migration Job

First, you must provide the name of the current job. Then select **Groups** as source and then you can select the required source tenant group(s) to migrate.

Download Sample CSV : When you have to upload a bunch of Groups through the highlighted option – "**Select Groups** from CSV", you can always use the Download option to download a sample format.

You can provide the source & target details to save time entering these information in the target settings. Providing the Group Id ensures to pick the right group when there are multiple groups with the same name.

Sample CSV :

SourceGroupName	SourceGroupId	TargetGroupName	TargetGroupId	TargetGroupMailnickName	MigrateGroupSettings	MigrateGroupUsers
All Company	4c82aeda-f296-43a9-a80a-c789216976k	Sales and Marketing		Salesmarket	Yes	No
Analysis	4918c791-3b78-4353-8ad2-41f2073bfe3	Retail		retail	Yes	Yes
Apps4Pro Products	73de47bc-ac48-41ea-b45d-740a1370d6	Communications	ac6704fb-1365-401f-b40a-7bf8277d		No	Yes
Admin team	481e7bd8-1a29-4bff-9974-74b53fd586	Analysis	d3117d26-2fa2-4162-8dc1-2554dad		Yes	No

Migrate Plans

- You must select **Migrate Plans** option to Migrate the plans associated with the selected Groups.
- **Download Sample CSV** : When you have to upload plans part of a bunch of Groups through the highlighted option "Select Groups from CSV", you can always use the Download option to download a sample format.



Setup	Create New Job	^
Plan 1 Nigrate	1 Job Settings Job Name: 3	ligration
Teams	Source: Groups	3 groups selected C Select Groups from CSV Download sample CSV
SharePoint Chat Mapping Settings	Migrate Plans Include Attachments: None Include Comments: None Resolve Teams Associated Plans	Enter a group name ersation
	 2 Target Settings 3 Job Summary 	Selected Groups: Public security plan Public security plan Digital Initiative Public Relations V Public security plan
User Manual	Migration Jobs	· · · · · · · · · · · · · · · · · · ·

- You can choose how the attachments and comments has to be migrated to the target from the options as in below screenshot.
- Resolve Teams Associated Plans This option is completely OPTIONAL and the user has to select / deselect • based on the scenario.
 - Select this option only when some of the plans you are migrating are part of teams.
 - o **Deselect** this option when you are sure that none of the "plans to be migrated" are part of Teams. In this case, Team related details are not retrieved, which in turn improves the performance of the Migration.



Setup	Create	e New Job							^	
≡ Plan	1	Job Settings								
≫ Migrate		Job Name:	group plan m	igration						
ii ji Teams		Source:	Groups 🔻	3 groups selected		G	Select Groups from CSV	0		
SharePoint		Migrate Plans								
j ⊜ Chat		Include Attachments:	O None	Copy URLs and Sharepoint	O Copy URLs alone					
		Include Comments:	O None	Post As HTML Format	Post As Individual	Convers	ation			
C Mapping		Resolve Teams Ass	ociated Plans							
settings									Next	
	2	Target Settings								
	3	Job Summary								
Ξ										_
User Manual	Migrat	tion Jobs							~	,
FAQs										
и ⁷⁷										

Step 4 : Target Settings

Group Settings

In this step, you can provide the target group(s) to migrate mailbox. You have following options to select target groups.

> Migrate into the new group/team.

> Migrate data to the existing group/team.

If you select 'New Group' or 'Existing Group' option, then you can enable the team for that group.

	Create New Job					/
≡ Plan	1 Job Settings					
Migrate	2 Target Settings					
Teams	Group Settings Plan Setting	js				
SharePoint	Source Group =	Target Group Mapping	Replace with Source Group Settings	Migrate User	Include MailBox	Enable Team
Chat	New web part ch	New Group	-			
	development teams	New Team	-			
Settings	Leadership	Existing Group			~	
	Mark 8 Project Te	Existing Team 🔻 Mark 8 Project Te 🔻			~	
						•
E						Back Next
ser Manual						Dack



Plan Settings

Under this settings tab, select the required plans to migrate into New or Existing Plan and select the format of the planner task attachments and comments, as well as you can select the option 'Add as Tab in Teams'.

Setup	Create	New Job							-	^
E Plan	1	Job Setting	IS							
≫ Migrate	2	Target Se	ttings							
Teams		Group Settin	gs Plan S	Settings						
s SharePoint		Sour	ce Plan 📼	So ∓	Target ਵ	Target Plan Mapping	Attachments	Comments	Teams	
Chat		New	Team	new team	public secu	New Plan 👻 New Team	 None Copy URLs and Sh Copy URLs alone 	 None Post as HTML Post as Indivi 	Add as Tab	
Settings		U.s S	ales Plan	U.S. Sales	U.S. Sales	Existing Plan 💌 u.s sales p 💌	 None Copy URLs and Sh Copy URLs alone 	None Fost as HTML Post as Individ	_	
User Manual		1	_						, · ·	
FAQs									Back Next	-

Tab settings

Here you can choose the target channel & name of the target tab to add the migrating plan.

Setup	Create New Job				^ 1
E Plan	1 Job Settings				
≫ Migrate	2 Target Settings				
Teams	3 Job Summary				
SharePoint	Group Settings Plan Settings Tab Settin	gs			
Chat	Target Plan 👳	Target Team 🔫	Target Channel 👳	Target Tab	—
C Mapping	New Team	public security	General	New Team	<u>^</u>
🔹 Settings	u.s sales paln	U.S. Sales	Sales West	u.s sales paln	
User Manual					Ţ
FAQs				Back Save Job S	Save & Migrate
e ⁷⁷					



Step 5 : Job Summary

In this step, you can view the summary of job. After checking the summary, you can select one of the following two options.

- Save Job -> It saves the current job, then you can run later by clicking Start button from Migration Jobs grid.
- Save & Migrate Job -> It saves the current job and starts the migration process immediately.

Setup	Create New Job						^
E Plan	1 Job Settings						
≫ Migrate	2 Target Settings						
Teams	3 Job Summary						
SharePoint	Group Settings Plan Settings Ta	ab Settings					
₽ Chat	Source Group 🔫	Target Group 👳	Replace with Source Group =	Migrate User 👳	Includ 👳	E 👳	Î
C Mapping	Parents of Contoso	Parents of Contoso(New	-	Yes	Yes	Yes	
🔹 Settings	CEO Connection	CEO Connection(NewGr	-	Yes	Yes	Yes	
Countyo	new team	public security(NewTeam)	-	Yes	Yes	-	
	U.S. Sales	U.S. Sales(ExistingTeam)	Yes	Yes	Yes	-	
User Manual							-
? FAQs					Back Save J	ob Save & Migra	ate
2 ⁷⁷							

Execute Saved Jobs

Under Migration Jobs tab – the list of Jobs and their summary are listed. You can opt to run the previously saved jobs as below.

± u	ploa	d Job	Total No Of Jobs: 5							Comp	leted Jobs: 4 Notstarted Jobs: 1
			Job Name	Ŧ	J ₹	J 포	I .	Job Type 👳	Job Status =	Summary	Action
×	Ŧ	Ø	Groups Migration		2024-0	2024	1	Groups	NotStarted	View Summary	Start
			new								Ton Barts
			new plan								Tan. Barn
			newplan								Ton Marine



User Experience

Group Settings

Source

					\bigcirc	\times
	•	Aigration h Teams • 3 owners	• 8 mei	mbers		
General Members	Settings	Microsoft Teams				
Owners (3)						
Adele Vance AdeleV@		Alden alden@				
Alex Wilber AlexW@			Q	Help & s	upport	-
View all and manage o	owners					
Members (8)						

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		Ö
Members (8)		
Alden	Alex Wilber	
alden@	AlexW	
-	-	
mageshwari	mike	
mageshwari	mike@	
MOD Administrator	Nestor Wilke	
dinesh@	NestorW@	and the second s
Ram Aju	Randell	
ramaju@	randell@	and the second se
	-	Help & support
View all and manage members	;	

Group Migration Public group with Teams • 3 owners • 8 members	Q	×
General Members Settings Microsoft Teams		
General settings Privacy		
Allow external senders to email this group		
Send copies of group conversations and events to group members	_	
Hide from my organization's global address list		0

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Target

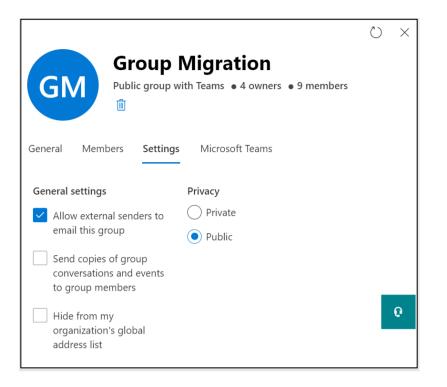
GROUP M Public group with	igration Teams • 4 owners • 9 members	\bigcirc	×
General Members Settings	Microsoft Teams		
Owners (4)			
Adele Vance AdeleV@	Alex Wilber AlexW@		
Conf Room Adams Adams@	MOD Administrator admin@	ĥ	Q
View all and manage owners			
Members (9)			
Members (9)		U	×
Adele Vance AdeleV@	Alex Wilber AlexW@		

AdeleV@	AlexW@	
Christie Cline ChristieC@	Conf Room Adams Adams@	
Debra Berger DebraB@	Isaiah Langer IsaiahL@	
MOD Administrator admin@	Nestor Wilke NestorW@	
Test User testuser@		e
View all and manage members		

Please note that the Service account also gets added as owner & member to the migrated group in target.

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Impact

Plan Migration

Source

AP New AC Planner & B	oard Charts Schedule ····	DR M T T +7 Members V Filter (0) V	Group by Bucket $~~ \lor$
To do	bucket 2	New Bucket	Add new bucket
+ Add task	+ Add task	+ Add task	
Completed tasks 1 ^	 ○ Delted Teask Costh ○ 123 २ 🐨 06/25 💬 ○ 0/1 ○ hi □ 02/26 💬 	O Task New 3	
		Image 2.jpg	
		⊡ 06/24	
		mageshwari	
		123	



Target

o do	bucket 2	New Bucket
+ Add task	+ Add task	+ Add task
Completed tasks 1 ^	 Delted Teask Costh 123 	4
Apps4.Pro Settings		
Completed by MOD Administrat	 hi iii 02/26 i 	
		C Task New 3
		⊡ 06/24

Email Notification

End user will get a notification when migrating the below stated items.

- Comments
- Task Assignments

To avoid the notification problem when trying migration with **Existing group/plan**, each end user needs to enable the below settings.

Open the Respective Plans Office 365 group which we are going to migrate in the outlook, then click on settings \rightarrow Select **Don't receive any group messages**.



🗎 Mark all as read			A
MP Mailbox testing Plan 3 g Public group • 1 member ▷ Send email [] []		The Outlook mob	Group Settings × Mailbox testing Plan 3 Manage group email Choose which group messages to receive in your inbox.
Last week	n 1. ok		Follow in inbox
MOD Administrator	ላጅ Planner		Receive all email and events
Comments on task "Plan 3 tas https://tasks.office.com/M365x054		3y sending this nu	✓ Stop following in inbox
MOD Administrator	Settings	this nu	Receive only replies to you and group events
test sub Testing mail	Sat 7:07 AM	2	Receive only replies to you
Mailbox testing Plan 3			Don't receive any group messages
The new Mailbox testing Plan 3 Welcome to the Mailbox testing Pl		■ Inbox	Connectors Manage or add your favorite services to th group.
		Focused Other	Edit group Change the settings for this group
		Baisy Pł Yoga Wor Hey Katri,	Leave group
			• erei belede i te el

Then Go to the Existing plan in the target tenant \rightarrow Click on more option (...) \rightarrow Plan Settings \rightarrow Unselect both settings under "Have Planner send me notifications when".

1	Conversation 1	Plan settings ×
do	Members	General Group Notifications
+ Add task	Files	Group email settings
_	Notebook	Email is always sent to the group when a comment is made on a task.
🔵 test	Sites	Send email to the group when a task is assigned or completed
	Add to favorites	Completed Only group owners can change this setting.
🎒 🍪 🍓 MA	Copy plan	To stop receiving any group messages, select "Don't receive
🔵 task1	Export plan to Excel	any group messages" in Group settings in Outlook.
	Copy link to plan	Have Planner send me notifications when:
Megan Bowen	Plan settings	Someone assigns a task to me. (Email and mobile push)
	Add plan to Outlook calen 2	A task assigned to me is late, due today, or due in the next 7 days. (Email only)
		Learn more
		Save

Note: We can't avoid these notifications, when trying the plans migration with new group/plan through Apps4.Pro tool.